

**AGENDA
REGULAR SESSION
HIGHLAND CITY COUNCIL
CITY HALL, 1115 BROADWAY
TUESDAY, SEPTEMBER 8, 2020
7:00 PM**

**NOTE: This meeting will be conducted via phone conference as part of COVID-19 response.
Please see page 5 of this agenda for instructions for submitting public comments and for monitoring the meeting**

CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:

MINUTES:

MOTION – Approve Minutes of August 17, 2020 Regular Session (attached)

PROCLAMATION:

Mayor Michaelis will read a document proclaiming September 17 – 23, 2020 as Constitution Week at the request of the Silver Creek Chapter of the National Society of the Daughters of the American Revolution.

PUBLIC FORUM:

A. Citizens' Requests and Comments:

1. Highland Arts Council – Scarecrow Search Art Walk - Special Event Application

**Anyone wishing to address the Council on any subject may submit their
comments by following the instructions on page 4 of this agenda.**

B. Requests of Council:

C. Staff Reports: Support Animal Update – Mini Pig – City Attorney Michael McGinley

UNFINISHED BUSINESS:

A. **MOTION** – Bill #20-95/ORDINANCE Amending Chapter 6, of The Code of Ordinances, City of Highland, Alcoholic Liquor, to Increase the Number of A2 Liquor Licenses to Five, and Decrease the Number of D2 Liquor Licenses to Ten (attached)

B. **MOTION** – Bill #20-96/RESOLUTION Issuing an “A2” Liquor License and Withdrawing a “D2” Liquor License for DiMaggio’s Pizza & Pasta of Illinois, LLC, d/b/a DiMaggio’s Pizza Sip Spin Win, Pursuant to Chapter 6, of The Code of Ordinances, City of Highland, Entitled Alcoholic Liquor (attached)

C. **MOTION** – Bill #20-97/RESOLUTION Approving Annexation Agreement with Dk7 Properties, LLC (attached)

D. **MOTION** – Bill #20-98/ORDINANCE Annexing Certain Property to The City of Highland, Madison County, Illinois, Owned by Dk7 Properties, LLC and Commonly known as 12254 and 12258 Highland Road, Bearing Pin: 01-1-24-06-00-000-024.001 (attached)

Continued

- E. **MOTION** – Bill #20-99/ORDINANCE Approving Rezoning of Real Property Commonly Known as 12254 and 12258 Highland Road, Bearing Pin: 01-1-24-06-00-000-024.001 from “R1c” Single Family Residential District to “I” Industrial (attached)
- F. **MOTION** – Bill#20-100/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit for Bar or Tavern within the Industrial (“I”) Zoning District Located at Property Commonly known as 12258 Highland Road (attached)
- G. **MOTION** – Bill #20-101/ORDINANCE Granting a Special Use Permit to Dk7 Properties, LLC for a Bar or Tavern within the Industrial (“I”) Zoning District at Real Property Commonly Known as 12258 Highland Road, Bearing Pin #01-1-24-06-00-000-024.001 (attached)
- H. **MOTION** – Bill #20-102/ORDINANCE Amending Chapter 6, of The Code of Ordinances, City of Highland, Alcoholic Liquor, to Increase the Number of “A2” Liquor Licenses to Six (attached)
- I. **MOTION** – Bill #20-103/RESOLUTION Issuing an “A2” Liquor License for Old Time Pub, LLC, Pursuant to Chapter 6, of the Code of Ordinances, City of Highland, Entitled Alcoholic Liquor (attached)

NEW BUSINESS:

- A. **Discussion** – Liquor Licenses
- B. **MOTION** – Bill #20-108/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit for Bar or Tavern Within the C-2 Zoning District Located at Property Commonly Known as 808 Broadway (attached)
- C. **MOTION** – Bill #20-109/ORDINANCE Granting a Special Use Permit to Giuseppe “Joe” DiMaggio on Behalf of Daniel Delaney for a Bar or Tavern Within the C-2 Zoning District at Real Property Commonly Known as 808 Broadway (attached)
- D. **MOTION** – Bill #20-110/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit for Bar or Tavern Within the C-2 Zoning District Located at Property Commonly Known as 916 Sixth Street (attached)
- E. **MOTION** – Bill #20-111/ORDINANCE Granting a Special Use Permit to Dustin and Laura Barry on Behalf of Rehberger Holdings for a Bar or Tavern Within the C-2 Zoning District at Real Property Commonly Known as 916 Sixth Street (attached)

Continued

- F. **MOTION** – Bill #20-112/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit for Drive-Through Within the C-2 Zoning District Located at Property Commonly Known as 916 Sixth Street (attached)
- G. **MOTION** – Bill #20-113/ORDINANCE Granting a Special Use Permit to Dustin and Laura Barry on Behalf of Rehberger Holdings for a Drive-Through Within the C-2 Zoning District at Real Property Commonly Known as 916 Sixth Street (attached)
- H. **MOTION** – Bill #20-114/RESOLUTION Making Separate Statement of Findings of Fact in Connection with Ordinance Granting Special Use Permit for Liquor Store Within the C-2 Zoning District Located at Property Commonly Known as 916 Sixth Street (attached)
- I. **MOTION** – Bill #20-115/ORDINANCE Granting a Special Use Permit to Dustin and Laura Barry on Behalf of Rehberger Holdings for a Liquor Store Within the C-2 Zoning District at Real Property Commonly Known as 916 Sixth Street (attached)
- J. **MOTION** – Bill #20-116/ORDINANCE Amending Chapter 90—Zoning, Article III – Districts and Zoning Map, Division 3 – Two-Family and Multiple-Family Districts, Section 90-127 – Permitted Uses, of the Highland Municipal Code, to Reduce R-2-A and R-2-B Zoning Districts to One and Two Unit Residential Uses, and to Correct an Error Pertaining to the R-3 Zoning District (attached)
- K. **MOTION** – Bill #20-117/ORDINANCE Amending Chapter 90—Zoning, Article III – Districts and Zoning Map, Division 3 – Two-Family and Multiple-Family Districts, Section 90-129 – Lot and Building Requirements, of the Highland Municipal Code, to Adjust the Required Lot Area Per Unit for the R-2-A, R-2-B, and R-3 Zoning Districts (attached)
- L. **MOTION** – Bill #20-118/RESOLUTION Authorizing Allocation of Hotel/Motel Tax Funding (attached)
- M. **MOTION** – Bill #20-119/RESOLUTION Approving and Authorizing the Execution of a Proposal for Agricultural Engineering and Environmental Science Consulting Services with Heartlands Conservancy and Andreas Consulting for the Highland Silver Lake Watershed (attached)
- N. **MOTION** – Bill #20-120/RESOLUTION Waiving Normal and Customary Bidding Requirements and Approving and Authorizing Execution of a Marketing and Services Agreement with Harrison Edwards as a Sole Source Purchase (attached)
- O. **MOTION** -- Bill #20-121/ORDINANCE Declaring Personal Property of the City (HCS) Surplus, and Authorizing Its Sale or Disposal, Specifically, Broken and Out-of-Warranty Set Top Boxes and ONT's (attached)

Continued

P. **MOTION** – Approve Mayor’s Appointment of Josh Kloss to the Industrial Development Commission (attached)

Q. **MOTION** – Award Bids #21-00000-00-GM, for MFT Maintenance Materials (attached)

R. **MOTION** – Award Bid #BZ-10-2020, Demolition of Structures at 1808 Olive Street (attached)

REPORTS:

A. **MOTION** – Approve Warrants #1176 and #1177 (attached)

EXECUTIVE SESSION:

The City Council will conduct an Executive Session pursuant to the Illinois Open Meetings Act, citing the following exemptions: **5 ILCS 120/2(c)(5) to discuss purchase of real property.**

ADJOURNMENT:

NOTE: This meeting will be conducted via phone conference as part of the COVID-19 response. Please see the next page of this agenda for instructions for submitting public comments and for monitoring the meeting

	Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Breann Speraneo, ADA Coordinator, by 3:00 PM on Tuesday, September 8 2020, by calling 618-654-7115.
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Directions for Public Monitoring of Highland City Council Meetings:

In an effort to protect as many individuals as possible, including the leaders of our communities statewide, Governor J.B. Pritzker has issued a number of directives, one of which was to suspend the provisions of the Illinois Open Meetings Act (5 ILCS 120), requiring or relating to in-person attendance by members of a public body. Specifically, (1) the requirement in 5 ILCS 120/2.01 that “members of a public body must be physically present;” and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted, are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to their meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well as their activities relating to COVID-19.

In following this directive, the City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

618-882-5625

Once connected, you will be prompted to enter a conference ID number.

Conference ID #: 066434

This will allow a member of the public to hear the city council meeting. **Note:** This is for audio monitoring of the meeting, only. Participants will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to lhediger@highlandil.gov or, by using the citizens’ portal on the city’s website found here: https://www.highlandil.gov/citizen_request_center_app/index.php.

Any comments received prior to the end of the “Public Forum” portion of the meeting, will be read into the record.

PROCLAMATION

WHEREAS: The Constitution of the United States of America, the guardian of our liberties, embodies the principles of limited government in a Republic dedicated to rule by law; and

WHEREAS: September 17, 2020, marks the two hundred thirty third anniversary of the framing of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate it; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week,

NOW, THEREFORE I, Joseph R. Michaelis, Mayor of the City of Highland, do hereby proclaim the week of September 17 through 23 as

CONSTITUTION WEEK

and ask our citizens to reaffirm the ideals that the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Highland to be affixed this 8th day of September, 2020.

Mayor



CITY OF HIGHLAND

SPECIAL EVENT APPLICATION

Authorized under City Ordinance Sec. 64-3-1

PURPOSE: The City of Highland supports various community activities and festivals throughout the year. Establishing public safety and coordinating needs between the events and the city are the overall goals of this process. It is the responsibility of the specific event Sponsors to obtain, complete, and follow through the application process for city approval.

SPECIAL EVENT: A “Special Event” is defined as: (1) any event, race, gathering, demonstration, or service; (2) that occurs partially or completely within the jurisdiction of the City of Highland; (3) is expected to draw crowds in excess of one hundred fifty (150) attendees; and (4) is expected to or could disrupt normal daily functions within the City of Highland including but not limited to traffic congestion and excess noise; or could create a public health/safety concern without proper precautions or prior planning. Specific examples would include (but are not limited to): The Kirchenfest, Schweizerfest, 5K runs, parades, Art in the Park, Fourth of July Festivities, Madison County Fair, etc. The City Manager will make the final determination as to whether an event qualifies. This will be based upon the totality of the circumstances presented.

PROCEDURE:

1. All Requests will be directed to Highland City Hall, to the attention of the Deputy City Clerk.
2. Applications will be available at Highland City Hall, Monday-Friday, 8:00 am to 5:00 pm or online through the City’s web site.
3. Applications will be completed by the Event Sponsor and submitted at least 60 days prior to the event. The application must be signed by the Event Sponsor Responsible Party. Incomplete applications will not be accepted. If an application is accepted and later determined to be incomplete, the applicant will be notified by the Deputy Clerk. Failure to provide information will result in denial of application.
4. The Deputy City Clerk will forward the application to all city departments that have responsibilities relating to the event. If necessary, a committee meeting involving the event Sponsor and city stakeholders may take place to clarify questions, determine specific needs, and address concerns.
5. The event Sponsor is required to obtain final approval for the special event from the City Manager. The City Council may announce the special event to the public at a scheduled Council meeting.

CITY OF HIGHLAND-SPECIAL EVENT APPLICATION

Name of Event: _____

Type/Purpose of Event: Festival Race Other Fundraiser Service Parade
 Demonstration Other (please specify): Scarecrow Search ArtWalk

Location of Event: Begins at Lindendale Park for registration and leads people to Art Walk locations

Sponsoring Organization/Individual: Highland Arts Council

Event Responsible Party: Lynnette Schuepbach
Address: 105 N Harvest Crest Ct, Highland, IL 62249
Phone(s): 618-558-0054
Email: lynnette@highlandartscouncil.org

Secondary Contact: Shannon Mallrich
Address: 40 Sunbeam, Highland, IL 62249
Phone(s): 618-334-8033
Email: shannonmallrich@hotmail.com

Date(s) of Set-up: Saturday, October 10, 2020

Event Date(s) / Times:
Registration will be available at Lindendale Park from 10 am - 2 pm. They can continue with the ArtWalk until 6 pm

Date(s) of Tear-down: Saturday, October 10, 2020

Expected Attendance: 100

Alcohol License Required: Yes No
If yes, application received: Yes No

Sound Amplification System utilized: Yes No
If yes, hours of operation: _____

Funding request of the Council: Yes No
Amount requested and purpose: We will ask the City to help us with what has been spent for Art in the Park and a small amount for advertising the Scarecrow Search ArtWalk. We were allotted \$8,000 for Art in the Park but realize we should not ask for all of it since it was postponed until 2021.

City Services Requested – Please attach additional documents (maps, detailed information), where needed. Write “Not applicable” if no services requested.

(Directors must initial behind requests)

Street Dept: Signage, Barricades, Street Closures (Specify): **Public Works Director:** _____

None needed

Electric Dept: Electrical Service, Lighting (Specify): **Electric Dept. Director:** _____

None needed

Public Safety: Security, First Aid, Traffic Control (Specify): **Public Safety Director:** _____

None needed

HCS Services: Wi-Fi or other technological needs (Specify): **HCS Director:** _____

We would like access at Lindendale Park from 9 am - 2 pm on October 10, 2020

Other City Services: Restrooms, City Officials (Sign approval), Refuse Dumpsters (Specify):

Department: _____

We would like to put a scarecrow at the locations of the ArtWalk that will be required for picture taking. They would be placed that morning and removed before 8 pm. None would be placed in roadways-only by the artwork.

Application Checklist (Attachments):

**Deputy Clerk Initial
Upon receipt or waiver:**

Certificate of Insurance: (attached) _____

- Must be General liability
- \$1 Million per occurrence/\$2 million aggregate
- City named as “additional insured” If Event is on city property.

Site Plan Rendering _____

Evacuation Plan _____

Fire Plan _____

Parking Plan _____

Schedule City Council Meeting for announcement _____

Date: 9/8/2020 (if that is the holiday mak

Application Submittal (60+ days) _____

Lynnette Schneppach

8/14/2020

Event Sponsor Responsible Party

Date

City Manager

Date



Highland Arts Council's Scarecrow Search ArtWalk 2020

Autumn is always a time of change, leaves transforming into glimmering shades of orange and red and yellow as the temperatures take on the crisp feel that tells us that the seasons are evolving.

The year 2020 has been many things, but mostly it has been a time of change as humanity collectively navigates uncharted territories again and again.

The Highland Arts Council too had to adapt and change in light of the current situation, and for us that change meant canceling Art in the Park, our major annual event, but the cancellation of one event led to the adoption of a new one: this Scarecrow Search ArtWalk. The Scarecrow Search ArtWalk will lead your team on an adventure through our community, following the HAC ArtWalk as you explore our community and adventure out to discover the beautiful artwork that is hidden around Highland.

We at HAC thank you for being a part of this event, and we wish you happy trails!

The object of the game is to visit each of the pieces of artwork on the list, find the scarecrow that HAC has left for you, grab the scarecrow and snap a picture of your group with the scarecrow and the artwork, put the scarecrow back where you found it for the next group to find and head out to your next destination.

Registration

Registration will be at the entrance to Highland's beautiful Lindendale Park, the usual site of Art in the Park, on Saturday, October 10, 2020, from 10 a.m. to 2 p.m.

Teams

- Teams may include as many as can safely fit into one vehicle. There are no age limits. All are welcome!
- Please come up with a unique team name for your group.
- All team members must be included in all photos (except for the photographer.) You may rotate the photographer as you choose. Any photographs that do not include team members will not be considered for prizes.
- Each team must include one team member over the age of 18 as the Official Driver.

The Cost

The cost is \$20 per carload.

The pictures

All photographs must be taken and emailed to ___ by 6 p.m. on Saturday, October 10, 2020. Any photos emailed after 6 p.m. will not be considered for prizes.

Social Media

HAC will post each team's pictures on our Facebook page. The team with the most LIKES will win the People's Choice Prize, so please share and encourage your friends and family to LIKE your team pictures on the HAC Facebook page. People's Choice award will be determined by which team has the most LIKES by midnight on Saturday, October 10, 2020.

The Committee

A committee made up of HAC members will award points.

Points

Each picture with all team members and the scarecrow included will be awarded 5 points.

At their sole discretion, the committee may award up to 3 additional points based on the creativity of their photograph.

All decisions by the committee are final.

The Prizes

- 1st Prize Team will win \$50.
- 2nd Prize Team will win \$30
- People's Choice will win \$25
- All children under age 10 will leave registration with a coloring book featuring some of the artwork on the list and a pack of crayons, courtesy of HAC.
- Winners will be announced by 6 p.m on Sunday, October 11, 2020, on the HAC Facebook page. Checks will be mailed to the addresses provided.

Social Distancing

All locations will be outdoors, but team members are advised to maintain social distancing from those not on their team and to wear face masks as appropriate.

Rules

1. Play fair: Don't interfere with other teams.
2. All photos must be appropriate. Photos that are questionable will not be considered for prizes and will not be posted.
3. Do not break any laws, including traffic laws.

The Picture List: More information about the artwork listed below can be found in our ArtWalk brochure, which you will receive upon registration.

1. American Legion (1130 New Trenton Road): In Honor of Those Who Served mural
2. Highland Square (crossroads of Broadway, Washington, 19th and Main Street):
 - a. Highland map mosaic on bandstand
 - b. Arts tree carving
 - c. Hide and Seek tree carving
 - d. Main Street as Our Founders Knew It mural
3. Louis Latzer Library (1001 9th Street): Girl and Cat Reading sculpture at Children's Library entrance
4. City Hall (1115 Broadway): Celebrating Highland's 175th Anniversary mural on exterior wall
5. Lila's Garden (corner of Olive Street and Lindendale Avenue):
 - a. Curly-Q wind feature
 - b. Iron Garden Tool Sculpture
 - c. Kids at Play sculpture
6. Faith Countryside Homes (100 Faith Drive): Faith mosaic on exterior wall
7. Highland Elementary School (1800 Lindenthal Avenue): Mosaic murals on auditorium exterior walls
8. Lindendale Park Pool (corner of Park Hill Drive and Lindendale Avenue): Underwater Fantasy mural
9. St. Joseph's Hospital (12866 Troxler Avenue): St. Francis of Assisi statue outside entrance
10. Highland High School (12760 Troxler Avenue):
 - a. Floating Ball sculpture
 - b. Geese in Flight sculpture
 - c. Geometrics sculpture
11. Glik Park (12525 Sportsman Road):
 - a. Reimagine sculpture
 - b. Memorial Statue for Blanche Hediger
 - c. Memorial to Cara Gruenfelder
 - d. Labyrinth Gong

DISCLOSURE AND RELEASE: In consideration of the permission to participate in the Highland Arts Council’s Scarecrow Search ArtWalk 2020, the below listed members agree to release and hold harmless Highland Arts Council and the volunteers, agents and employees thereof from any and all liability from personal injury, death, property damage or loss, or any other loss resulting from or arising out of my participation in the Highland Arts Council’s Scarecrow Search ArtWalk 2020. I certify that I will abide by all rules and regulations listed on page 2. I further acknowledge that failure to abide by all safety rules and the directions of the Highland Arts Council staff or volunteers may result in my being disqualified from participating in the event and forfeiting eligibility for event prizes. I also agree to release Highland Arts Council and other sponsors of the event from any and all liabilities, claims and causes of action, based on or arising from my participation in the Highland Arts Council’s Scarecrow Search ArtWalk 2020. I acknowledge that I have read and understand the provisions of this release and understand that it is binding upon myself and my assigns, heirs, executors, and beneficiaries. By signing below, I agree to all terms outlined above in the Highland Arts Council’s Scarecrow Search ArtWalk 2020 Rules. I also agree to be interviewed and/or have my picture taken for Highland Arts Council’s websites.

TEAM NAME: _____

Participating Members:

Name	Signature	Age	Date

For HAC use only

Amount Received: \$_____

Paid by

- Cash
- Check # _____
- Credit Card



CERTIFICATE OF LIABILITY INSURANCE

HIGHL29

OP ID: MD

DATE (MM/DD/YYYY)

09/05/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER SIJA Inc/Rogier Insurance 1016 Laurel St PO Box 98 Highland, IL 62249-0098 Rogier Insurance Agency, Inc.	CONTACT NAME: Rogier Insurance Agency, Inc.	
	PHONE (A/C. No. Ext): 618-654-2151	FAX (A/C. No.): 618-654-3826
E-MAIL ADDRESS:		INSURER(S) AFFORDING COVERAGE
INSURED Highland Arts Council 1216 Main St, PO Box 33 Highland, IL 62249		NAIC # 14117
INSURER A: Grinnell Mutual Reinsurance		INSURER B:
INSURER C:		INSURER D:
INSURER E:		INSURER F:

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

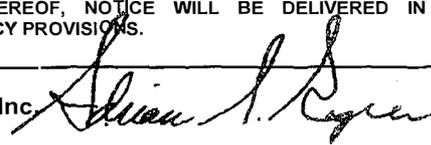
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			0000291245	09/23/2019	09/23/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

For 'Art in the Park' to be held October 11-13, 2019.

CERTIFICATE HOLDER**CANCELLATION**

CITYH-1 City of Highland 1115 Broadway PO Box 218 Highland, IL 62249	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Rogier Insurance Agency, Inc. 
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The Highland Arts Council (HAC), founded in 2003, actively promotes the arts in and around the community of Highland through a variety of activities and projects. HAC, a volunteer-run organization, provides a showcase for local artists and an educational opportunity for members of the community to be exposed to the arts. It enriches people's lives through the appreciation of and exposure to local artists and encourages community access to professional visual, literary, and performing artists and a variety of art forms, music, dance, literature, and theater. Our mission is to create a forum for people who share a love and interest in the ARTS.

HAC's Major Projects

Art in the Park, an annual outdoor juried fine art show and sale with 60+ artists

Art of Soul, a 5-week, two-hour educational program for the Highland residents and surrounding communities

Commissioned Art, created for the delight of the entire community

Art Affair, an art-focused fund raiser

Youth Arts Expo, an event to highlight youth vocalists, instrumentalists, thespians, and visual artists

Sponsorship of **Hard Road Theatre**, the local community theater company

Sponsorship of **Heartland Community Chorus**, the local community chorus

Sponsorship of **Street Art Festival**, a festival of chalk artists

We're Looking for YOU!

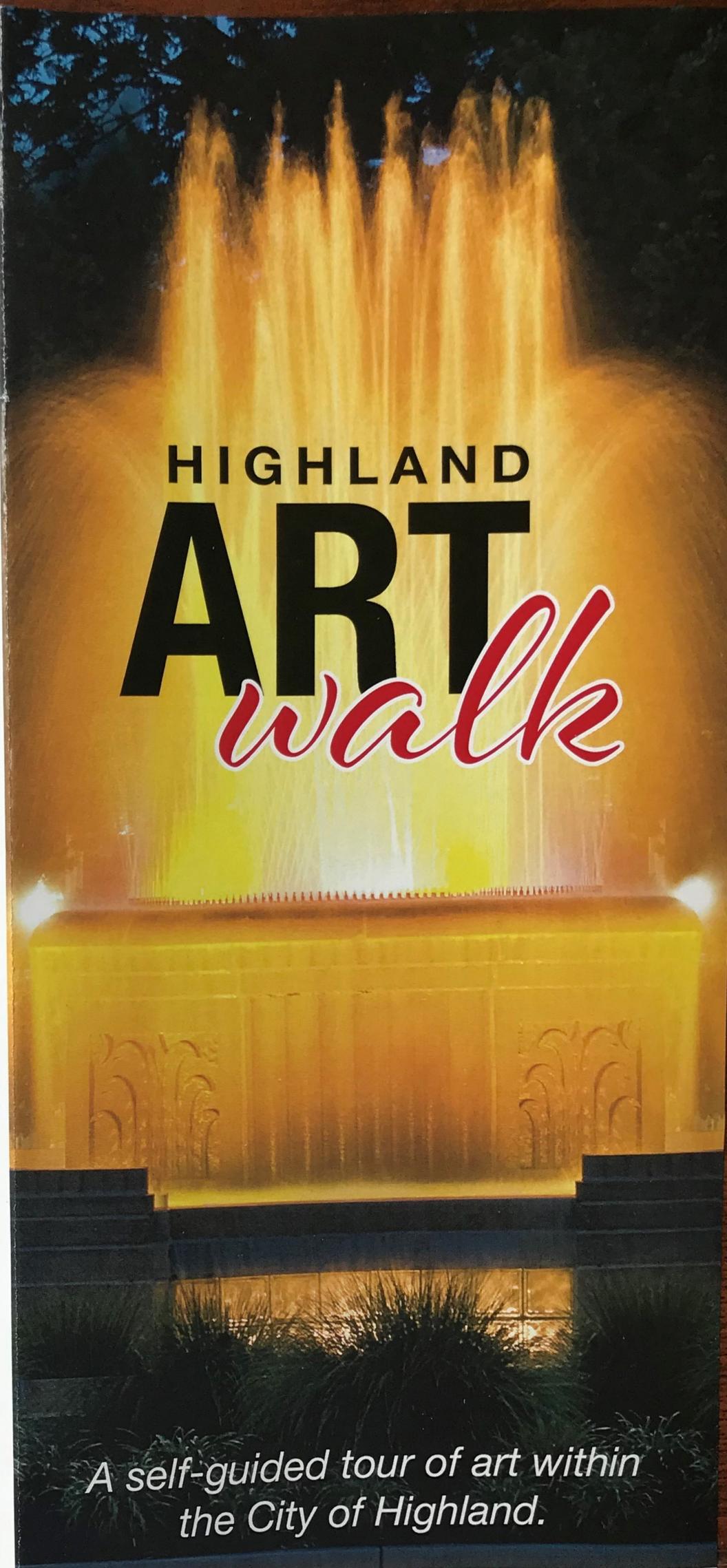
Everyone who has a passion for the arts and the desire to join a wonderful community organization is welcome in the Highland Arts Council! You may join as a Student, Individual, Family, Corporation, or Lifetime. Whatever your situation, you will be surrounded by friends who also love the Arts.

We have a lot of fun and we work hard to promote the Arts in the Highland community. We have long time members and we have new members. We welcome those who have lots to contribute and we welcome those who can only contribute a little. Either way, the Arts Council can be whatever you choose to make it and we're glad to have you... consider becoming a member today!

To join, go to www.HighlandArtsCouncil.org.



PO Box 33
Highland, Illinois 62249
618.558.0054
www.highlandartscouncil.org

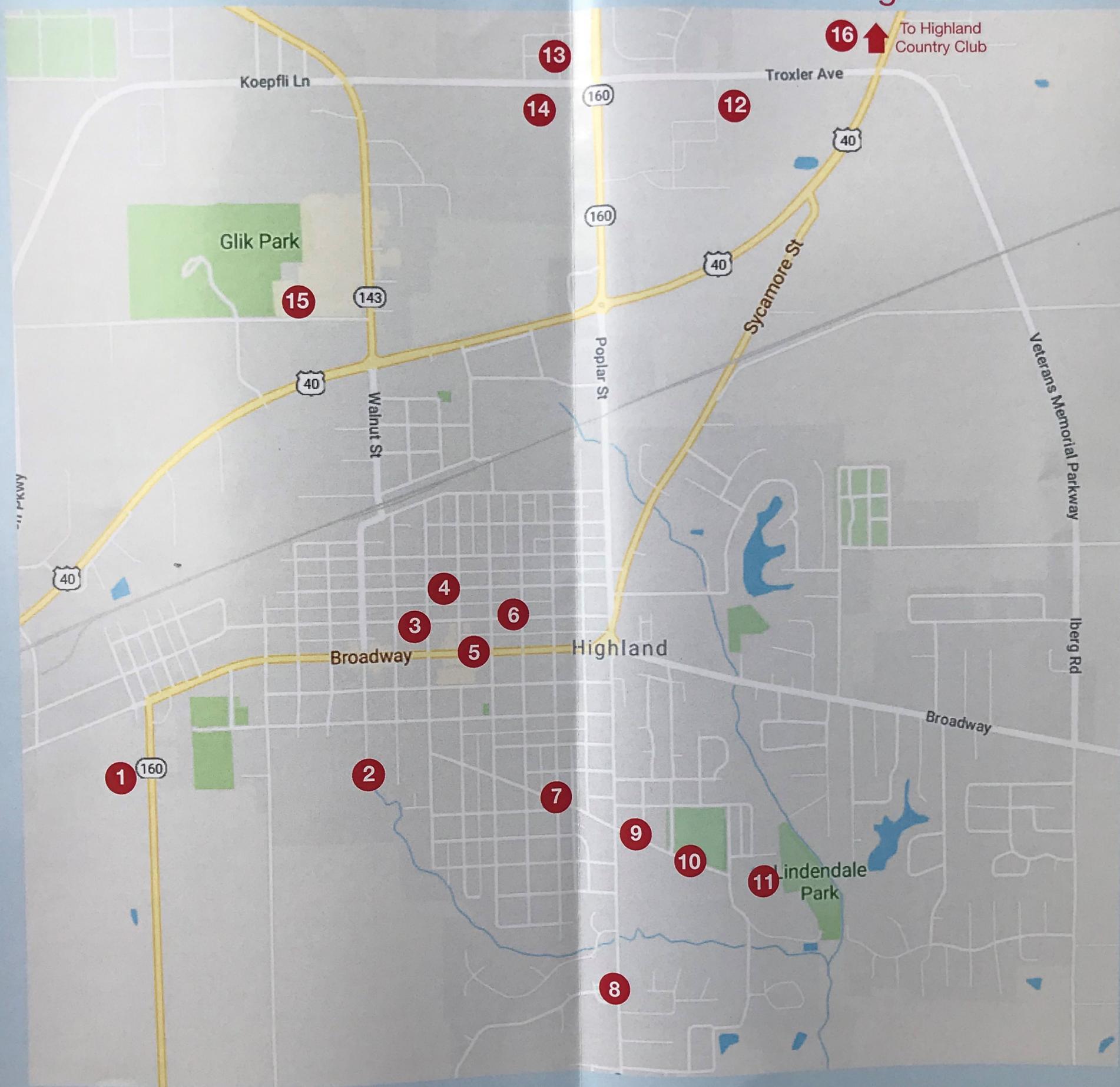


*A self-guided tour of art within
the City of Highland.*

Presented by



Highland Art Walk



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The Highland Arts Council's 12.3-mile Art Walk will give you a good view of the City of Highland, exercise your body and give you fantastic art which have been purchased by Highland Arts Council, the Highland Garden Club, and the Highland Community School District as well as individuals. It should take you around 2.5 hours to walk depending upon the amount of time you spend at each piece. You can venture throughout the entire walk or split it into multiple events. The walk begins at the American Legion Hall, but feel free to design your experience from any point along the route. Here is a description for each of the pieces.

1. *American Legion* – 1130 New Trenton Road, Highland, Illinois

A. This striking mural was commissioned by American Legion Post #439 in 2015 to honor the memory and service of the military men and women of Highland. Each branch of the military is depicted in silhouette, along with representations of some of the battles fought in United States history. The mural was created by artists Julie Korte and Veronica Jones.



2. *The Highland Home* – 1600 Walnut Street, Highland, Illinois

B. The Highland Home has an entire hallway filled with original artwork created by residents of The Highland Home and donations made from local artists. Enter the original part of the building any day from 9 am – 9 pm. Tours of the Highland Home Museum can also be scheduled.



3. *Highland Square* – 907 Main Street, Highland, Illinois



C. Mural on the north side of the City Square, painted by Julie Korte in celebration of the Street Art Festival in 2012. It is a reproduction of the mural painted inside the former Bank Building and was commissioned by Highland

Arts Council.

D. "The Highland Mosaic" on the Square, designed by Pat Imming of Highland, who was the art teacher at the Highland Community School District, Elementary School. She brought in Lillyann Killen Rosenberg, a mosaic artist from Boston, to help to teach the concept in 1981. All of the children in her classes made individual pieces of clay art about Highland and Pat Imming arranged them to create the mosaic. The City Council



approved its position prominently displayed on the City Square. Funds to bring in this expert were raised by Pat and her students from Highland businesses, organizations and individuals.

E. "Hide & Seek," tree sculpture created by Brian Willis of Granite City, Illinois, and commissioned by the Highland Arts Council, stands on the west side of the City Square. The tree was slated to be cut down by the City Park & Recreation Department because it had died, but was transformed into the sculpture you see now.



F. "The Arts" on Square, a tree sculpture created by Brian Willis of Granite City, Illinois, and commissioned by the Highland Arts Council through a sponsorship of the Chamber of Commerce's 2017 Street Art Festival, celebrates the arts within our City and, hopefully will recognize the Treehouse Arts Center we hope to build at the Silver Lake.



4. *Louis Latzer Library* – 1001 Main Street, Highland, Illinois

G. The Latzer Memorial Library is home to glass blown by the SIUC Art



Department students as a demonstration at the 2013 Art in the Park, its tenth anniversary. It was commissioned by Highland Arts Council and donated to the Library.

H. Highland's iconic City Fountain, painted by Sheree Dvorachek of Belleville, Illinois, graces the Latzer Memorial Library and was commissioned by Highland Arts Council. It commemorates the beauty of the Fountain, built in 1937 in celebration of the City's centennial, and the forward-thinking of the founders of the City of Highland.



I. Kloss Furniture donated this 400-pound statue of a girl reading after purchasing the building previously owned by SuperValue in 2018. Curt Horstman from the Korte Co. restored it; the City Electric Department moved it; and the Korte Co. installed it. The Librarian, Angela Kim, named her Alice in honor of one of Louis Latzer's daughters and because she resembles Alice in Wonderland and the Cheshire Cat.

J. Many other pieces of art are scattered throughout the Library. Take your time to appreciate all of them.

5. *City Hall* – 1115 Broadway, Highland, Illinois



K. "Celebrating Highland's 175th Anniversary," created in 2012 by Lucy Telthorst Gish and her daughter, Mari, and commissioned by Highland Arts Council, decorates the outer wall of City Hall.



L. Inside City Hall, the original artwork created for the 175th Anniversary logo enhances the lobby walls. It was painted by Lynnette Schuepbach, an artist from Highland, and she donated it to the City.



M. This mixed media painting represents landmarks from each of the Sister Cities – Sursee in canton of Lucerne, Switzerland and Highland, Illinois, USA – was painted by local artist, Jerome Zobrist, and donated to the City of Highland in 1999.

6. *Chamber of Commerce* – 1216 Main Street, Highland, Illinois



N. The eye-catching stained glass rendition of the iconic downtown fountain on the Square can be seen right inside the Chamber's new office. It took six weeks to complete and contains 370 pieces. Creator, Val Buchmiller of Highland, credits his wife, Theresa, for making good color choices, and Val takes satisfaction in knowing that years from now, his grandchildren can say "My grandpa made that!"

7. *Lila's Garden* – corner of Olive Street and Lindenthal Avenue, Highland, Illinois



O. Sarah Walker of Highland was commissioned by the Highland Arts Council to create a clay sculpture/bird bath at the 2014 Art in the Park. It was donated to the Highland Garden Club's Lila's Garden.

P. "Girl and Boy Dancing" statue made from designer resin and hand-finished in a faux bronze finish was funded by the Highland Area Community Foundation Bob and Rita Hardy Beautification grant and a monetary gift from Don and Barbara Johannes in memory of Carol and Dwight Rogier, Jr. in 2014. It reminds Lila's Garden visitors of the care-free days of summer.





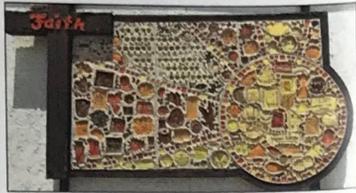
Q. The Curly-Q wind feature in Lila's Garden was created by Dave Drenzik of Tucson, Arizona. It was funded by the Highland Area Community Foundation Bob and Rita Hardy Beautification grant and a monetary gift from the Rita Hardy and Chinn families.

R. Lila's Garden is also the home of "Iron Garden Tool Sculpture" created by Gary Main of Barry, Illinois, in 2014. It was made from old farm implements and gifted to Lila's Garden by Mary and Denny Horton.



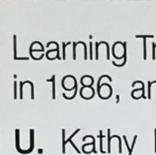
8. *Faith Countryside Homes* – 100 Faith Drive, Highland, Illinois

S. Pat Imming worked with the residents of Faith Countryside Homes to create a mosaic entitled "Faith" in 1986. It is outside the entrance.



9. *Highland Elementary School* – 1800 Lindenthal Avenue, Highland, Illinois

T. The Elementary School Auditorium wall was decorated by Pat Imming and her students with "The Butterfly Mosaic" in 1982, "The Learning Tree Mosaic" in 1984, "The School Bus Mosaic" in 1986, and "The Hot Air Balloon" in 1988.



U. Kathy Burns, an art teacher at Highland Community Schools, completed the three "Flowers Mosaics" and "The Rainbow" on the Elementary School Auditorium wall in 1985.

10. *Highland Primary School* – 1600 Lindenthal Avenue, Highland, Illinois



V. A mosaic on the ground in front of the Primary School in memory of Amanda Blake was created in 1985. The individual pieces of the mosaics were created by the Elementary School students and pulled together by Kathy Burns.

W. "Fairy Fantasy," created in 2010 by Lucy Telthorst Gish and her daughter, Mari, and the first mural commissioned by Highland Arts Council, was donated to the Highland Primary School. It was placed in the hallway so that all students could appreciate its beauty.



11. *Lindendale Park Swimming Pool* – corner of Park Hill Drive and Lindenthal Avenue, Highland, Illinois

X. "Underwater Fantasy," also created by Lucy Telthorst Gish and her daughter, Mari, in 2011 was commissioned by Highland Arts Council and beautifies the outdoor swimming pool building at Lindendale Park.



12. *St. Joseph's Hospital & Medical Building* – 12866 Troxler Avenue, Highland, Illinois

Y. Photography from local artists was a result of a contest encouraging people to submit images from around the region that they felt would encourage the healing process for patients at the hospital. Work from various artists hangs throughout the walls of the hospital. Photos were donated by the artists and produced by St. Joseph's Hospital. (Visit public spaces only.)



Z. The statue of Saint Francis of Assisi was created by artist, Tom Foppe and made possible through a bequest of a donor who felt a deep connection with the Franciscan heritage of HSHS St. Joseph's Hospital. Tom carved the life-sized statue from clay with intricate detail of a wolf, squirrel and bird, which accompany Francis. It was then cast in bronze and was blessed and dedicated in 2018.



13. *Highland Middle School* – 2813 IL 160, Highland, Illinois



AA. This floral triptych was based on a photo taken by Brady Kesner of Highland and pixilated and drawn and divided on three 2' x 4' panels by Alisha Bailey. The Highland community painted the pixilated pieces square-by-square at the Spring Bloom Festival, Street Art Festival, Art in the Park, and Youth Arts Expo. The Highland Middle School framed each piece and hung it for all of the students and community to enjoy.

14. *Highland High School* – 12760 Troxler Avenue, Highland, Illinois

BB. The "Floating Ball" sculpture in front of the Highland High School was created by the manufacturing class taught by Joe Schaefer. It shows that the Arts are an important component of the educational system in Highland.



CC. "Geese in Flight" at Highland High School was created by the manufacturing class taught by Joe Schaefer in 2005. The metal geese are positioned such that a flock takes off from the Middle School

and lands at the High School symbolizing the students' transitions from Middle School to High School.

DD. "Geometrics" was also created by the manufacturing class at the High School illustrating that art can be created while learning industrial skills.



15. *Glik Park* – 12525 Sportsman Road, Highland, Illinois



EE. (left) "Reimagine" a sculpture created by Marianist Monk Brother Mel Meyer and purchased by Highland Garden Club sits at Glik Park. During his lifetime, Brother Mel produced over 10,000 works of art in numerous and diverse mediums.



FF. (right) "Memorial Statue for Blanche Hediger" at Glik Park was created by Alex Kovac, born in Budapest, Hungary and now living in New York State. It was funded by Blanche Hediger's family.



GG. (left) "Memorial to Cara Gruenfelder" was installed at Glik Park in 2006 and created by Haubner.



HH. (right) The gong at the entrance to the Labyrinth at Glik Park was created by Highland High School manufacturing class and installed in 2006. Please, feel free to walk the Labyrinth for a relaxing end to the Art Walk in Highland, Illinois.



16. *Highland Country Club* – 13403 Country Club Road Route 40, Highland, Illinois

II. In 2019, a member of the Highland Country Club anonymously commissioned Brian Willis to create two chain-saw carved sculptures from trees that were scheduled to be removed.



ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 6, OF THE CODE OF ORDINANCES, CITY OF HIGHLAND, ALCOHOLIC LIQUOR, TO INCREASE THE NUMBER OF A2 LIQUOR LICENSES TO FIVE, AND DECREASE THE NUMBER OF D2 LIQUOR LICENSES TO TEN

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined it necessary to provide flexibility and additional authority to the Liquor Commissioner to issue and enforce City liquor licenses; and

WHEREAS, City has authority to define, regulate, issue, and collect fees associated with liquor licenses; and

WHEREAS, City has authority to determine the number, kind, and classification of [liquor] licenses to be issued 235 ILCS 5/4-1; and

WHEREAS, City has the authority to establish [liquor] license fees for the various kinds of licenses to be issued. 235 ILCS 5/4-1; and

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently defines Class “A2” liquor licenses as follows:

6-2-6 CLASSIFICATION - FEE – LIMITATION.

(1) *Class "A1" and class "A2" licenses: Taverns.* Class "A1" and class "A2" licenses shall authorize retail sale on the premises specified of alcoholic liquor of all varieties for consumption on the premises, as well as retail sale of alcoholic liquor in the original package off premises. In addition:

b. Class "A2" license may permit the licensee to operate video gaming terminals upon the premises. Class "A2" licenses may permit the licensee to operate video gaming terminals upon the premises, subject to the following conditions:

1. Any person who displays a video gaming terminal for play or operation by the public shall have, as a prerequisite to receiving any class "A2" license from the city, a valid license issued by the state gaming board for each such video gaming terminal. The cancellation, suspension, or revocation of any such license by the state gaming board shall result in the automatic cancellation, suspension, or revocation of the city's class "A2" license without refund of any portion of the license fee. An applicant for the class "A2" license shall submit to the city finance director a copy of the license issued by the state gaming board for each video gaming terminal to be played or operated on the licensed premises.
2. Any liquor license issued by the city to any liquor licensee pursuant to this chapter, including but not limited to any licensed fraternal establishment or licensed veterans establishment (as defined in the Video Gaming Act, 230 ILCS 40/5), that displays a video gaming terminal for play or operation within its premises in violation of this subsection shall be immediately revoked.
3. No more than six (6) video gaming terminals may be located on any class "A2" licensee's premises.
4. Every class "A2" licensee shall comply with the provisions of the Video Gaming Act, 230 ILCS 40/1 *et seq.*, as amended, and all rules, regulations, and restrictions imposed by the state gaming board, as amended.
5. The operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.
6. Video gaming shall be located in a clearly demarcated area that is restricted to persons over 21 years of age.

The annual fee for a Class "A2" license shall be Five Hundred Dollars (\$500.00).

and;

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently defines Class "D2" liquor licenses as follows:

6-1 CLASSIFICATION - DEFINITIONS.

Restaurant means any public place kept, used, maintained, advertised, and held out to the public as a place where meals are served, and where meals actually are served and regularly served, such space being provided with adequate and sanitary kitchen and dining room equipment and capacity and having employed therein a sufficient number and kind of employees to prepare, cook and serve suitable food for its guests. (See 235 ILCS Sec. 5/1-3.23)

6-2-6 CLASSIFICATION – FEE – LIMITATION.

(4) *Class "D1" and class "D2" licenses: Restaurants.* Class "D1" and class "D2" licenses shall authorize the sale of alcoholic liquor of all varieties at retail for consumption on the premises in conjunction with the operation of a restaurant, as well as retail sale of alcoholic liquor in the original package off premises. In addition:

b. Class "D2" license may permit the licensee to operate video gaming terminals upon the premises. Class "D2" licenses may permit the licensee to operate video gaming terminals upon the premises, subject to the following conditions:

1. Any person who displays a video gaming terminal for play or operation by the public shall have, as a prerequisite to receiving any class "D2" license from the city, a valid license issued by the state gaming board for each such video gaming terminal. The cancellation, suspension, or revocation of any such license by the state gaming board shall result in the automatic cancellation, suspension, or revocation of the city's Class "D2" license without refund of any portion of the license fee. An applicant for the class "D2" license shall submit to the city finance director a copy of the license issued by the state gaming board for each video gaming terminal to be played or operated on the licensed premises.

2. Any liquor license issued by the city to any liquor licensee pursuant to this chapter, including but not limited to any licensed fraternal establishment or licensed veterans establishment (as defined in the Video Gaming Act, 230 ILCS 40/5), that displays a video gaming terminal for play or operation within its premises in violation of this subsection shall be immediately revoked.

3. No more than six video gaming terminals may be located on any class "D2" licensee's premises.

4. Every class "D2" licensee shall comply with the provisions of the Video Gaming Act, 230 ILCS 40/1 et seq., as amended, and all rules, regulations, and restrictions imposed by the state gaming board, as amended.

5. The operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

6. Video gaming shall be located in a clearly demarcated area that is restricted to persons over 21 years of age.

The annual fee for a class "D2" license shall be \$500.00.

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently limits the number of City Liquor licenses issued as follows:

6-2-6 CLASSIFICATION - FEE – LIMITATION.

(9) Limitation on Number of Licenses Issued.

- a. By separate ordinance, the City Council may set a limitation upon the number of licenses to sell alcoholic liquor at retail to be issued for each above classification of license.
- b. As licenses are revoked, expire without renewal, or for any reason cease to exist, the total number of licenses for each classification shall automatically be reduced until the total number of licenses issued for each class shall not exceed the number authorized by the City Council.
- c. If any establishment selling alcoholic liquor is annexed to and becomes a part of the City, the various alcoholic liquor licenses as enumerated in this Section shall be increased in number only in the class which the annexed establishment qualifies provided the annexed establishment holds a current valid liquor license from the governmental entity from which the establishment was annexed and from the State of Illinois.
- d. The following limits are established on the number of licenses to sell alcoholic beverages and/or permit video gaming in the City:

Class A1	3
Class A2	5
Class B	Unlimited
Class C	Unlimited
Class D1	8
Class D2	10
Class E	Unlimited
Class F	Unlimited
Class G	2
Class H1	Unlimited
Class H2	1

WHEREAS, City has determined it to be in the best interests of public health, safety, general welfare and economic welfare to increase the number of A2 liquor licenses from four (4) to five (5) licenses; and

WHEREAS, City has determined it to be in the best interests of public health, safety, general welfare and economic welfare to decrease the number of D2 liquor licenses from eleven (11) to ten (10) licenses; and

WHEREAS, City has determined the additional A2 liquor license will be issued to a qualified applicant by way of separate resolution.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Highland as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. Chapter 6, of the Code of Ordinances, City of Highland, shall now read:

6-2-6 CLASSIFICATION - FEE – LIMITATION.

(9) Limitation on Number of Licenses Issued.

- a. By separate ordinance, the City Council may set a limitation upon the number of licenses to sell alcoholic liquor at retail to be issued for each above classification of license.
- b. As licenses are revoked, expire without renewal, or for any reason cease to exist, the total number of licenses for each classification shall automatically be reduced until the total number of licenses issued for each class shall not exceed the number authorized by the City Council.
- c. If any establishment selling alcoholic liquor is annexed to and becomes a part of the City, the various alcoholic liquor licenses as enumerated in this Section shall be increased in number only in the class which the annexed establishment qualifies provided the annexed establishment holds a current valid liquor license from the governmental entity from which the establishment was annexed and from the State of Illinois.
- d. The following limits are established on the number of licenses to sell alcoholic beverages and/or permit video gaming in the City:

Class A1	3
Class A2	5
Class B	Unlimited
Class C	Unlimited
Class D1	8
Class D2	10
Class E	Unlimited
Class F	Unlimited
Class G	2
Class H1	Unlimited
Class H2	1

Section 3. The number of A2 liquor licenses will be increased from four (4) licenses to five (5) licenses.

Section 4. The additional A2 liquor license will be issued to a qualified applicant by way of separate resolution.

Section 5. The number of D2 liquor licenses shall be decreased from eleven (11) to ten (10) licenses.

Section 6. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the ___ day of _____, 2020, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:
NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

RESOLUTION NO. _____

A RESOLUTION ISSUING AN “A2” LIQUOR LICENSE AND WITHDRAWING A “D2” LIQUOR LICENSE FOR DIMAGGIO’S PIZZA & PASTA OF ILLINOIS, LLC, D/B/A DIMAGGIO’S PIZZA SIP SPIN WIN, PURSUANT TO CHAPTER 6, OF THE CODE OF ORDINANCES, CITY OF HIGHLAND, ENTITLED ALCOHOLIC LIQUOR

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined it necessary to provide flexibility and additional authority to the Liquor Commissioner to issue and enforce City liquor licenses; and

WHEREAS, City has authority to define, regulate, issue, and collect fees associated with liquor licenses; and

WHEREAS, City has authority to determine the number, kind, and classification of [liquor] licenses to be issued 235 ILCS 5/4-1; and

WHEREAS, City has the authority to establish [liquor] license fees for the various kinds of licenses to be issued. 235 ILCS 5/4-1; and

WHEREAS, Giuseppe DiMaggio, owner of DiMaggio’s Pizza & Pasta of Illinois, LLC, d/b/a DiMaggio’s Pizza Sip Spin Win (hereinafter “DiMaggio’s Pizza”) desires to change its liquor license classification from “D2” (Restaurant with gaming) to “A2” (Tavern with gaming); and

WHEREAS, DiMaggio’s Pizza has submitted an Application for a Retail Liquor Dealer’s License to City (*see* Application attached hereto as **Exhibit A**); and

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently defines Class “A2” liquor licenses as follows:

6-2-6 CLASSIFICATION - FEE – LIMITATION.

(1) *Class "A1" and class "A2" licenses: Taverns.* Class "A1" and class "A2" licenses shall authorize retail sale on the premises specified of alcoholic liquor of all varieties for consumption on the premises, as well as retail sale of alcoholic liquor in the original package off premises. In addition:

b. Class "A2" license may permit the licensee to operate video gaming terminals upon the premises. Class "A2" licenses may permit the licensee to operate video gaming terminals upon the premises, subject to the following conditions:

1. Any person who displays a video gaming terminal for play or operation by the public shall have, as a prerequisite to receiving any class "A2" license from the city, a valid license issued by the state gaming board for each such video gaming terminal. The cancellation, suspension, or revocation of any such license by the state gaming board shall result in the automatic cancellation, suspension, or revocation of the city's class "A2" license without refund of any portion of the license fee. An applicant for the class "A2" license shall submit to the city finance director a copy of the license issued by the state gaming board for each video gaming terminal to be played or operated on the licensed premises.
2. Any liquor license issued by the city to any liquor licensee pursuant to this chapter, including but not limited to any licensed fraternal establishment or licensed veterans establishment (as defined in the Video Gaming Act, 230 ILCS 40/5), that displays a video gaming terminal for play or operation within its premises in violation of this subsection shall be immediately revoked.
3. No more than six (6) video gaming terminals may be located on any class "A2" licensee's premises.
4. Every class "A2" licensee shall comply with the provisions of the Video Gaming Act, 230 ILCS 40/1 *et seq.*, as amended, and all rules, regulations, and restrictions imposed by the state gaming board, as amended.
5. The operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.
6. Video gaming shall be located in a clearly demarcated area that is restricted to persons over 21 years of age.

The annual fee for a Class "A2" license shall be Five Hundred Dollars (\$500.00).

and;

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently defines Class “D2” liquor licenses as follows:

6-1 CLASSIFICATION - DEFINITIONS.

Restaurant means any public place kept, used, maintained, advertised, and held out to the public as a place where meals are served, and where meals actually are served and regularly served, such space being provided with adequate and sanitary kitchen and dining room equipment and capacity and having employed therein a sufficient number and kind of employees to prepare, cook and serve suitable food for its guests. (See 235 ILCS Sec. 5/1-3.23)

6-2-6 CLASSIFICATION – FEE – LIMITATION.

(4) *Class "D1" and class "D2" licenses: Restaurants.* Class "D1" and class "D2" licenses shall authorize the sale of alcoholic liquor of all varieties at retail for consumption on the premises in conjunction with the operation of a restaurant, as well as retail sale of alcoholic liquor in the original package off premises. In addition:

b. Class "D2" license may permit the licensee to operate video gaming terminals upon the premises. Class "D2" licenses may permit the licensee to operate video gaming terminals upon the premises, subject to the following conditions:

1. Any person who displays a video gaming terminal for play or operation by the public shall have, as a prerequisite to receiving any class "D2" license from the city, a valid license issued by the state gaming board for each such video gaming terminal. The cancellation, suspension, or revocation of any such license by the state gaming board shall result in the automatic cancellation, suspension, or revocation of the city's Class "D2" license without refund of any portion of the license fee. An applicant for the class "D2" license shall submit to the city finance director a copy of the license issued by the state gaming board for each video gaming terminal to be played or operated on the licensed premises.

2. Any liquor license issued by the city to any liquor licensee pursuant to this chapter, including but not limited to any licensed fraternal establishment or licensed veterans establishment (as defined in the Video Gaming Act, 230 ILCS 40/5), that displays a video gaming terminal for play or operation within its premises in violation of this subsection shall be immediately revoked.

3. No more than six video gaming terminals may be located on any class "D2" licensee's premises.

4. Every class "D2" licensee shall comply with the provisions of the Video Gaming Act, 230 ILCS 40/1 et seq., as amended, and all rules, regulations, and restrictions imposed by the state gaming board, as amended.
5. The operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.
6. Video gaming shall be located in a clearly demarcated area that is restricted to persons over 21 years of age.

The annual fee for a class "D2" license shall be \$500.00.

WHEREAS, Because DiMaggio's Pizza desires to focus on pizza delivery, pizza carry-out, tavern business, and gaming business, DiMaggio's Pizza desires to obtain an "A2" tavern liquor license with gaming and relinquish its existing "D2" restaurant liquor license with gaming; and

WHEREAS, DiMaggio's Pizza's Application for Retail Liquor Dealer's License (**Exhibit A**) has been approved by the Mayor / Liquor Commissioner; and

WHEREAS, City Council recently passed an Ordinance increasing the number of "A2" liquor licenses available from four (4) to five (5); and

WHEREAS, City has determined there is one "A2" liquor license currently available to be issued to DiMaggio's Pizza; and

WHEREAS, City has determined the number of "D2" liquor licenses has been reduced from eleven (11) to (10); and

WHEREAS, City has determined it to be in the best interests of public health, safety, general welfare and economic welfare to issue DiMaggio's Pizza an "A2" Liquor License; and

WHEREAS, the Liquor Commissioner reserves the right to ensure all aspects of City Code have been complied with prior to issuance of the "A2" liquor license to DiMaggio's Pizza; and

WHEREAS, the City Manager and/or Mayor is authorized and directed to execute any documents necessary to issue an "A2" liquor license to DiMaggio's Pizza.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. City shall issue an “A2” liquor license to DiMaggio’s Pizza.

Section 3. This resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the ___day of_____, 2020, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

APPLICATION
FOR RETAIL LIQUOR DEALERS LICENSE

CITY OF HIGHLAND

NAME OF INDIVIDUAL FILLING FORM OUT: Giuseppe DiMaggio
TELEPHONE: 618-334-3957
DATE OF APPLICATION: 7/31/20
LIQUOR LICENSE CLASS A2

1. COPY OF DRAM SHOP INSURANCE
2. COPY OF LEASE/ CONTRACT
3. COPY OF DIAGRAM OF PREMISES
4. COPY OF STATE OF ILLINOIS LICENSE
5. PROOF OF STATE OF IL CLASSIFICATION, FOR EXAMPLE, LLC, DBA, INC.



APPLICATION
FOR RETAIL LIQUOR DEALERS LICENSE
CITY OF HIGHLAND

This application properly completed and signed must be filed with the City Clerk and must be accompanied by a remittance in the proper amount, made payable to the City of Highland.

The undersigned individual or partnership hereby makes application for a RETAIL LIQUOR DEALERS LICENSE and submits the following information:

1. Applicant: Giuseppe DiMaggio - DiMaggio's Pizza Pasta of Illinois, LLC
 (GIVE NAME OF INDIVIDUAL OR NAMES OF PARTNERS/CORPORATION ---TYPE OR PRINT CLEARLY)

2. Trade, Partnership or Assumed Name Di Maggio's Pizza SIP SPIN WIN

3. Give date partnership/corporation was formed under name given on Line 1: 11/1/2018
 Month Day Year

4. Location of above place of business 808 Broadway Highland IL 62249
 NUMBER STREET CITY STATE ZIP CODE

5. Has your assumed name been filed with the County Clerk?
Yes

6. Are alcoholic liquors stored but not sold at any location other than the one given above?
No

If "yes", give location: _____

7. Check principal kind of business:

NUMBER	STREET	CITY	STATE	ZIP CODE
<input type="checkbox"/> Restaurant	<input checked="" type="checkbox"/> Tavern			
<input type="checkbox"/> Hotel	<input type="checkbox"/> Grocery Store		<input type="checkbox"/> Amusement Place	
<input type="checkbox"/> Club	<input type="checkbox"/> Package Store		<input type="checkbox"/> Department Store	
<input type="checkbox"/> Country Club	<input type="checkbox"/> Gaming Hall		<input type="checkbox"/> Convenience Store	

8. Give name and address of owner of premises: Daniel Delaney

9. Has a Liquor License been revoked at this location within the past year? No

10. State the full name, address and date of birth of the person who you intend to be the Manager or Operator of said establishment, if License is issued: Giuseppe DiMaggio 11/10/1986
50 Tamarack Ln Unit A Highland, IL 62249

A. Is such manager a resident of the City of Highland, Illinois? YES NO

11. If "yes", how long and address of person 17 years, 50 Tamarack Ln Unit A Highland, IL 62249

12. Is this business located within 100 feet of any church, school, hospital, home for the aged or indigent persons or for veterans, their wives or children or any naval or military station? No

A. If answer to the above is "yes", is your place of business a hotel offering restaurant service, a regularly organized club, a food shop, or other place where the sale of liquor is not the principal business carried on? _____

B. If answer to (A) is "yes", on what date was business started? _____

13. Have any manufacturers, importing distributor or distributor directly or indirectly paid or agreed to pay for this license, advanced money, or anything else of value. Except as specifically permitted in the Act, or any credit, (Other than merchandising credit in the ordinary course of business as specifically permitted in the Act), or is such a person directly or indirectly interested in the ownership, conduct or operation of the place of business? No If answer is "yes", give particulars _____

14. Applicant Information: Name Giuseppe DiMaggio

A. Residence Address 50 Tamarack Ln Unit A Highland, IL 62249
NUMBER STREET CITY STATE ZIP CODE

B. Place of Birth: St. Louis, MO
NAME OF CITY, COUNTY AND STATE

Date of Birth: November 10, 1986
Month Day Year

C. Are you a citizen of the United States? Yes If a naturalized citizen, time and place of naturalization? _____

D. Have you ever been convicted of a felony or otherwise disqualified to receive the license applied for by reason of any matter or thing contained in the Illinois Liquor Control Act or the Municipal Liquor Code? [] YES NO If "yes", name court of conviction _____

E. Have you ever made application for a liquor license for any other premises? No

Date: _____ State disposition of application: _____

Give address: _____

F. Are you or is any other person, directly or indirectly interested in your place of business, a public official as defined in Sec 2 (14) Art VI of the Illinois Liquor Control Act? No If so, office held? _____

G. Has any license previously issued to you by any State or local authorities been SUSPENDED? NO Date: _____

If so, state reasons therefor: _____

Where: _____
CITY COUNTY STATE

H. Has any license previously issued to you by any State or local authorities been REVOKED? NO Date: _____

If so, state reasons therefor: _____

Where: _____
CITY COUNTY STATE

I. Will you comply with the Local Liquor Code and Regulations in connection therewith? Yes

15. Co-Applicant information: Name N/A

A. Residence Address _____
NUMBER STREET CITY STATE ZIP CODE

B. Place of Birth: _____
NAME OF CITY, COUNTY AND STATE

Date of Birth: _____
Month Day Year

C. Are you a citizen of the United States? _____ If a naturalized citizen, time and place of naturalization? _____

D. Have you ever been convicted of a felony or otherwise disqualified to receive the license applied for by reason of any matter or thing contained in the Illinois Liquor Control Act or the Municipal Liquor Code? [] YES [] NO If "yes", name court of conviction _____

E. Have you ever made application for a liquor license for any other premises? _____

Date: _____ State deposition of application: _____

Give address: _____

F. Are you or is any other person, directly or indirectly interested in your place of business, a public official as defined in Sec 2 (14) Art VI of the Illinois Liquor Control Act? _____ If so, office held? _____

G. Has any license previously issued to you by any State or local authorities been SUSPENDED? _____ Date: _____

If so, state reasons therefor: _____

Where: _____
CITY COUNTY STATE

H. Has any license previously issued to you by any State or local authorities been REVOKED? _____ Date: _____

If so, state reasons therefor: _____

Where: _____
CITY COUNTY STATE

I. Will you comply with the Local Liquor Code and Regulations in connection therewith? _____

16. State the Names, Home addresses and DOB of all officers and directors of said Corporation:

Name (Last,First,MI) **Home Address (Street, City, State, Zip)** **Date of Birth**

17. If a majority interest in the stock of the Corporation is owned by one person, or his nominees, state the name and address of such person: _____

18. State the location and description of the premises or place of business which is to be operated under this license: (Attach a detailed diagram of property noting exits, entrances, location of bar, coolers and specific areas where retail liquor may be sold and consumed including and outside areas.)

Street Address: 808 Broadway Highland, IL 62249

Owner of Property: Delaney Daniel
Last First MI

Address: 1709 Main St. Highland IL 62249
Street/ PO Box City State Zip

Lease from: Month June Day 1 Year 2020 TO

Month June Day 1 Year 2021

(Attach copy of lease to this application)

19. As to any officer, the proposed Manager, or any Director of the Corporation, or a Stockholder owning more than five percent (5%) in the aggregate of the stock in said Corporation, state as follows: Have any of the above ever made application for similar license at a different premises?

NO

A. If yes, the disposition and date of said application _____

B. State whether any of the above had a previous license revoked by the State, United States Government, or any political subdivision or city? NO

C. If yes, the reasons therefor _____

20. List Name, Addresses and Phone Numbers of five (5) references:

<u>Becky Rock</u>	<u>1027 St Rt 160 Highland</u>	<u>618-530-3794</u>
Name	Address	Phone
<u>Janet Nicolaidis</u>	<u>2030 Broadway Highland</u>	<u>618-654-4754</u>
Name	Address	Phone
<u>Giovanna May</u>	<u>114 Bayhill Blvd Glen Carbon</u>	<u>618-972-6431</u>
Name	Address	Phone
<u>Brian Ruffini</u>	<u>13320 Sugar Creek Rd. Highland</u>	<u>618-781-5000</u>
Name	Address	Phone
<u>Cheyenne Perry</u>	<u>15 Rosin Highland, IL</u>	<u>618-334-3895</u>
Name	Address	Phone

AFFIDAVIT
(PLEASE READ CAREFULLY BEFORE SIGNING)

I (We) do solemnly swear (or affirm) that the statements given above are true and correct to the best of my (our) knowledge and belief; that I (We) will comply with all regulations of Federal, State and Local Liquor Control Laws; that a copy of an ordinance governing the sale at retail of alcoholic liquors and beverages in this municipality has been furnished to me (us); that I (We) understand the same, and agree to comply with all the provisions set forth therein.

I (We) agree to submit a copy of the State of Illinois Retail Dealers License when received. I shall attach to this application a financial statement listing all assets and liabilities of all owners. I shall attach certificates of proof of coverage for dram shop insurance.

I (We) swear (or affirm) that I (We) will not violate any of the laws of the State of Illinois or of the United States of America in the conduct of the place of business described herein and that the statements contained in this application are true and correct and are made for the purpose of inducing the City of Highland, Illinois to issue the license herein applied for

SUBSCRIBED AND SWORN TO BEFORE ME THIS 31st DAY OF July, A.D., 2020



Breann Speraneo
Notary Public

(SEAL)

APPLICANT (S):

Giuseppe D. Magge

CLERK

Di Maggio's Pizza and Pasta has run as a dine in restaurant for the last 17 years, with a majority of that being patrons coming in to eat our buffet. Along with dine in, we offer carry out and delivery. We have an existing liquor license, as we offer alcohol to drink on site and we have 3 gaming machines.

COVID struck back in March of 2020 and our business as we knew it stopped. We were able to still do carry out and delivery, but increased awareness around COVID and how it spreads has caused us to rethink how we need to conduct business.

While a buffet is allowed to be open at this point, we believe many patrons would, rightfully so, have concern about eating from a self serve buffet. We had to reasonably consider the fact that business would likely never resume to the place it was before.

We have decided to monopolize our existing liquor license and gaming machines supplied through Accel Entertainment and change our plan of business.

We are going to be running business as a gaming parlor with a bar and full service kitchen. We will continue to provide carry out and delivery services as we have in the past. A walk path will lead customers in the front door, where you can walk straight towards the kitchen and place an order or pick up an order. Customers 21 and up will walk the same path but may enter an opening that leads to the main gaming area/bar. We are going to be running around ~~6~~ ^{SIX} gaming machines.

Our patrons that are playing the gaming machines will have access to provided pizza and finger foods, so long as they are playing. A minimal amount of tables will be placed where patrons came come in the late evening to enjoy a pizza and a cold drink.

Our current staff will remain in place. Our waitresses are switching over to bartenders and my kitchen help/delivery drivers will stay the same. I will likely need to hire an additional 1-2 people, eventually. Our exact hours are undecided, but potential longer open hours will require the need for additional staff.

We believe this change will provide a positive impact to they City of Highland. Not only will we potentially expand our employee base and allow a safe place for residents of Highland to patronize, the business will contribute to additional city revenue.

As mentioned, we are unsure of exact hours but we are planning:

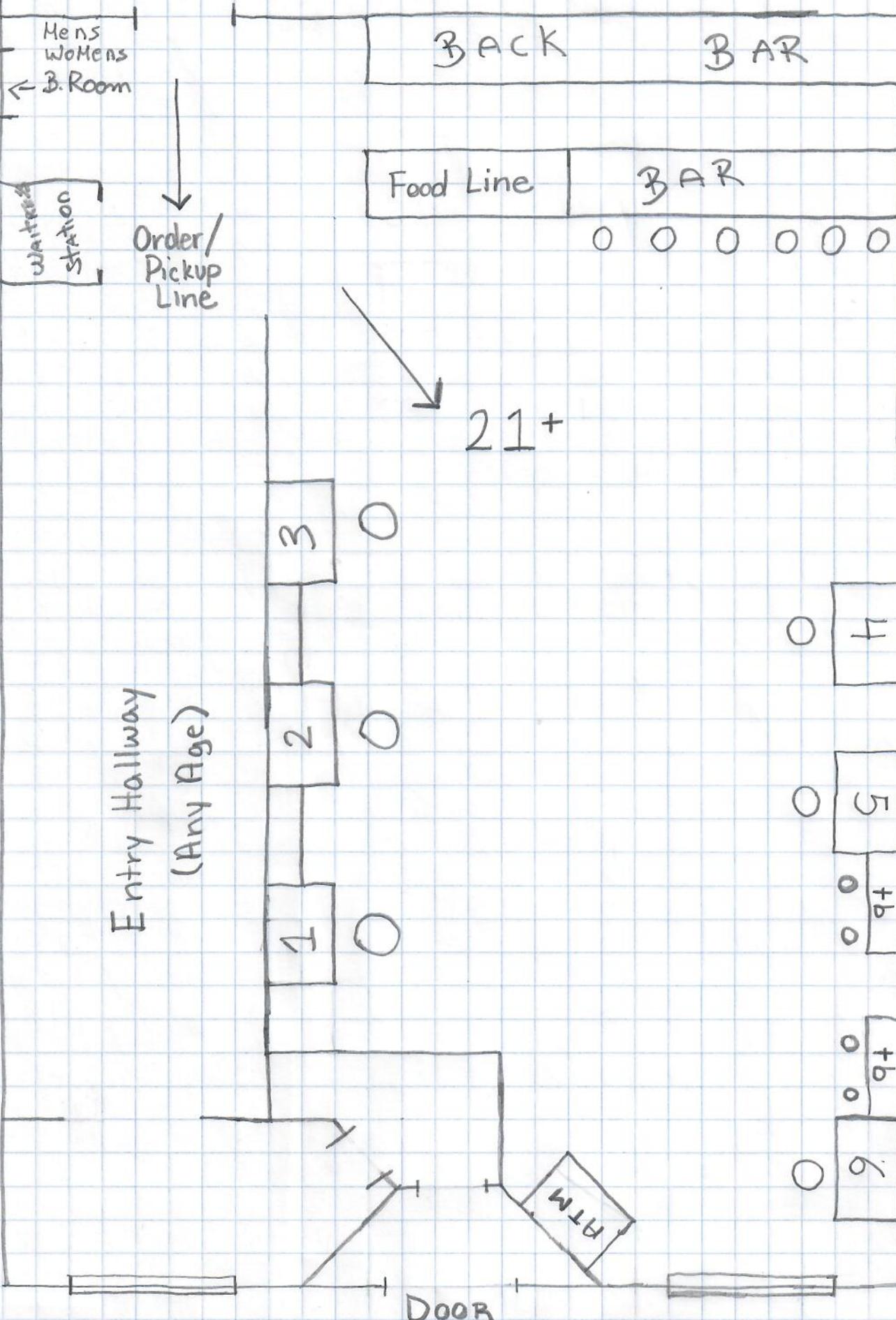
Sunday-Monday - closed

Tuesday - Saturday 11am-12am

We appreciate the city's support for this change of business and look forward to our future in Highland.

Thank you,
Joe Di Maggio

START of Kitchen





City of Highland
Building and Zoning

July 31, 2020

To: Mark Latham, City Manager

From: Breann Speraneo, Director of Community Development

RE: 808 Broadway – DiMaggio’s

DiMaggio’s Pizza & Pasta of Illinois, LLC DBA DiMaggio’s Pizza Sip Spin Win at 808 Broadway is applying for an A2 “tavern” liquor license. The business currently holds a D2 “restaurant” license.

Joe DiMaggio, business owner, has been in frequent contact with City Staff on his revised business plan. After reviewing this plan, City Staff believes A2 would be the appropriate liquor license classification.

After the liquor license issuance is voted on by City Council, DiMaggio’s will need to be granted a Special Use Permit for a bar/tavern in the C-2 central business district. The paperwork has been submitted and a written letter of approval from the property owner has been received. The Special Use Permit is set to go to the Combined Planning & Zoning Board for recommendation on September 2, 2020 and to City Council for final approval on September 8, 2020.

RESOLUTION NO. _____

**A RESOLUTION APPROVING ANNEXATION AGREEMENT WITH
DK7 PROPERTIES, LLC**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, DK7 Properties, LLC (“Owner”) desires to enter an annexation agreement with City; and

WHEREAS, Owner is the owner of record of certain land shown on the plat of annexation attached hereto as **Exhibit “A”**; and

WHEREAS, Owner is the owner of record of certain land located in Madison County, Illinois, more particularly described as follows:

MADISON COUNTY PARCEL NUMBER: 01-1-24-06-00-000-024.001

DEED REFERENCE: 2020R01923

Part of the Northeast Quarter of Section 6, Township 3 North, Range 5 West of the Third Principal Meridian, Madison County, Illinois, described as follows: Commencing at the Southeast corner of the Southwest Quarter of said Northeast Quarter; thence N. 00 degrees 00 minutes 00 seconds E. (bearing assumed) along the East line of said Southwest Quarter of the Northeast Quarter, 491.04 feet, to the centerline of Highland and St. Jacob Road; thence S. 68 degrees 54 minutes 42 seconds W. along said centerline, 131.01 feet to the point of beginning; thence continuing along said centerline S. 68 degrees 54 minutes 42 seconds W., 325.06 feet; thence S. 06 degrees 23 minutes 17 seconds W., 149.16 feet; thence N. 88

degrees 26 minutes 11 seconds E., 320.00 feet; thence N. 00 degrees 00 minutes 00 seconds E. 256.46 feet to the point of beginning.

Situated in Madison County, Illinois.

Commonly known as: 12254 and 12258 Highland Road, Highland, Illinois 62249.

hereinafter “Annexed Property”; and

WHEREAS, Owner intends to develop the Annexed Property into bar/tavern and video gaming business establishment subsequent to the Annexed Property being annexed into the City; and

WHEREAS, the Annexed Property is contiguous to the Corporate Limits of City; and

WHEREAS, the Annexed Property is not currently a part of any other city, town, or village, and may be annexed to City as provided in Section 7-1-8 of the Illinois Municipal Code (65 ILCS 5/7-1-8); and

WHEREAS, Owner desires to have the Annexed Property shown and described *supra*, and described in **Exhibit “A”** and annexed to City upon certain terms and conditions set out in the Annexation Agreement attached hereto as **Exhibit “B”**; and

WHEREAS, City has determined it to be in the best interests of City to enter into the Annexation Agreement, pursuant to the provisions of Section 11-15.1-1, *et seq.*, of the Illinois Municipal Code (65 ILCS 5/11-15.1-1, *et seq.*); City fixed a date and time for a public hearing on this proposed Annexation Agreement; City published notice of that date and time “not more than 30 nor less than 15 days before the date fixed for the hearing” (as required by Section 11-15.1-3 of the Illinois Municipal Code [65 ILCS 5/11-15.1-3]); City conducted the public hearing; and

WHEREAS, City has determined it is in the best interests of public health, safety, general welfare and economic welfare to enter into the Annexation Agreement (**Exhibit “B”**) with Owner; and

WHEREAS, City has determined the Mayor should be authorized and directed, on behalf of City, to execute the Annexation Agreement attached hereto as **Exhibit “B”**.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, ILLINOIS AS FOLLOWS:

Section 1. That the foregoing recitals be and are hereby incorporated in this Resolution.

Section 2. That the Mayor is authorized and directed, on behalf of City, to execute the Annexation Agreement attached hereto as **Exhibit "B"**.

Section 3. That this Resolution shall be known as Resolution No. _____ and shall be in full force and effect from and after its passage.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____ 2020, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

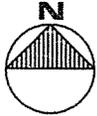
ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

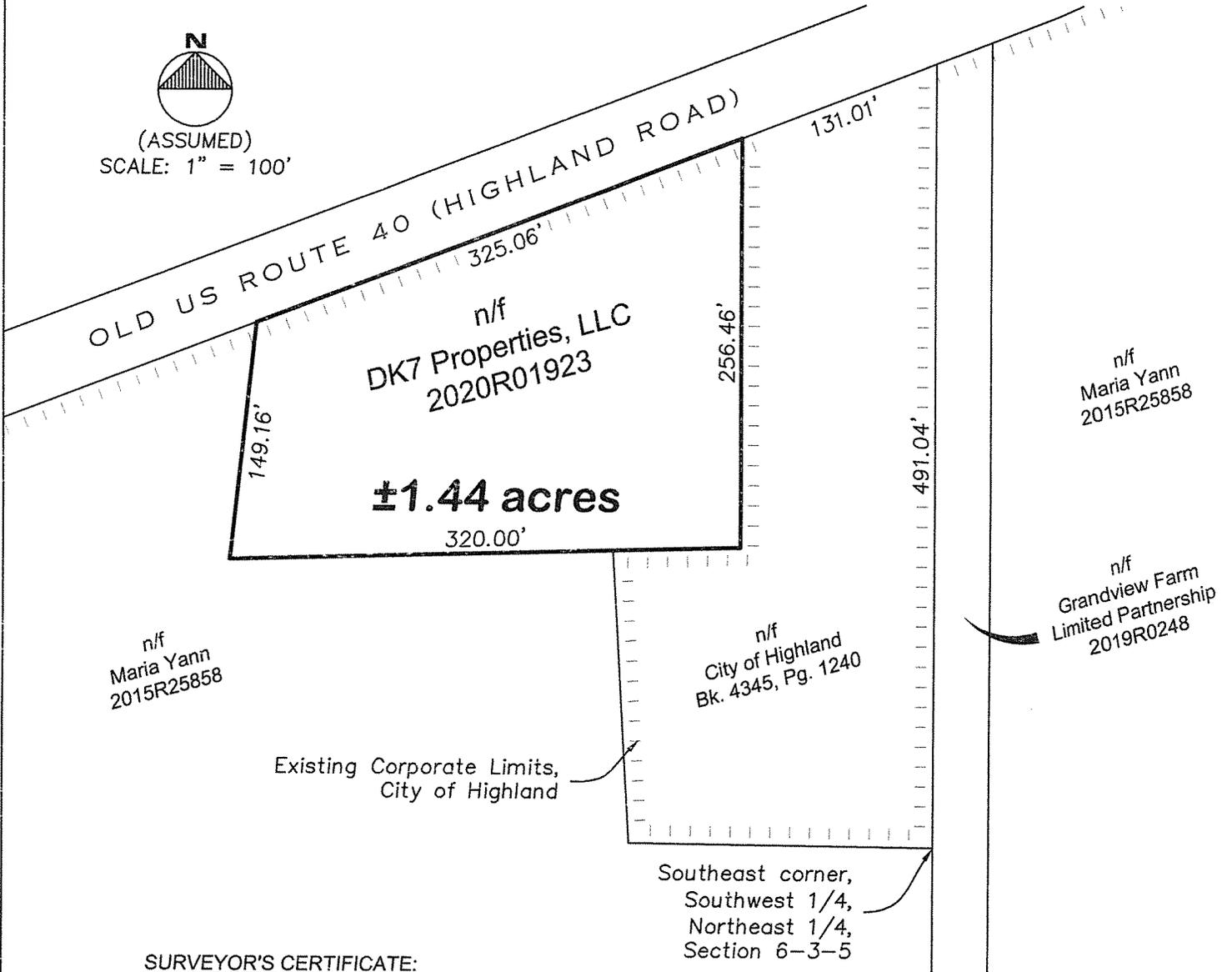
EXHIBIT A

PLAT OF ANNEXATION

PART OF THE NORTHEAST QUARTER OF SECTION 6,
TOWNSHIP 3 NORTH, RANGE 5 WEST OF THE
THIRD PRINCIPAL MERIDIAN, MADISON COUNTY, ILLINOIS



(ASSUMED)
SCALE: 1" = 100'



SURVEYOR'S CERTIFICATE:

This is to certify that at the request of the owners, we have prepared a Plat of Annexation of the property shown hereon and that the description attached hereto as Exhibit "B" is presented with this Plat of Annexation.

Patrick R. Netemeyer I.P.L.S. No. 2704
Expiration Date: November 30, 2020



This plat is a map of the property annexed to the City of Highland, Madison County, Illinois, pursuant to Ordinance No. _____, Dated: _____.

(the above space for Recorder's use only)

ANNEXATION AGREEMENT

THIS ANNEXATION AGREEMENT, is made and entered into this _____ day of _____, 2020, by and between the City of Highland, Illinois, hereinafter "City," by and through its Mayor and the members of its City Council (hereinafter "Corporate Authorities"), and DK7 Properties, LLC, an Illinois Limited Liability Company (hereinafter "Owner").

WHEREAS, Owner is the owner of record of certain land shown on the plat of annexation attached hereto as **Exhibit "A"**; and

WHEREAS, Owner is the owner of record of certain land more particularly described as follows:

MADISON COUNTY PARCEL NUMBER: 01-1-24-06-00-000-024.001
DEED REFERENCE: 2020R01923

Part of the Northeast Quarter of Section 6, Township 3 North, Range 5 West of the Third Principal Meridian, Madison County, Illinois, described as follows: Commencing at the Southeast corner of the Southwest Quarter of said Northeast Quarter; thence N. 00 degrees 00 minutes 00 seconds E. (bearing assumed) along the East line of said Southwest Quarter of the Northeast Quarter, 491.04 feet, to the centerline of Highland and St. Jacob Road; thence S. 68 degrees 54 minutes 42 seconds W. along said centerline, 131.01 feet to the point of beginning; thence continuing along said centerline S. 68 degrees 54 minutes 42 seconds W., 325.06 feet; thence S. 06 degrees 23 minutes 17 seconds W., 149.16 feet; thence N. 88 degrees 26 minutes 11 seconds E., 320.00 feet; thence N. 00 degrees 00 minutes 00 seconds E. 256.46 feet to the point of beginning.

Situated in Madison County, Illinois.

Commonly known as: 12254 and 12258 Highland Road, Highland, Illinois 62249.

hereinafter “Annexed Property” and attached hereto and incorporated herein as Exhibit “B”; and

WHEREAS, Owner intends to develop the Annexed Property into a bar/tavern and video gaming business establishment subsequent to the Annexed Property being annexed into City; and

WHEREAS, the Annexed Property is contiguous to the Corporate Limits of City; and

WHEREAS, the Annexed Property is not currently a part of any other city, town, or village, and may be annexed to City as provided in Section 7-1-8 of the Illinois Municipal Code (65 ILCS 5/7-1-8); and

WHEREAS, Owner desires to have the Annexed Property shown and described *supra*, and described in Exhibits “A” and “B”, annexed to City upon certain terms and conditions hereinafter set forth; and

WHEREAS, the Corporate Authorities, after due and careful consideration, have concluded that the annexation of the Annexed Property to City on the terms and conditions hereinafter set forth would further the growth of City, enable City to control the development of the area, and serve the best interests of City; and

WHEREAS, Section 90-115, “Annexed territory,” of the *Code of Ordinances, City of Highland, Illinois*, provides,

All property that is annexed to the city following the effective date of the ordinance from which this chapter derives, shall be annexed as R-1-C residential district. Nothing in this section should be construed to prevent the use of annexation agreements as set out in the state statutes;

and

WHEREAS, pursuant to the provisions of Section 11-15.1-1, *et seq.*, of the Illinois Municipal Code (65 ILCS 5/11-15.1-1, *et seq.*), the Corporate Authorities fixed a date and time for a public hearing on this proposed Annexation Agreement; published notice of that date and time “not more than 30 nor less than 15 days before the date fixed for the hearing” (as required by Section 11-15.1-3 of the Illinois Municipal Code [65 ILCS 5/11-15.1-3]); and conducted the public hearing; and

WHEREAS, it is for the mutual benefit of City and Owner to enter into this Annexation Agreement, as follows:

II. GENERAL AGREEMENT.

NOW, THEREFORE, IN CONSIDERATION OF THE PREMISES AND OF THE MUTUAL COVENANTS AND AGREEMENTS HEREIN CONTAINED, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. (Recital Incorporation.) The foregoing recitals are incorporated in and made a part of this Agreement.

2. (Statutory Authority.) This Annexation Agreement is made pursuant to and in accordance with the provision of Division 15.1 of Article 11 of the Illinois Municipal Code.

3. (Petition for Annexation.) Owner, upon execution of this Annexation Agreement, will prepare and file, pursuant to and in accordance with the provisions of Article 7 of the Illinois Municipal Code, with the Corporate Authorities, a proper Petition for Annexation conditioned upon the terms and provisions of this Annexation Agreement, to annex to the City of Highland, Illinois, the Annexed Property, as shown and described in Exhibits "A" and "B" attached hereto.

4. (Annexation.) The Corporation Authorities, upon the execution of this Annexation Agreement and upon the filing of a proper Petition for Annexation as hereinabove provided and in compliance with the provisions of Article 7 of the Illinois Municipal Code will enact an ordinance annexing the Annexed Property as shown and described in Exhibits "A" and "B", to the City conditioned upon the terms and provisions of this Annexation Agreement. In the event that the Annexed Property is not annexed to the City, pursuant to this Annexation Agreement and said Petition for Annexation, then and in that event only this Annexation Agreement shall not be binding upon the parties hereto.

5. (Time of Annexation.) Said annexation of the Annexed Property to the City shall take effect upon the adoption of the annexation Ordinance by the City.

6. (Zoning.)

A. Owner realizes and understands that the Annexed Property, when annexed, will be Zoned R-1-C Single Family Residential, subject to the restrictions of the City's Zoning Ordinance for that District.

B. Owner realizes and understands that in order to change the zoning of any portion of this property, it must be accomplished following the rules of the City for zoning changes.

C. The City agrees that it will not impose any public land donation or user fees, except as hereinafter set out.

7. (Codes and Ordinances; Fees.)

A. To the extent of any conflict, ambiguity, or inconsistency between the terms, provisions, or standards contained in this Agreement and the terms, provisions, or standards, either presently existing or hereafter adopted, of the City Code, the Zoning Ordinance, the Subdivision Control Ordinance, as hereinafter identified, or any other City code, ordinance, or regulation, the terms, provisions, and standards of this Agreement shall govern and control. Notwithstanding the foregoing, if any City code, ordinance, or regulation is hereafter adopted,

amended, or interpreted so as to be less restrictive on Owner with respect to the development of the Property than is the case under the existing law, then at the option of the Owner such less restrictive amendment or interpretation shall control.

- B. All codes, ordinances, rules, and regulations of the City in effect as of the date hereof shall continue in effect, insofar as they relate to the development of the Property, during the entire term of this Agreement, or until such time as the Annexed Property is annexed into City, except as otherwise provided herein and except to the extent of amendments mandated by state or federal requirements.
- C. All codes, ordinances, rules, and regulations of the City in effect as of the date hereof that relate to building, housing, plumbing, electrical, and related restrictions affecting the development of the Property shall continue in effect, insofar as they relate to the development of the Annexed Property, during the entire term of this Agreement, or until such time as the Annexed Property is annexed into City, except as otherwise provided herein and except to the extent that said codes, ordinances, rules, and regulations are amended so as to be applicable to all property within the City for purposes of directly furthering the public health and safety. Such general changes to said codes, ordinances, rules and regulations include, but are not limited to, any changes necessitated by amendments to national building, plumbing, electrical or maintenance codes incorporated by the City's codes, ordinances, rules and regulations (i.e. BOCA Codes and International Property Maintenance Codes). Owner acknowledges that changes made to City Code applicable to all City property will be applicable to the Annexed Property after the Annexed Property is annexed into City.
- D. No fee or charge of any description shall be imposed on Owner or on the development and use of the Annexed Property unless, as of the date of this Agreement, such fee or charge is in existence and being collected by the City on a uniform basis from all owners, users, and developers of property within the City. The City shall not increase the amount of any fee or charge for building permit fees, occupancy permit fees, plan review fees, inspection fees, utility fees, application fees, or user fees during the term of this Agreement unless such increases are made generally applicable to all owners, users, and developers of property within the City. All building permit and building inspection fees for any improvement constructed on the Annexed Property shall be due and payable upon issuance of a building permit for the improvement.

8. (Fire Protection.) Upon the annexation of the Annexed Property, as shown and described in **Exhibits "A"** and **"B"** to the City, the City shall provide the same standard of fire protection to said tracts and to the buildings thereon which it provides to other similar areas in the City.

9. (Police Protection.) Upon the annexation of the Annexed Property, as shown and described in Exhibits "A" and "B" to the City, the City shall provide the same standard of police protection to said tract and to the buildings thereon which it provides to other similar areas in the City.

10. (Garbage and Trash Pick-up.) Upon the annexation of the Annexed Property, as shown and described in Exhibits "A" and "B" to the City, the City shall provide the same standard of garbage and trash pick-up to said real estate which it provides to other similar areas in the City, and Owner and its successors and assigns shall pay the monthly service and assessment charges therefor, which monthly service and assessment charges shall not exceed those charged to others similarly situated in the City.

11. (Utilities.)

A. (General Utility Provisions.)

- 1) Owner agrees to grant to the City or City franchisee's easements for general public utility purposes over, upon and across areas upon which such utilities are to be placed of a width required by the utility provider. Said utility easements are for all utilities now known, or presently unknown, for the Annexed Property.

B. (Electric Utilities.)

- 1) The City, so long as it operates its own electric system and is willing and able to provide electric service to the Annexed Property as shown and described in Exhibits "A" and "B", shall be the sole provider of electric service to the Annexed Property.
- 2) The City shall extend, install and provide adequate underground electrical service to the Annexed Property according to the usual rules of the installation of such electrical services. The City currently provides electrical service to the Property.
- 3) Owner and its successors and assigns shall pay the monthly charges for electrical services which monthly charges shall not exceed those charged to others similarly situated in the City.
- 4) Should Owner desire to install street lights other than those normally provided by the City, the City shall install such lights as requested by Owner, and Owner agrees to pay the difference between the pole and light normally installed by the City and the actual pole and light requested Owner.

- 5) Owner shall pay 100% of all electrical hook-up or tap-on fees, for electrical service provided to the Annexed Property, unless waived by City.

C. (Water Utilities.)

- 1) The City, so long as it operates its own water distribution system and is willing and able to provide water service to the Annexed Property shown and described in **Exhibits "A" and "B"**, shall be the sole provider of potable water service to the Annexed Property.
- 2) Owner and its successors and assigns shall pay the monthly charges for water service which monthly charges shall not exceed those charged to others similarly situated in the City.
- 3) Owner shall attach its water mains and water service connections to the City's water mains subject to the payment of the current hookup, tap-on or similar charge of the City, unless waived by City.

D. (Sanitary Utilities.)

- 1) The City, so long as it operates its own sanitary sewer system and is willing and able to provide sanitary sewer service to the Annexed Property shown and described in **Exhibits "A" and "B"**, shall be the sole provider of sanitary sewer service to the Annexed Property.
- 2) Owner and its successors and assigns shall attach their sanitary sewer lines to the City sanitary sewer line to be constructed by the City subject to the payment of the current sewer hookup or tap-on charges of the City, unless waived by City.
- 3) Owner and its successors and assigns shall pay the monthly charges for sanitary sewer service which monthly charges shall not exceed those charged to others similarly situated in the City.

E. (Highland Communication Services – internet services, cable television services, telephone services, and/or other HCS services)

- 1) The City, d/b/a Highland Communication Services ("HCS"), so long as it operates its own internet service, cable television service, telephone service, and/or service operation or any kind, and is willing and able to provide internet service, cable television service, telephone service, and/or service operation or any kind, to the Annexed Property shown and described in **Exhibits "A" and "B"**, shall be given the right of refusal to any contract offered by any other services provider for services of internet service, cable television service, telephone service, and/or service

operation or any kind, to the Annexed Property shown and described in Exhibits "A" and "B".

- 2) Owner and its successors and assigns shall pay the HCS monthly charges for internet service, cable television service, telephone service, and/or service operation or any kind, which monthly charges shall not exceed those charged to others with HCS services similarly situated in the City.

12. (Time of the Essence.) It is understood and agreed by the parties hereto that time is of the essence regarding this Annexation Agreement, and that all parties will make every reasonable effort to expedite the subject matters hereof. It is further understood and agreed by the parties hereto that the successful consummation of this Annexation Agreement requires their continued cooperation.

13. (Agreement. Binding on Successors; Term.) This Annexation Agreement shall be binding upon the parties hereto, their respective successors and assigns for a full term of twenty (20) years commencing on the date of execution hereof, as presently provided by statute. At such time the Annexed Property is annexed into the City, the current City Code and all applicable City Ordinances shall apply to the Annexed Property. And to the extent permitted thereby, it is agreed that in the event that the annexation of the Annexed Property shown and described in Exhibits "A" and "B" or the terms of this Annexation Agreement are challenged in any court proceeding, the period of time during which such litigation is pending shall not be included in calculating said term.

14. (Paragraph Titles.) Paragraph titles or captions contained in this Annexation Agreement are inserted only as a matter of convenience, and in no way do they define, modify, limit, extend or describe the scope of this Annexation Agreement, nor are they relevant to the intent to any of the provisions hereof.

15. (Warranty of Title.) Owner warrants that, at the time of any public hearing on this Agreement and any annexation of the Annexed Property shown and described in Exhibits "A" and "B", it is the sole and only owner of all of the record title of the said real estate, and that there are no electors residing on the real estate shown and described in Exhibits "A" and "B", and that it has the full right to execute this Agreement and any conveyances required hereby.

16. (Miscellaneous.)

- A. (Amendment.) This Agreement, and any exhibits attached hereto, may be amended only by the mutual consent of the Parties, by adoption of an ordinance by the City approving said amendment as provided by law and by the execution of said amendment by the Parties or their successors in interest.
- B. (Severability.) If any provision, covenant, agreement, or portion of this Agreement or its application to any person, entity, or property is held invalid, such invalidity shall not affect the application or validity of any other

provisions; covenants, or portions of this Agreement, and, to that end, all provisions, covenants, agreements, and portions of this Agreement are declared to be severable. If for any reason the annexation or zoning of the Property is ruled invalid, in whole or in part, the Corporate Authorities, as soon as possible, shall take such actions (including the holding of such public hearings and the adoption of such ordinances and resolutions) as may be necessary to give effect to the spirit and intent of this Agreement and the objectives of the Parties, as disclosed by this Agreement, provided that the foregoing shall be undertaken at the expense of Owner.

C. (Entire Agreement.) This Agreement sets forth all agreements, understandings, and covenants between and among the Parties. This Agreement supersedes all prior agreements, negotiations, and understandings, written and oral, and is a full integration of the entire agreement of the Parties.

17. (Notices.) That any and all notices or requests given under this Agreement shall be in writing and delivered personally or by Certified, Return Receipt Requested U.S. Mail to:

- 1) City of Highland, Attn: Planning and Zoning Department, 1115 Broadway, Highland, Illinois 62249; and
- 2) Owner – DK7 Properties, LLC, 1402 Mercantile Drive, Highland, Illinois 62249.

Said notices or requests will be deemed received, if mailed, the next business day after mailing.

18. By executing this Annexation Agreement below, each undersigned person attests and affirms that they have the full authority, right and power to enter into this Annexation Agreement and to bind their respective party to the terms of this Annexation Agreement and to perform their respective obligations hereunder.

III. SPECIFIC AGREEMENTS.

To the extent of any conflict, ambiguity, or inconsistency between the terms, provisions, or standards contained in Section II above and the terms or provisions of this Section, the terms contained in this Section III shall govern and control.

19. (Permit Fee Increases.) Any ordinance, resolution, or motion of the City imposing any new permit fees or increasing the amount of the existing permit fees, Plan review and inspection fees, license fees not otherwise set by this Agreement, or any other fees imposed by the City that are applicable to or required to be paid by the Owner, any operators or occupant or any contractors, subcontractors, material suppliers, or other performing work or supplying materials in connection with jobs in any part of the real estate which is shown and described in **Exhibits "A"** and **"B"** shall take effect regarding the Annexed Property immediately after the passage of the increase by the City Council. If during the term of this Agreement, any such fees applicable to any area in the City or to any particular type of work are reduced, the fees applicable to said real estate shall be reduced correspondingly.

20. The City shall waive its customary connection ("tap") fee for any and all sanitary sewer connections within the Annexed Property, and for obtaining any and all permits required for the installation of the sanitary sewer line, if necessary, for a period of five (5) years from the date of execution of this Agreement.

21. The City shall waive its customary connection ("tap") fee for any and all water connections within the Annexed Property, and for obtaining any and all permits required for the installation of the water line, if necessary, for a period of five (5) years from the date of execution of this Agreement.

22. The City shall waive its customary connection ("tap") fee for any and all electrical connections within the Annexed Property, and for obtaining any and all permits required for the installation of electric services, if necessary, for a period of five (5) years from the date of execution of this Agreement.

23. City reserves the right to bring the Annexed Property within the boundaries of any business district, TIF district, enterprise zone, or any other recognized real estate area for purposes of generating additional tax revenue for City or providing any potential economic incentives to Owner or any successors, heirs and assigns.

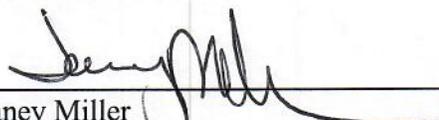
IN WITNESS WHEREOF, the Corporate Authorities and Owner have hereunto set their hands and seals, and have caused this instrument to be executed by their duly authorized officials and the Corporate Seal affixed hereto. This Agreement shall be in full force and effect from and after its approval by Ordinance adopted by the Highland City Council.

CITY OF HIGHLAND, ILLINOIS

BY: _____
JOSEPH R. MICHAELIS, ITS MAYOR

ATTEST: _____
CITY CLERK

DK7 PROPERTIES, LLC



By: Janey Miller
Manager of DK7 Properties, LLC

Robert Melosi

By: Robert Melosi
Manager of DK7 Properties, LLC

Richard Melosi

By: Richard Melosi
Manager of DK7 Properties, LLC

Kris Eyman

By: Thomas Melosi
Manager of DK7 Properties, LLC

Thomas Melosi

By: Kris Eyman
Manager of DK7 Properties, LLC

Vicky Tiff

By: Vicky Tiff
Manager of DK7 Properties, LLC

David Melosi

By: David Melosi
Manager of DK7 Properties, LLC

[BEING ALL THE MANAGERS OF DK7 PROPERTIES, LLC]

(the above space for Recorder's use only)

ANNEXATION AGREEMENT

THIS ANNEXATION AGREEMENT, is made and entered into this _____ day of _____, 2020, by and between the City of Highland, Illinois, hereinafter "City," by and through its Mayor and the members of its City Council (hereinafter "Corporate Authorities"), and DK7 Properties, LLC, an Illinois Limited Liability Company (hereinafter "Owner").

WHEREAS, Owner is the owner of record of certain land shown on the plat of annexation attached hereto as **Exhibit "A"**; and

WHEREAS, Owner is the owner of record of certain land more particularly described as follows:

MADISON COUNTY PARCEL NUMBER: 01-1-24-06-00-000-024.001
DEED REFERENCE: 2020R01923

Part of the Northeast Quarter of Section 6, Township 3 North, Range 5 West of the Third Principal Meridian, Madison County, Illinois, described as follows: Commencing at the Southeast corner of the Southwest Quarter of said Northeast Quarter; thence N. 00 degrees 00 minutes 00 seconds E. (bearing assumed) along the East line of said Southwest Quarter of the Northeast Quarter, 491.04 feet, to the centerline of Highland and St. Jacob Road; thence S. 68 degrees 54 minutes 42 seconds W. along said centerline, 131.01 feet to the point of beginning; thence continuing along said centerline S. 68 degrees 54 minutes 42 seconds W., 325.06 feet; thence S. 06 degrees 23 minutes 17 seconds W., 149.16 feet; thence N. 88 degrees 26 minutes 11 seconds E., 320.00 feet; thence N. 00 degrees 00 minutes 00 seconds E. 256.46 feet to the point of beginning.

Situated in Madison County, Illinois.

Commonly known as: 12254 and 12258 Highland Road, Highland, Illinois 62249.

hereinafter "Annexed Property" and attached hereto and incorporated herein as Exhibit "B"; and

WHEREAS, Owner intends to develop the Annexed Property into a bar/tavern and video gaming business establishment subsequent to the Annexed Property being annexed into City; and

WHEREAS, the Annexed Property is contiguous to the Corporate Limits of City; and

WHEREAS, the Annexed Property is not currently a part of any other city, town, or village, and may be annexed to City as provided in Section 7-1-8 of the Illinois Municipal Code (65 ILCS 5/7-1-8); and

WHEREAS, Owner desires to have the Annexed Property shown and described *supra*, and described in Exhibits "A" and "B", annexed to City upon certain terms and conditions hereinafter set forth; and

WHEREAS, the Corporate Authorities, after due and careful consideration, have concluded that the annexation of the Annexed Property to City on the terms and conditions hereinafter set forth would further the growth of City, enable City to control the development of the area, and serve the best interests of City; and

WHEREAS, Section 90-115, "Annexed territory," of the *Code of Ordinances, City of Highland, Illinois*, provides,

All property that is annexed to the city following the effective date of the ordinance from which this chapter derives, shall be annexed as R-1-C residential district. Nothing in this section should be construed to prevent the use of annexation agreements as set out in the state statutes;

and

WHEREAS, pursuant to the provisions of Section 11-15.1-1, *et seq.*, of the Illinois Municipal Code (65 ILCS 5/11-15.1-1, *et seq.*), the Corporate Authorities fixed a date and time for a public hearing on this proposed Annexation Agreement; published notice of that date and time "not more than 30 nor less than 15 days before the date fixed for the hearing" (as required by Section 11-15.1-3 of the Illinois Municipal Code [65 ILCS 5/11-15.1-3]); and conducted the public hearing; and

WHEREAS, it is for the mutual benefit of City and Owner to enter into this Annexation Agreement, as follows:

II. GENERAL AGREEMENT.

NOW, THEREFORE, IN CONSIDERATION OF THE PREMISES AND OF THE MUTUAL COVENANTS AND AGREEMENTS HEREIN CONTAINED, IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS FOLLOWS:

1. (Recital Incorporation.) The foregoing recitals are incorporated in and made a part of this Agreement.

2. (Statutory Authority.) This Annexation Agreement is made pursuant to and in accordance with the provision of Division 15.1 of Article 11 of the Illinois Municipal Code.

3. (Petition for Annexation.) Owner, upon execution of this Annexation Agreement, will prepare and file, pursuant to and in accordance with the provisions of Article 7 of the Illinois Municipal Code, with the Corporate Authorities, a proper Petition for Annexation conditioned upon the terms and provisions of this Annexation Agreement, to annex to the City of Highland, Illinois, the Annexed Property, as shown and described in Exhibits "A" and "B" attached hereto.

4. (Annexation.) The Corporation Authorities, upon the execution of this Annexation Agreement and upon the filing of a proper Petition for Annexation as hereinabove provided and in compliance with the provisions of Article 7 of the Illinois Municipal Code will enact an ordinance annexing the Annexed Property as shown and described in Exhibits "A" and "B", to the City conditioned upon the terms and provisions of this Annexation Agreement. In the event that the Annexed Property is not annexed to the City, pursuant to this Annexation Agreement and said Petition for Annexation, then and in that event only this Annexation Agreement shall not be binding upon the parties hereto.

5. (Time of Annexation.) Said annexation of the Annexed Property to the City shall take effect upon the adoption of the annexation Ordinance by the City.

6. (Zoning.)

A. Owner realizes and understands that the Annexed Property, when annexed, will be Zoned R-1-C Single Family Residential, subject to the restrictions of the City's Zoning Ordinance for that District.

B. Owner realizes and understands that in order to change the zoning of any portion of this property, it must be accomplished following the rules of the City for zoning changes.

C. The City agrees that it will not impose any public land donation or user fees, except as hereinafter set out.

7. (Codes and Ordinances; Fees.)

A. To the extent of any conflict, ambiguity, or inconsistency between the terms, provisions, or standards contained in this Agreement and the terms, provisions, or standards, either presently existing or hereafter adopted, of the City Code, the Zoning Ordinance, the Subdivision Control Ordinance, as hereinafter identified, or any other City code, ordinance, or regulation, the terms, provisions, and standards of this Agreement shall govern and control. Notwithstanding the foregoing, if any City code, ordinance, or regulation is hereafter adopted,

amended, or interpreted so as to be less restrictive on Owner with respect to the development of the Property than is the case under the existing law, then at the option of the Owner such less restrictive amendment or interpretation shall control.

- B. All codes, ordinances, rules, and regulations of the City in effect as of the date hereof shall continue in effect, insofar as they relate to the development of the Property, during the entire term of this Agreement, or until such time as the Annexed Property is annexed into City, except as otherwise provided herein and except to the extent of amendments mandated by state or federal requirements.
- C. All codes, ordinances, rules, and regulations of the City in effect as of the date hereof that relate to building, housing, plumbing, electrical, and related restrictions affecting the development of the Property shall continue in effect, insofar as they relate to the development of the Annexed Property, during the entire term of this Agreement, or until such time as the Annexed Property is annexed into City, except as otherwise provided herein and except to the extent that said codes, ordinances, rules, and regulations are amended so as to be applicable to all property within the City for purposes of directly furthering the public health and safety. Such general changes to said codes, ordinances, rules and regulations include, but are not limited to, any changes necessitated by amendments to national building, plumbing, electrical or maintenance codes incorporated by the City's codes, ordinances, rules and regulations (i.e. BOCA Codes and International Property Maintenance Codes). Owner acknowledges that changes made to City Code applicable to all City property will be applicable to the Annexed Property after the Annexed Property is annexed into City.
- D. No fee or charge of any description shall be imposed on Owner or on the development and use of the Annexed Property unless, as of the date of this Agreement, such fee or charge is in existence and being collected by the City on a uniform basis from all owners, users, and developers of property within the City. The City shall not increase the amount of any fee or charge for building permit fees, occupancy permit fees, plan review fees, inspection fees, utility fees, application fees, or user fees during the term of this Agreement unless such increases are made generally applicable to all owners, users, and developers of property within the City. All building permit and building inspection fees for any improvement constructed on the Annexed Property shall be due and payable upon issuance of a building permit for the improvement.

8. (Fire Protection.) Upon the annexation of the Annexed Property, as shown and described in **Exhibits "A" and "B"** to the City, the City shall provide the same standard of fire protection to said tracts and to the buildings thereon which it provides to other similar areas in the City.

9. (Police Protection.) Upon the annexation of the Annexed Property, as shown and described in Exhibits "A" and "B" to the City, the City shall provide the same standard of police protection to said tract and to the buildings thereon which it provides to other similar areas in the City.

10. (Garbage and Trash Pick-up.) Upon the annexation of the Annexed Property, as shown and described in Exhibits "A" and "B" to the City, the City shall provide the same standard of garbage and trash pick-up to said real estate which it provides to other similar areas in the City, and Owner and its successors and assigns shall pay the monthly service and assessment charges therefor, which monthly service and assessment charges shall not exceed those charged to others similarly situated in the City.

11. (Utilities.)

A. (General Utility Provisions.)

- 1) Owner agrees to grant to the City or City franchisee's easements for general public utility purposes over, upon and across areas upon which such utilities are to be placed of a width required by the utility provider. Said utility easements are for all utilities now known, or presently unknown, for the Annexed Property.

B. (Electric Utilities.)

- 1) The City, so long as it operates its own electric system and is willing and able to provide electric service to the Annexed Property as shown and described in Exhibits "A" and "B", shall be the sole provider of electric service to the Annexed Property.
- 2) The City shall extend, install and provide adequate underground electrical service to the Annexed Property according to the usual rules of the installation of such electrical services. The City currently provides electrical service to the Property.
- 3) Owner and its successors and assigns shall pay the monthly charges for electrical services which monthly charges shall not exceed those charged to others similarly situated in the City.
- 4) Should Owner desire to install street lights other than those normally provided by the City, the City shall install such lights as requested by Owner, and Owner agrees to pay the difference between the pole and light normally installed by the City and the actual pole and light requested Owner.

- 5) Owner shall pay 100% of all electrical hook-up or tap-on fees, for electrical service provided to the Annexed Property, unless waived by City.

C. (Water Utilities.)

- 1) The City, so long as it operates its own water distribution system and is willing and able to provide water service to the Annexed Property shown and described in **Exhibits "A" and "B"**, shall be the sole provider of potable water service to the Annexed Property.
- 2) Owner and its successors and assigns shall pay the monthly charges for water service which monthly charges shall not exceed those charged to others similarly situated in the City.
- 3) Owner shall attach its water mains and water service connections to the City's water mains subject to the payment of the current hookup, tap-on or similar charge of the City, unless waived by City.

D. (Sanitary Utilities.)

- 1) The City, so long as it operates its own sanitary sewer system and is willing and able to provide sanitary sewer service to the Annexed Property shown and described in **Exhibits "A" and "B"**, shall be the sole provider of sanitary sewer service to the Annexed Property.
- 2) Owner and its successors and assigns shall attach their sanitary sewer lines to the City sanitary sewer line to be constructed by the City subject to the payment of the current sewer hookup or tap-on charges of the City, unless waived by City.
- 3) Owner and its successors and assigns shall pay the monthly charges for sanitary sewer service which monthly charges shall not exceed those charged to others similarly situated in the City.

E. (Highland Communication Services – internet services, cable television services, telephone services, and/or other HCS services)

- 1) The City, d/b/a Highland Communication Services ("HCS"), so long as it operates its own internet service, cable television service, telephone service, and/or service operation or any kind, and is willing and able to provide internet service, cable television service, telephone service, and/or service operation or any kind, to the Annexed Property shown and described in **Exhibits "A" and "B"**, shall be given the right of refusal to any contract offered by any other services provider for services of internet service, cable television service, telephone service, and/or service

operation or any kind, to the Annexed Property shown and described in Exhibits "A" and "B".

- 2) Owner and its successors and assigns shall pay the HCS monthly charges for internet service, cable television service, telephone service, and/or service operation or any kind, which monthly charges shall not exceed those charged to others with HCS services similarly situated in the City.

12. (Time of the Essence.) It is understood and agreed by the parties hereto that time is of the essence regarding this Annexation Agreement, and that all parties will make every reasonable effort to expedite the subject matters hereof. It is further understood and agreed by the parties hereto that the successful consummation of this Annexation Agreement requires their continued cooperation.

13. (Agreement. Binding on Successors; Term.) This Annexation Agreement shall be binding upon the parties hereto, their respective successors and assigns for a full term of twenty (20) years commencing on the date of execution hereof, as presently provided by statute. At such time the Annexed Property is annexed into the City, the current City Code and all applicable City Ordinances shall apply to the Annexed Property. And to the extent permitted thereby, it is agreed that in the event that the annexation of the Annexed Property shown and described in Exhibits "A" and "B" or the terms of this Annexation Agreement are challenged in any court proceeding, the period of time during which such litigation is pending shall not be included in calculating said term.

14. (Paragraph Titles.) Paragraph titles or captions contained in this Annexation Agreement are inserted only as a matter of convenience, and in no way do they define, modify, limit, extend or describe the scope of this Annexation Agreement, nor are they relevant to the intent to any of the provisions hereof.

15. (Warranty of Title.) Owner warrants that, at the time of any public hearing on this Agreement and any annexation of the Annexed Property shown and described in Exhibits "A" and "B", it is the sole and only owner of all of the record title of the said real estate, and that there are no electors residing on the real estate shown and described in Exhibits "A" and "B", and that it has the full right to execute this Agreement and any conveyances required hereby.

16. (Miscellaneous.)

- A. (Amendment.) This Agreement, and any exhibits attached hereto, may be amended only by the mutual consent of the Parties, by adoption of an ordinance by the City approving said amendment as provided by law and by the execution of said amendment by the Parties or their successors in interest.
- B. (Severability.) If any provision, covenant, agreement, or portion of this Agreement or its application to any person, entity, or property is held invalid, such invalidity shall not affect the application or validity of any other

provisions; covenants, or portions of this Agreement, and, to that end, all provisions, covenants, agreements, and portions of this Agreement are declared to be severable. If for any reason the annexation or zoning of the Property is ruled invalid, in whole or in part, the Corporate Authorities, as soon as possible, shall take such actions (including the holding of such public hearings and the adoption of such ordinances and resolutions) as may be necessary to give effect to the spirit and intent of this Agreement and the objectives of the Parties, as disclosed by this Agreement, provided that the foregoing shall be undertaken at the expense of Owner.

C. (Entire Agreement.) This Agreement sets forth all agreements, understandings, and covenants between and among the Parties. This Agreement supersedes all prior agreements, negotiations, and understandings, written and oral, and is a full integration of the entire agreement of the Parties.

17. (Notices.) That any and all notices or requests given under this Agreement shall be in writing and delivered personally or by Certified, Return Receipt Requested U.S. Mail to:

- 1) City of Highland, Attn: Planning and Zoning Department, 1115 Broadway, Highland, Illinois 62249; and
- 2) Owner – DK7 Properties, LLC, 1402 Mercantile Drive, Highland, Illinois 62249.

Said notices or requests will be deemed received, if mailed, the next business day after mailing.

18. By executing this Annexation Agreement below, each undersigned person attests and affirms that they have the full authority, right and power to enter into this Annexation Agreement and to bind their respective party to the terms of this Annexation Agreement and to perform their respective obligations hereunder.

III. SPECIFIC AGREEMENTS.

To the extent of any conflict, ambiguity, or inconsistency between the terms, provisions, or standards contained in Section II above and the terms or provisions of this Section, the terms contained in this Section III shall govern and control.

19. (Permit Fee Increases.) Any ordinance, resolution, or motion of the City imposing any new permit fees or increasing the amount of the existing permit fees, Plan review and inspection fees, license fees not otherwise set by this Agreement, or any other fees imposed by the City that are applicable to or required to be paid by the Owner, any operators or occupant or any contractors, subcontractors, material suppliers, or other performing work or supplying materials in connection with jobs in any part of the real estate which is shown and described in **Exhibits "A"** and **"B"** shall take effect regarding the Annexed Property immediately after the passage of the increase by the City Council. If during the term of this Agreement, any such fees applicable to any area in the City or to any particular type of work are reduced, the fees applicable to said real estate shall be reduced correspondingly.

20. The City shall waive its customary connection ("tap") fee for any and all sanitary sewer connections within the Annexed Property, and for obtaining any and all permits required for the installation of the sanitary sewer line, if necessary, for a period of five (5) years from the date of execution of this Agreement.

21. The City shall waive its customary connection ("tap") fee for any and all water connections within the Annexed Property, and for obtaining any and all permits required for the installation of the water line, if necessary, for a period of five (5) years from the date of execution of this Agreement.

22. The City shall waive its customary connection ("tap") fee for any and all electrical connections within the Annexed Property, and for obtaining any and all permits required for the installation of electric services, if necessary, for a period of five (5) years from the date of execution of this Agreement.

23. City reserves the right to bring the Annexed Property within the boundaries of any business district, TIF district, enterprise zone, or any other recognized real estate area for purposes of generating additional tax revenue for City or providing any potential economic incentives to Owner or any successors, heirs and assigns.

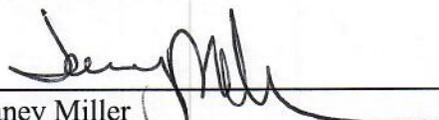
IN WITNESS WHEREOF, the Corporate Authorities and Owner have hereunto set their hands and seals, and have caused this instrument to be executed by their duly authorized officials and the Corporate Seal affixed hereto. This Agreement shall be in full force and effect from and after its approval by Ordinance adopted by the Highland City Council.

CITY OF HIGHLAND, ILLINOIS

BY: _____
JOSEPH R. MICHAELIS, ITS MAYOR

ATTEST: _____
CITY CLERK

DK7 PROPERTIES, LLC



By: Janey Miller
Manager of DK7 Properties, LLC

Robert Melosi

By: Robert Melosi
Manager of DK7 Properties, LLC

Richard Melosi

By: Richard Melosi
Manager of DK7 Properties, LLC

Kris Eyman

By: Thomas Melosi
Manager of DK7 Properties, LLC

Thomas Melosi

By: Kris Eyman
Manager of DK7 Properties, LLC

Vicky Tiff

By: Vicky Tiff
Manager of DK7 Properties, LLC

David Melosi

By: David Melosi
Manager of DK7 Properties, LLC

[BEING ALL THE MANAGERS OF DK7 PROPERTIES, LLC]

ORDINANCE NO. _____

**AN ORDINANCE ANNEXING CERTAIN PROPERTY TO THE CITY OF HIGHLAND,
MADISON COUNTY, ILLINOIS, OWNED BY DK7 PROPERTIES, LLC AND
COMMONLY KNOWN AS 12254 AND 12258 HIGHLAND ROAD, BEARING
PIN: 01-1-24-06-00-000-024.001**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, DK7 Properties, LLC (hereinafter "Owner"), is the owner of record of certain land shown on the plat of annexation attached hereto as **Exhibit “A”**; and

WHEREAS, the City has determined it to be in the best interests of public health, safety, general welfare and economic welfare to annex certain territory into City, more particularly described as follows:

MADISON COUNTY PARCEL NUMBER: 01-1-24-06-00-000-024.001

DEED REFERENCE: 2020R01923

Part of the Northeast Quarter of Section 6, Township 3 North, Range 5 West of the Third Principal Meridian, Madison County, Illinois, described as follows: Commencing at the Southeast corner of the Southwest Quarter of said Northeast Quarter; thence N. 00 degrees 00 minutes 00 seconds E. (bearing assumed) along the East line of said Southwest Quarter of the Northeast Quarter, 491.04 feet, to the centerline of Highland and St. Jacob Road; thence S. 68 degrees 54 minutes 42 seconds W. along said centerline, 131.01 feet to the point of beginning; thence continuing along said centerline S. 68 degrees 54 minutes 42 seconds W., 325.06 feet; thence S. 06 degrees 23 minutes 17 seconds W., 149.16 feet; thence N. 88

degrees 26 minutes 11 seconds E., 320.00 feet; thence N. 00 degrees 00 minutes 00 seconds E. 256.46 feet to the point of beginning.

Situated in Madison County, Illinois.

Commonly known as: 12254 and 12258 Highland Road, Highland, Illinois 62249.

hereinafter “Annexed Property”; and

WHEREAS, Owner has filed with City, pursuant to Section 7-1-8 of the Illinois Municipal Code (65 ILCS 5/7-1-8), a Petition for Annexation of a tract of land approximately 1.44 acres in size; and

WHEREAS, all electors, if any, residing within the Annexed Property have been notified; and

WHEREAS, the Annexed Property is contiguous to the Corporate Limits of City; and

WHEREAS, the Annexed Property is not currently a part of any other city, town, or village, and may be annexed to City as provided in Section 7-1-8 of the Illinois Municipal Code (65 ILCS 5/7-1-8); and

WHEREAS, the Corporate Authorities, after due and careful consideration, have concluded that the annexation of the Annexed Property to City would further the growth of City, enable City to control the development of the area, and serve the best interests of City; and

WHEREAS, Section 90-115, “Annexed territory,” of the *Code of Ordinances, City of Highland, Illinois*, provides,

All property that is annexed to the city following the effective date of the ordinance from which this chapter derives, shall be annexed as R-1-C residential district. Nothing in this section should be construed to prevent the use of annexation agreements as set out in the state statutes;

And

WHEREAS, the legal notice regarding the intention of City to annex the said territory has been given to all public bodies and persons required to receive such notice by state statute; and

WHEREAS, the Annexed Property is now in the Highland-Pierron Fire Protection District; and

WHEREAS, City has notified all the trustees of the Highland-Pierron Fire Protection District, in writing by certified mail, at least ten (10) days in advance of the City Council's consideration of this Ordinance; and

WHEREAS, the Annexed Property is in Helvetia Township; and

WHEREAS, City has notified the Township Commissioner of Highways, the Board of Town Trustees, the Township Supervisor, and the Township Clerk of Helvetia Township in writing by certified mail, at least ten (10) days in advance of the City Council's consideration of this Ordinance; and

WHEREAS, the City of Highland has recorded in the Madison County Recorder's Office an affidavit that service of such notices has been made as provided by Section 7-1-1 of the Illinois Municipal Code (65 ILCS 5/7-1-1), and the affidavit of service number is _____; and

WHEREAS, City Council has determined it is in the best interests of public health, safety, general welfare and economic welfare to annex the Annexed Property into City.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, ILLINOIS AS FOLLOWS:

Section 1. That the foregoing recitals be and are hereby incorporated in this Ordinance.

Section 2. The Annexed Property, the boundaries of which are shown in the Plat of Annexation and attached hereto as **Exhibit "A"**, and the boundaries of which are shown in the legal description described above, is hereby annexed to the City of Highland, Illinois, an Illinois municipal corporation.

Section 4. The City Clerk, or her designate, is authorized and directed to record a copy of this Ordinance with the Madison County, Illinois, Recorder's Office.

Section 5. The City Clerk, or her designee, is authorized and directed to file a copy of this Ordinance with the County Clerk of Madison County, Illinois.

Section 6. The City Clerk shall also, within thirty (30) days of the annexation, report the annexation by certified or registered mail to the election authorities having jurisdiction in the territory annexed and the post office branches serving the territory annexed.

Section 7. This Ordinance shall take effect immediately upon its passage and approval.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____ 2020, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

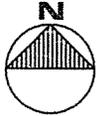
ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

EXHIBIT A

PLAT OF ANNEXATION

PART OF THE NORTHEAST QUARTER OF SECTION 6,
TOWNSHIP 3 NORTH, RANGE 5 WEST OF THE
THIRD PRINCIPAL MERIDIAN, MADISON COUNTY, ILLINOIS



(ASSUMED)
SCALE: 1" = 100'



SURVEYOR'S CERTIFICATE:

This is to certify that at the request of the owners, we have prepared a Plat of Annexation of the property shown hereon and that the description attached hereto as Exhibit "B" is presented with this Plat of Annexation.

Patrick R. Netemeyer I.P.L.S. No. 2704
Expiration Date: November 30, 2020



This plat is a map of the property annexed to the City of Highland, Madison County, Illinois, pursuant to Ordinance No. _____, Dated: _____.

ORDINANCE NO. _____

AN ORDINANCE APPROVING REZONING OF REAL PROPERTY COMMONLY KNOWN AS 12254 AND 12258 HIGHLAND ROAD, BEARING PIN: 01-1-24-06-00-000-024.001 FROM “R1C” SINGLE FAMILY RESIDENTIAL DISTRICT TO “I” INDUSTRIAL

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, DK7 Properties, LLC (hereinafter “Owner”), owns a fee simple interest in a tract of land commonly known as 12254 and 12258 Highland Road, Highland, Illinois and identified by the PIN #01-1-24-06-00-000-024.001 (hereinafter “Land”); and

WHEREAS, Owner desires to develop the Land into a bar/tavern and video gaming business establishment; and

WHEREAS, Owner, pursuant to §90-83 of the *Code of Ordinances, City of Highland*, has submitted an application requesting a real estate zoning map amendment to the City of Highland Official Zoning Map, concerning the Land; and

WHEREAS, the legal description of the Land is marked and attached as **Exhibit “A”**; and

WHEREAS, Owner’s application requests that the Land be rezoned from “R1C” Single Family Residential District to “I” Industrial, and that the City of Highland Official Zoning Map be amended to indicate that change in zoning classification; and

WHEREAS, the Combined Planning and Zoning Board of City held a properly noticed public hearing on August 5, 2020, and has submitted its advisory report, attached hereto as **Exhibit “B”**; and

WHEREAS, City has determined it is in the best interests of public health, safety, general welfare and economic welfare to approve the real estate zoning map amendment request to rezone the Land from “R1C” Single Family Residential District to “I” Industrial; and

WHEREAS, the City Council of the City of Highland finds that the application requesting the real estate zoning map amendment, with respect to the property in question, should be granted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, ILLINOIS AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. Pursuant to §90-82 of the Zoning Code of the *Code of Ordinances, City of Highland*, the Land commonly known as 12254 and 12258 Highland Road and identified by the PIN #01-1-24-06-00-000-024.001, is hereby rezoned from “R1C” Single Family Residential District to “I” Industrial.

Section 3. The City of Highland Official Zoning Map is hereby amended to indicate that change in zoning classification – from “R1C” Single Family Residential District to “I” Industrial – with respect to the Land in question.

Section 4. This Ordinance shall be known as Ordinance No. _____ and shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2020, the vote being taken by ayes and noes entered on the legislative record as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

EXHIBIT A

MADISON COUNTY PARCEL NUMBER: 01-1-24-06-00-000-024.001

DEED REFERENCE: 2020R01923

Part of the Northeast Quarter of Section 6, Township 3 North, Range 5 West of the Third Principal Meridian, Madison County, Illinois, described as follows: Commencing at the Southeast corner of the Southwest Quarter of said Northeast Quarter; thence N. 00 degrees 00 minutes 00 seconds E. (bearing assumed) along the East line of said Southwest Quarter of the Northeast Quarter, 491.04 feet, to the centerline of Highland and St. Jacob Road; thence S. 68 degrees 54 minutes 42 seconds W. along said centerline, 131.01 feet to the point of beginning; thence continuing along said centerline S. 68 degrees 54 minutes 42 seconds W., 325.06 feet; thence S. 06 degrees 23 minutes 17 seconds W., 149.16 feet; thence N. 88 degrees 26 minutes 11 seconds E., 320.00 feet; thence N. 00 degrees 00 minutes 00 seconds E. 256.46 feet to the point of beginning.

Situated in Madison County, Illinois.

Commonly known as: 12254 and 12258 Highland Road, Highland, Illinois 62249.

RESOLUTION NO. _____

**A RESOLUTION MAKING SEPARATE STATEMENT OF FINDINGS OF FACT
IN CONNECTION WITH ORDINANCE GRANTING SPECIAL USE PERMIT FOR
BAR OR TAVERN WITHIN THE INDUSTRIAL (“I”) ZONING DISTRICT LOCATED
AT PROPERTY COMMONLY KNOWN AS 12258 HIGHLAND ROAD**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Section 90-81 of the *Code of Ordinances, City of Highland*, provides that the City Council “may grant a special use permit by ordinance,” but requires that “In a separate statement accompanying any such ordinance, the Council shall state findings of fact, and indicate reasons for approving . . . the request for a special use permit;” and

WHEREAS, DK7 Properties, LLC is the owner of certain land commonly known as 12258 Highland Road, Highland, Illinois and bearing PIN 01-1-24-06-00-000-024.001 (“Property”); and

WHEREAS, Old Time Pub, LLC has an interest in the Property by virtue of a Contract for Deed executed between DK7 Properties, LLC and Old Time Pub, LLC; and

WHEREAS, DK7 Properties, LLC, on behalf of Old Time Pub, LLC, is requesting a Special Use Permit to allow for a bar or tavern within the Industrial (“I”) zoning district at the Property, in accord with the *Code of Ordinances, City of Highland*; and

WHEREAS, a copy of the Petition for a Special Use Permit is attached as **Exhibit “A”** and incorporated by reference as though fully set forth herein; and

WHEREAS, a copy of the Combined Planning and Zoning Board (“CPZB”) Staff Report is attached hereto as **Exhibit “B”** and incorporated by reference as though fully set forth herein; and

WHEREAS, **Exhibit “A”** and **Exhibit “B”** were all considered as part of the Petition for a Special Use Permit by CPZB; and

WHEREAS, CPZB recommended approval of this special use pursuant to **Exhibit “A”** and **Exhibit “B”**. See CPZB Determination of Special Use Permit attached hereto as **Exhibit “C”**.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND:

Section 1. The City Council makes the following findings of fact concerning the *procedures* followed to present the Petition for a Special Use Permit (**Exhibit “A”** and **Exhibit “B”**) for approval:

- (a) The Administrator to whom the Petition for a Special Use Permit was submitted referred the matter to the Combined Planning and Zoning Board.
- (b) The Combined Planning and Zoning Board met in regular session on August 5, 2020, at 7:00 p.m. in the City Hall, 1115 Broadway, Highland, Illinois, to consider and act upon

the Petition for a Special Use Permit.
- (c) Public notice of the hearing to be held at the Combined Planning and Zoning Board meeting was published pursuant to Illinois state law, and the applicant was notified of the hearing to be held at the meeting by first class mail, with postage thereon fully prepaid.
- (d) At the hearing, the Combined Planning and Zoning Board took and heard evidence and the Combined Planning and Zoning Board prepared and submitted its advisory report to the City Council recommending approval of the Petition for a Special Use Permit.
- (e) The City Council finds the steps recited above, in compliance with the *Code of Ordinances, City of Highland*, to be facts, and further finds and determines that the matters and proceedings to date are in accordance with the *Code of Ordinances, City of Highland*.

Section 2. The City Council makes the following findings of fact concerning the *merits* of the Petition for a Special Use Permit (**Exhibits “A”, “B” and “C”**):

- (a) The proposed Special Use will adequately protect the public health, safety, welfare and the physical environment of the surrounding area and the City of Highland.
- (b) The proposed Special Use is consistent with the City of Highland’s Comprehensive Plan.
- (c) The proposed Special Use would not have an adverse effect on public utilities or traffic circulation on nearby streets.

- (d) There are no facilities near the proposed Special Use that require the need for special protection.
- (e) The location – where the Special Use will be made pursuant to the Special Use Permit – is zoned “I”
- (f) The granting of this Special Use Permit would be in the best interest of the City of Highland, and, so, the Special Use Permit should be granted by ordinance.

Section 3. This resolution shall constitute the separate statement of findings of fact, supporting the granting of the Special Use Permit, required by Section 90-81 of the *Code of Ordinances, City of Highland*, and shall be permanently attached to the ordinance adopted granting the Special Use Permit.

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, approved by the Mayor, and deposited and filed in the Office of the City Clerk, on the _____ day of _____ 2020, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

EXHIBIT "A"
Special Use Permit Application

Return Form To:

Administrative Official
City of Highland
2610 Plaza Drive
Highland, IL 62249
(618) 654-7115
(618) 654-1901 (fax)

For Office Use Only

Date Submitted: 5-29-20
Filing Fee: \$200
Date Paid: 5-29-20
Date Advertised: 7-19-20 7-16-20
Date Notices Sent: _____
Public Hearing Date: 8-9-20
Zoning File #: _____

APPLICANT INFORMATION:

Applicant: DK7 Properties, LLC. Phone: 618-654-1991
Address: 12258 Highland Road Zip: 62249
Email Address: janey.miller@gmail.com
Owner: DK7 Properties, LLC Phone: 618-654-1991
Address: 1402 Mercantile Dr Zip: 62249
Email Address: janey.miller@gmail.com

PROPERTY INFORMATION:

Street Address of Parcel ID of Property: 12258 Highland Road PPN 01-1-24-06-00-000-024-001
Property is Located In (Legal Description): See attached

Present Zoning Classification: Agriculture Acreage: 1.44
Present Use of Property: Vacant
Proposed Land Use: Split into 2 addresses, Bar/Restaurant and Terminal Operator Operations

Description of proposed use and reasons for seeking a special use permit:
12258 Highland Road wishes to be a bar/restaurant. www.oldtimepub.com Old Time Pub, LLC
(the menu for the food portion is still being completed)
12254 Highland Road will be the operations for a licensed Terminal Operator.

SURROUNDING LAND USE AND ZONING:

	<u>Land Use</u>	<u>Zoning</u>
North	<u>City of Highland</u>	<u></u>
South	<u>Farm Ground</u>	<u></u>
East	<u>Waste operations</u>	<u></u>
West	<u>Farm Ground</u>	<u></u>

Should this special use be valid only for a specific time period? Yes _____ No X

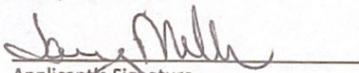
If Yes, what length of time? _____

<i>Does the proposed Special Use Permit meet the following standards? If not, attach a separate sheet explaining why.</i>	Yes	No
A. Will the proposed design, location and manner of operation of the proposed special use will adequately protect the public health, safety and welfare, and the physical environment;	<u>X</u>	
B. Is the proposed special use consistent with this City's Comprehensive Plan;	<u>X</u>	
C. Will the proposed special use have a minimal negative impact on the value of neighboring property and on this City's overall tax base;	<u>X</u>	
D. Will the proposed special use have a minimal negative impact on public utilities and on traffic circulation on nearby streets; and	<u>X</u>	
E. Will the proposed special use have a minimal impact on the facilities near the proposed special use, such as schools or hospitals require special protection?	<u>X</u>	

THE FOLLOWING ITEMS MUST ACCOMPANY YOUR APPLICATION:

1. One copy of a legal description AND warranty deed of the property. If the applicant is not the property owner, a notarized letter from the property owner granting the applicant permission to apply for the request will be required.
2. A current plat, site plan, survey, or other professional illustration.
3. One copy of a narrative statement describing the impact of the proposed change, including the purpose of the request, the desired land use, any traffic conditions that may result, how the proposed change may affect the character of the surrounding properties, and how the proposed change will benefit the City of Highland.
4. Application fee.
5. A stamped copy from the Madison County Maps and Plats Department identifying all property owners within 250 feet of the subject property (see Exhibit "B").
6. Any other information required by planning staff (i.e. landscaping plan, elevation plan, exterior lighting plan, etc).

I HAVE READ AND UNDERSTAND THE ABOVE CITY OF HIGHLAND PETITION TO THE COMBINED PLANNING & ZONING BOARD REQUIREMENTS.


Applicant's Signature

5-28-2010
Date



City of Highland Building and Zoning

Meeting Date: August 5, 2020

From: Breann Speraneo, Director of Community Development

Location: 12258 Highland Rd

Zoning Request: Special Use Permit

Description: SUP to allow for “bar/tavern” within the Industrial district (pending annexation)

Proposal Summary

The applicant and property owner is DK7 Properties, LLC of 12258 Highland Rd on behalf of Old Time Pub, LLC. The applicant of this case is requesting the following Special Use Permit to comply with Table 3.1 of Section 90-201 of the City of Highland Municipal Code (hereafter known as the “zoning matrix”):

- DK7 Properties, LLC (12258 Highland Rd), on behalf of Old Time Pub, LLC, is requesting a Special Use Permit for a bar/tavern at 12258 Highland Rd, pending annexation. (PIN # 01-1-24-06-00-000-024.001)

The zoning matrix identifies “Bar/Tavern” as a Special Use within the Industrial district. A special use permit is required for the bar/restaurant area.

Comprehensive Plan Consideration

The Comprehensive Plan and Future Land Use Map are considered policy guides to current and future development. While they do not have the force of an ordinance, it is generally recommended that municipalities adhere to the findings, policies, principals, and recommendations in these documents. Changes and deviations are permissible, but they should be reasonably justified.

The subject property is denoted as residential on the Comprehensive Plan’s Future Land Use Map. This property has not been used as residential in the past and future uses will not likely be residential. Given that this property is adjacent to an Industrial area on the Future Land Use Map and this is a more appropriate classification, staff will be proposing this change at the time of the next Comprehensive Plan update. A bar/tavern is a Special Use within the Industrial zoning district.

Surrounding Uses

Direction	Land Use	Zoning
North	City of Highland	Industrial
South	Farm Ground	Madison County Agricultural
East	City of Highland	R-1-C
West	Farm Ground	Madison County Agricultural



City of Highland Building and Zoning

Standards of Review for Special Use Permits

Below are the six (6) consideration items listed in Section 90-79 of the Zoning Code which the Combined Planning and Zoning Board shall take into account while reviewing a SUP request.

1. Whether the proposed amendment or Special Use is consistent with the City's Comprehensive Plan;

The proposed Special Use is consistent with the Comprehensive Plan.

2. The effect the proposed amendment or Special Use would have on public utilities and on traffic circulation;

The proposed Special Use would not have an adverse effect on public utilities or traffic circulation on nearby streets.

3. Whether the proposed design, location and manner of operation of the proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment;

The proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment.

4. The effect the proposed Special Use would have on the value of neighboring property and on this City's overall tax base;

The proposed Special Use will not have a detrimental impact on the value of neighboring property or on the City's overall tax base.

5. The effect the proposed Special Use would have on public utilities; and

The proposed Special Use will utilize public utilities.

6. Whether there are any facilities near the proposed Special Use, such as schools or hospitals that require special protection.

There are no facilities near the proposed Special Use that require the need for special protection.

Staff Discussion

While the Future Land Use Map currently classifies this area as residential, staff will propose to amend the FLU to reclassify this area as Industrial at the time of the next Comprehensive Plan Update.

The proposed use would allow for a new business on a currently vacant property. The aesthetics of the lot would improve.

2019 Aerial Photograph



Site Photos



S





City of Highland
Building and Zoning

Exhibit "C"
Determination of Special Use Permit

Date Submitted: 5/29/20
Filing Fees: \$200
Date Paid: 5/29/20
Date Advertised: 7/15/20 & 7/16/20
Date of Sent Notice: 7/15/20
Date of Public Hearing: 8/5/20

On August 5, 2020, the City of Highland Combined Planning and Zoning Board at its regular meeting **approved** **approved with condition(s), denied** a Special Use Permit for the following:

DK7 Properties, LLC (12258 Highland Rd), on behalf of Old Time Pub, LLC is requesting a Special Use Permit for 12258 Highland Rd, pending annexation. (PIN # 01-1-24-06-00-000-024.001)

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the August 17, 2020 meeting of the City Council.

In recommending Approval (action) of this Special Use Permit, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use **did/did not** provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): _____

Chairperson of the Combined Planning and Zoning Board

8/5/20

Date

ORDINANCE NO. _____

AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO DK7 PROPERTIES, LLC FOR A BAR OR TAVERN WITHIN THE INDUSTRIAL (“I”) ZONING DISTRICT AT REAL PROPERTY COMMONLY KNOWN AS 12258 HIGHLAND ROAD, BEARING PIN #01-1-24-06-00-000-024.001

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, DK7 Properties, LLC is the owner of certain land commonly known as 12258 Highland Road, Highland, Illinois and bearing PIN 01-1-24-06-00-000-024.001 (“Property”); and

WHEREAS, Old Time Pub, LLC has an interest in the Property by virtue of a Contract for Deed executed between DK7 Properties, LLC and Old Time Pub, LLC; and

WHEREAS, DK7 Properties, LLC, on behalf of Old Time Pub, LLC, is requesting a Special Use Permit to allow for a bar or tavern within the Industrial (“I”) zoning district at the Property, in accord with the *Code of Ordinances, City of Highland*; and

WHEREAS, the City Council has made the findings of fact, and the statement of its reasons for granting the Petition for Special Use Permit in question, in a separate resolution numbered as Resolution No. _____;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, AS FOLLOWS:

Section 1. DK7 Properties, LLC, on behalf of Old Time Pub, LLC, is hereby granted a Special Use Permit in an Industrial (“I”) zoning district for a bar/tavern at 12258 Highland Road, Highland, Illinois (PIN #01-1-24-06-00-000-024.001), as defined in Chapter 90 of the *Code of Ordinances, City of Highland*.

Section 2. The Special Use Permit is granted.

Section 3. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the ____ day of _____ 2020, the roll call vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 6, OF THE CODE OF ORDINANCES, CITY OF HIGHLAND, ALCOHOLIC LIQUOR, TO INCREASE THE NUMBER OF "A2" LIQUOR LICENSES TO SIX

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter "City"), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined it necessary to provide flexibility and additional authority to the Liquor Commissioner to issue and enforce City liquor licenses; and

WHEREAS, City has authority to define, regulate, issue, and collect fees associated with liquor licenses; and

WHEREAS, City has authority to determine the number, kind, and classification of [liquor] licenses to be issued . . . 235 ILCS 5/4-1; and

WHEREAS, City has the authority to establish [liquor] license fees for the various kinds of licenses to be issued. 235 ILCS 5/4-1; and

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently defines Class "A2" liquor licenses as follows:

6-2-6 CLASSIFICATION - FEE – LIMITATION.

(1) *Class "A1" and class "A2" licenses: Taverns.* Class "A1" and class "A2" licenses shall authorize retail sale on the premises specified of alcoholic liquor of all varieties for consumption on the premises, as well as retail sale of alcoholic liquor in the original package off premises. In addition:

...

b. Class "A2" license may permit the licensee to operate video gaming terminals upon the premises. Class "A2" licenses may permit the licensee to operate video gaming terminals upon the premises, subject to the following conditions:

1. Any person who displays a video gaming terminal for play or operation by the public shall have, as a prerequisite to receiving any class "A2" license from the city, a valid license issued by the state gaming board for each such video gaming terminal. The cancellation, suspension, or revocation of any such license by the state gaming board shall result in the automatic cancellation, suspension, or revocation of the city's class "A2" license without refund of any portion of the license fee. An applicant for the class "A2" license shall submit to the city finance director a copy of the license issued by the state gaming board

for each video gaming terminal to be played or operated on the licensed premises.

2. Any liquor license issued by the city to any liquor licensee pursuant to this chapter, including but not limited to any licensed fraternal establishment or licensed veterans establishment (as defined in the Video Gaming Act, 230 ILCS 40/5), that displays a video gaming terminal for play or operation within its premises in violation of this subsection shall be immediately revoked.

3. No more than six (6) video gaming terminals may be located on any class "A2" licensee's premises.

4. Every class "A2" licensee shall comply with the provisions of the Video Gaming Act, 230 ILCS 40/1 *et seq.*, as amended, and all rules, regulations, and restrictions imposed by the state gaming board, as amended.

5. The operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

6. Video gaming shall be located in a clearly demarcated area that is restricted to persons over 21 years of age.

The annual fee for a Class "A2" license shall be Five Hundred Dollars (\$500.00).

and;

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently limits the number of City Liquor licenses issued as follows:

6-2-6 CLASSIFICATION - FEE – LIMITATION.

(9) Limitation on Number of Licenses Issued.

- a. By separate ordinance, the City Council may set a limitation upon the number of licenses to sell alcoholic liquor at retail to be issued for each above classification of license.
- b. As licenses are revoked, expire without renewal, or for any reason cease to exist, the total number of licenses for each classification shall automatically be reduced until the total number of licenses issued for each class shall not exceed the number authorized by the City Council.
- c. If any establishment selling alcoholic liquor is annexed to and becomes a part of the City, the various alcoholic liquor licenses as enumerated in this Section shall be increased in number only in the class which the annexed establishment qualifies provided the annexed establishment holds a current valid liquor license from the governmental entity from which the establishment was annexed and from the State of Illinois.

- d. The following limits are established on the number of licenses to sell alcoholic beverages and/or permit video gaming in the City:

Class A1	3
Class A2	5
Class B	Unlimited
Class C	Unlimited
Class D1	8
Class D2	10
Class E	Unlimited
Class F	Unlimited
Class G	2
Class H1	Unlimited
Class H2	1

WHEREAS, City has determined it to be in the best interests of public health, safety, general welfare and economic welfare to increase the number of “A2” liquor licenses from five (5) to six (6) licenses; and

WHEREAS, City has determined the additional “A2” liquor license will be issued to a qualified applicant by way of separate resolution.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Highland as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. Chapter 6, of the Code of Ordinances, City of Highland, shall now read:

6-2-6 CLASSIFICATION - FEE – LIMITATION.

(9) Limitation on Number of Licenses Issued.

- a. By separate ordinance, the City Council may set a limitation upon the number of licenses to sell alcoholic liquor at retail to be issued for each above classification of license.
- b. As licenses are revoked, expire without renewal, or for any reason cease to exist, the total number of licenses for each classification shall automatically be reduced until the total number of licenses issued for each class shall not exceed the number authorized by the City Council.
- c. If any establishment selling alcoholic liquor is annexed to and becomes a part of the City, the various alcoholic liquor licenses as enumerated in this Section shall be increased in number only in the class which the annexed establishment qualifies provided the annexed establishment holds a current valid liquor license from the governmental entity from which the establishment was annexed and from the State of Illinois.

d. The following limits are established on the number of licenses to sell alcoholic beverages and/or permit video gaming in the City:

Class A1	3
Class A2	6
Class B	Unlimited
Class C	Unlimited
Class D1	8
Class D2	10
Class E	Unlimited
Class F	Unlimited
Class G	2
Class H1	Unlimited
Class H2	1

Section 3. The number of “A2” liquor licenses will be increased from five (5) licenses to six (6) licenses.

Section 4. The additional “A2” liquor license will be issued to a qualified applicant by way of separate resolution.

Section 5. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the ___ day of _____, 2020, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES: None

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland, Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland, Madison County, Illinois

RESOLUTION NO. _____

**A RESOLUTION ISSUING AN “A2” LIQUOR LICENSE FOR OLD TIME PUB, LLC,
PURSUANT TO CHAPTER 6, OF THE CODE OF ORDINANCES, CITY OF
HIGHLAND, ENTITLED ALCOHOLIC LIQUOR**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined it necessary to provide flexibility and additional authority to the Liquor Commissioner to issue and enforce City liquor licenses; and

WHEREAS, City has authority to define, regulate, issue, and collect fees associated with liquor licenses; and

WHEREAS, City has authority to determine the number, kind, and classification of [liquor] licenses to be issued 235 ILCS 5/4-1; and

WHEREAS, City has the authority to establish [liquor] license fees for the various kinds of licenses to be issued. 235 ILCS 5/4-1; and

WHEREAS, Old Time Pub, LLC (“Applicant”) submitted an Application for Retail Liquor Dealer’s License to City (*see* Application attached hereto as **Exhibit A**) requesting that the City grant Applicant an “A2” (Tavern with gaming) liquor license; and

WHEREAS, Chapter 6 of the City Code of Ordinances, Alcoholic Liquor, currently defines Class “A2” liquor licenses as follows:

6-2-6 CLASSIFICATION - FEE – LIMITATION.

(1) *Class "A1" and class "A2" licenses: Taverns.* Class "A1" and class "A2" licenses shall authorize retail sale on the premises specified of alcoholic liquor of all varieties for consumption on the premises, as well as retail sale of alcoholic liquor in the original package off premises. In addition:

...

b. Class "A2" license may permit the licensee to operate video gaming terminals upon the premises. Class "A2" licenses may permit the licensee to operate video gaming terminals upon the premises, subject to the following conditions:

1. Any person who displays a video gaming terminal for play or operation by the public shall have, as a prerequisite to receiving any class "A2" license from the city, a valid license issued by the state

gaming board for each such video gaming terminal. The cancellation, suspension, or revocation of any such license by the state gaming board shall result in the automatic cancellation, suspension, or revocation of the city's class "A2" license without refund of any portion of the license fee. An applicant for the class "A2" license shall submit to the city finance director a copy of the license issued by the state gaming board for each video gaming terminal to be played or operated on the licensed premises.

2. Any liquor license issued by the city to any liquor licensee pursuant to this chapter, including but not limited to any licensed fraternal establishment or licensed veterans establishment (as defined in the Video Gaming Act, 230 ILCS 40/5), that displays a video gaming terminal for play or operation within its premises in violation of this subsection shall be immediately revoked.

3. No more than six (6) video gaming terminals may be located on any class "A2" licensee's premises.

4. Every class "A2" licensee shall comply with the provisions of the Video Gaming Act, 230 ILCS 40/1 *et seq.*, as amended, and all rules, regulations, and restrictions imposed by the state gaming board, as amended.

5. The operation of video gaming terminals shall not be permitted during the hours alcoholic liquor sales are prohibited.

6. Video gaming shall be located in a clearly demarcated area that is restricted to persons over 21 years of age.

The annual fee for a Class "A2" license shall be Five Hundred Dollars (\$500.00).

and;

WHEREAS, Old Time Pub, LLC's Application for Retail Liquor Dealer's License (**Exhibit A**) has been approved by the Mayor / Liquor Commissioner; and

WHEREAS, City Council recently passed an Ordinance increasing the number of "A2" liquor licenses available from five (5) to six (6); and

WHEREAS, City has determined there is one "A2" liquor license currently available to be issued to Old Time Pub, LLC; and

WHEREAS, City has determined it to be in the best interests of public health, safety, general welfare and economic welfare to issue Old Time Pub, LLC an "A2" Liquor License; and

WHEREAS, the Liquor Commissioner reserves the right to ensure all aspects of City Code have been complied with prior to issuance of the “A2” liquor license to Old Time Pub, LLC; and

WHEREAS, the City Manager and/or Mayor is authorized and directed to execute any documents necessary to issue an “A2” liquor license to Old Time Pub, LLC.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. City shall issue an “A2” liquor license to Old Time Pub, LLC.

Section 3. This resolution shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the ___ day of _____, 2020, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

APPLICATION
FOR RETAIL LIQUOR DEALERS LICENSE

CITY OF HIGHLAND

NAME OF INDIVIDUAL FILLING FORM OUT: Vicky Tift

TELEPHONE: 618-581-9648

DATE OF APPLICATION: 08/10/2020

LIQUOR LICENSE CLASS _____

- | | |
|---|--------------------------|
| 1. COPY OF DRAM SHOP INSURANCE | <input type="checkbox"/> |
| 2. COPY OF LEASE/ CONTRACT | <input type="checkbox"/> |
| 3. COPY OF DIAGRAM OF PREMISES | <input type="checkbox"/> |
| 4. COPY OF STATE OF ILLINOIS LICENSE | <input type="checkbox"/> |
| 5. PROOF OF STATE OF IL CLASSIFICATION, FOR EXAMPLE, LLC, DBA, INC. | <input type="checkbox"/> |

APPLICATION
FOR RETAIL LIQUOR DEALERS LICENSE
CITY OF HIGHLAND

This application properly completed and signed must be filed with the City Clerk and must be accompanied by a remittance in the proper amount, made payable to the City of Highland.

The undersigned individual or partnership hereby makes application for a RETAIL LIQUOR DEALERS LICENSE and submits the following information:

1. Applicant: Old Time Pub, LLC
(GIVE NAME OF INDIVIDUAL OR NAMES OF PARTNERS/CORPORATION - - -TYPE OR PRINT CLEARLY)
2. Trade, Partnership or Assumed Name Old Time Pub, LLC
3. Give date partnership/corporation was formed under name given on Line 1: 05/27/2020
Month Day Year
4. Location of above place of business 12258 Highland Rd, Highland, IL 62249
NUMBER STREET CITY STATE ZIP CODE
5. Has your assumed name been filed with the County Clerk?

6. Are alcoholic liquors stored but not sold at any location other than the one given above?
No
If "yes", give location: _____
NUMBER STREET CITY STATE ZIP CODE
7. Check principal kind of business:

<input type="checkbox"/> Restaurant	<input checked="" type="checkbox"/> Tavern	
<input type="checkbox"/> Hotel	<input type="checkbox"/> Grocery Store	<input type="checkbox"/> Amusement Place
<input type="checkbox"/> Club	<input type="checkbox"/> Package Store	<input type="checkbox"/> Department Store
<input type="checkbox"/> Country Club	<input type="checkbox"/> Gaming Hall	<input type="checkbox"/> Convenience Store
8. Give name and address of owner of premises: Vicky Tift, 80B Chase Way, Highland, IL 62249
9. Has a Liquor License been revoked at this location within the past year? No
10. State the full name, address and date of birth of the person who you intend to be the Manager or Operator of said establishment, if License is issued: Vicky Tift, 80B Chase Way, Highland, IL 62249 02/12/1956

A. Is such manager a resident of the City of Highland, Illinois? YES NO

11. If "yes", how long and address of person 18 years - 80B Chase Way, Highland, IL 62249

12. Is this business located within 100 feet of any church, school, hospital, home for the aged or indigent persons or for veterans, their wives or children or any naval or military station? No

A. If answer to the above is "yes", is your place of business a hotel offering restaurant service, a regularly organized club, a food shop, or other place where the sale of liquor is not the principal business carried on? _____

B. If answer to (A) is "yes", on what date was business started? _____

13. Have any manufacturers, importing distributor or distributor directly or indirectly paid or agreed to pay for this license, advanced money, or anything else of value. Except as specifically permitted in the Act, or any credit, (Other than merchandising credit in the ordinary course of business as specifically permitted in the Act), or is such a person directly or indirectly interested in the ownership, conduct or operation of the place of business? No If answer is "yes", give particulars _____

14. Applicant Information: Name Vicky Tift

A. Residence Address 80B Chase Way, Highland, IL 62249
NUMBER STREET CITY STATE ZIP CODE

B. Place of Birth: Highland, Madison Co, IL
NAME OF CITY, COUNTY AND STATE

Date of Birth: 02/12/1956
Month Day Year

C. Are you a citizen of the United States? Yes If a naturalized citizen, time and place of naturalization? _____

D. Have you ever been convicted of a felony or otherwise disqualified to receive the license applied for by reason of any matter or thing contained in the Illinois Liquor Control Act or the Municipal Liquor Code? [] YES [] NO If "yes", name court of conviction NO

E. Have you ever made application for a liquor license for any other premises? NO

Date: _____ State disposition of application: _____

Give address: _____

F. Are you or is any other person, directly or indirectly interested in your place of business, a public official as defined in Sec 2 (14) Art VI of the Illinois Liquor Control Act? No If so, office held? _____

G. Has any license previously issued to you by any State or local authorities been SUSPENDED? No Date: _____

If so, state reasons therefor: _____

Where: _____
CITY COUNTY STATE

H. Has any license previously issued to you by any State or local authorities been REVOKED? NO Date: _____

If so, state reasons therefor: _____

Where: _____
CITY COUNTY STATE

I. Will you comply with the Local Liquor Code and Regulations in connection therewith? Yes

15. Co-Applicant information: Name John Melosi

A. Residence Address 1416 6th St, Highland, IL 62249
NUMBER STREET CITY STATE ZIP CODE

B. Place of Birth: Greenville, IL
NAME OF CITY, COUNTY AND STATE

Date of Birth: 10/19/1984
Month Day Year

C. Are you a citizen of the United States? Yes If a naturalized citizen, time and place of naturalization? _____

D. Have you ever been convicted of a felony or otherwise disqualified to receive the license applied for by reason of any matter or thing contained in the Illinois Liquor Control Act or the Municipal Liquor Code? [] YES [] NO If "yes", name court of conviction No

E. Have you ever made application for a liquor license for any other premises? No

Date: _____ State deposition of application: _____

Give address: _____

F. Are you or is any other person, directly or indirectly interested in your place of business, a public official as defined in Sec 2 (14) Art VI of the Illinois Liquor Control Act? NO If so, office held? _____

G. Has any license previously issued to you by any State or local authorities been SUSPENDED? NO Date: _____

If so, state reasons therefor: _____

Where: _____
CITY COUNTY STATE

H. Has any license previously issued to you by any State or local authorities been REVOKED? No Date: _____

If so, state reasons therefor: _____

Where: _____
CITY COUNTY STATE

I. Will you comply with the Local Liquor Code and Regulations in connection therewith? Yes

16. State the Names, Home addresses and DOB of all officers and directors of said Corporation:

Name (Last,First,MI) **Home Address (Street, City, State, Zip)** **Date of Birth**

Tift, Vicky 80B Chase Way, Highland, IL 62249 02/12/1956

Melosi, John 1416 6th St, Highland, IL 62249 10/19/1984

17. If a majority interest in the stock of the Corporation is owned by one person, or his nominees, state the name and address of such person: _____

18. State the location and description of the premises or place of business which is to be operated under this license: (Attach a detailed diagram of property noting exits, entrances, location of bar, coolers and specific areas where retail liquor may be sold and consumed including and outside areas.)
Street Address: 12258 Highland Rd, Highland, IL 62249

Owner of Property: DK7 Properties, LLC
Last First MI

Address: 1402 Mercantile Dr, Highland, IL 62249
Street/ PO Box City State Zip

Lease from: Month 09/ Day 01 Year 2020 TO
Month 08 Day 31 Year 2025

(Attach copy of lease to this application)

19. As to any officer, the proposed Manager, or any Director of the Corporation, or a Stockholder owning more than five percent (5%) in the aggregate of the stock in said Corporation, state as follows: Have any of the above ever made application for similar license at a different premises?

A. If yes, the disposition and date of said application No

B. State whether any of the above had a previous license revoked by the State, United States Government, or any political subdivision or city? NO

C. If yes, the reasons therefor _____

20. List Name, Addresses and Phone Numbers of five (5) references:

Janey Miller, 13501 Mehgan Ln, Highland, IL 62249 618-304-6681

Name	Address	Phone
------	---------	-------

Jyl Wallace, 209 Mirabeau, Highland, IL 62249 314-276-7805

Name	Address	Phone
------	---------	-------

Melissa Miller, 5741 Oleatha Ave, St. Louis, MO 63139 618-830-1834

Name	Address	Phone
------	---------	-------

Sue Wellen, 1102 20th St, Highland, IL 62249 618-560-9103

Name	Address	Phone
------	---------	-------

Emily Tift, 80B Chase Way, Highland, IL 62249 618-581-4403

Name	Address	Phone
------	---------	-------

Kris Eyman, 379 Rte 143, Pocahontas, IL 62275 618-322-4272

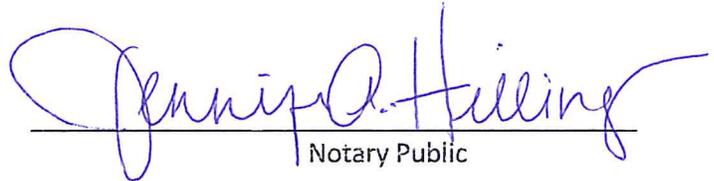
**AFFIDAVIT
(PLEASE READ CAREFULLY BEFORE SIGNING)**

I (We) do solemnly swear (or affirm) that the statements given above are true and correct to the best of my (our) knowledge and belief; that I (We) will comply with all regulations of Federal, State and Local Liquor Control Laws; that a copy of an ordinance governing the sale at retail of alcoholic liquors and beverages in this municipality has been furnished to me (us); that I (We) understand the same, and agree to comply with all the provisions set forth therein.

I (We) agree to submit a copy of the State of Illinois Retail Dealers License when received. I shall attach to this application a financial statement listing all assets and liabilities of all owners. I shall attach certificates of proof of coverage for dram shop insurance.

I (We) swear (or affirm) that I (We) will not violate any of the laws of the State of Illinois or of the United States of America in the conduct of the place of business described herein and that the statements contained in this application are true and correct and are made for the purpose of inducing the City of Highland, Illinois to issue the license herein applied for

SUBSCRIBED AND SWORN TO BEFORE ME THIS 10th DAY OF August, A.D., 2020



Notary Public



APPLICANT (S):



CLERK

Date of this notice: 05-27-2020

Employer Identification Number:
85-1192301

Form: SS-4

Number of this notice: CP 575 A

OLD TIME PUB LLC
VICKY TIFT MBR
12258 HIGHLAND RD
HIGHLAND, IL 62249

For assistance you may call us at:
1-800-829-4933

IF YOU WRITE, ATTACH THE
STUB AT THE END OF THIS NOTICE.

WE ASSIGNED YOU AN EMPLOYER IDENTIFICATION NUMBER

Thank you for applying for an Employer Identification Number (EIN). We assigned you EIN 85-1192301. This EIN will identify you, your business accounts, tax returns, and documents, even if you have no employees. Please keep this notice in your permanent records.

When filing tax documents, payments, and related correspondence, it is very important that you use your EIN and complete name and address exactly as shown above. Any variation may cause a delay in processing, result in incorrect information in your account, or even cause you to be assigned more than one EIN. If the information is not correct as shown above, please make the correction using the attached tear off stub and return it to us.

Based on the information received from you or your representative, you must file the following form(s) by the date(s) shown.

Form 941	01/31/2021
Form 940	01/31/2021
Form 1065	03/15/2021

Your Form 11C and/or 730 becomes due the month after your wagering starts.

If you have questions about the form(s) or the due date(s) shown, you can call us at the phone number or write to us at the address shown at the top of this notice. If you need help in determining your annual accounting period (tax year), see Publication 538, *Accounting Periods and Methods*.

We assigned you a tax classification based on information obtained from you or your representative. It is not a legal determination of your tax classification, and is not binding on the IRS. If you want a legal determination of your tax classification, you may request a private letter ruling from the IRS under the guidelines in Revenue Procedure 2004-1, 2004-1 I.R.B. 1 (or superseding Revenue Procedure for the year at issue). Note: Certain tax classification elections can be requested by filing Form 8832, *Entity Classification Election*. See Form 8832 and its instructions for additional information.

A limited liability company (LLC) may file Form 8832, *Entity Classification Election*, and elect to be classified as an association taxable as a corporation. If the LLC is eligible to be treated as a corporation that meets certain tests and it will be electing S corporation status, it must timely file Form 2553, *Election by a Small Business Corporation*. The LLC will be treated as a corporation as of the effective date of the S corporation election and does not need to file Form 8832.

Form **LLC-5.5**

Illinois
Limited Liability Company Act
Articles of Organization

FILE # 08722854

Secretary of State Jesse White
Department of Business Services
Limited Liability Division
www.cyberdriveillinois.com

Filing Fee: \$150

Approved By: TLB

FILED
MAY 27 2020
Jesse White
Secretary of State

1. Limited Liability Company Name: OLD TIME PUB, LLC

2. Address of Principal Place of Business where records of the company will be kept:
12258 HIGHLAND RD

HIGHLAND, IL 62249

3. The Limited Liability Company has one or more members on the filing date.

4. Registered Agent's Name and Registered Office Address:

VICKY TIFT
80 CHASE WAY UNIT B
HIGHLAND, IL 62249-3895

5. Purpose for which the Limited Liability Company is organized:

"The transaction of any or all lawful business for which Limited Liability Companies may be organized under this Act."

6. The LLC is to have perpetual existence.

7. Name and business addresses of all the managers and any member having the authority of manager:

TIFT, VICKY
80 CHASE WAY UNIT B
HIGHLAND, IL 62249

MELOSI, JOHN
1416 6TH ST
HIGHLAND, IL 62249

8. **Name and Address of Organizer**

I affirm, under penalties of perjury, having authority to sign hereto, that these Articles of Organization are to the best of my knowledge and belief, true, correct and complete.

Dated: MAY 27, 2020

VICKY TIFT
80 CHASE WAY UNIT B
HIGHLAND, IL 62249

RESOLUTION NO. _____

**A RESOLUTION MAKING SEPARATE STATEMENT OF FINDINGS OF FACT
IN CONNECTION WITH ORDINANCE GRANTING SPECIAL USE PERMIT
FOR BAR OR TAVERN WITHIN THE C-2 ZONING DISTRICT
LOCATED AT PROPERTY COMMONLY KNOWN AS
808 BROADWAY, HIGHLAND, ILLINOIS**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Section 90-81 of the *Code of Ordinances, City of Highland*, provides that the City Council “may grant a special use permit by ordinance,” but requires that “In a separate statement accompanying any such ordinance, the Council shall state findings of fact, and indicate reasons for approving . . . the request for a special use permit;” and

WHEREAS, Daniel Delaney is the owner of certain land commonly known as 808 Broadway, Highland, Illinois 62249 (“Property”); and

WHEREAS, Giuseppe “Joe” DiMaggio is the applicant for a Special Use Permit at the Property; and

WHEREAS, Giuseppe “Joe” DiMaggio is requesting a Special Use Permit to allow for a bar or tavern within the C-2 zoning district at the Property, in accord with the *Code of Ordinances, City of Highland*; and

WHEREAS, a copy of the Petition for a Special Use Permit is attached as “**Exhibit A**” and incorporated by reference as though fully set forth herein; and

WHEREAS, a copy of the Combined Planning and Zoning Board (“CPZB”) Staff Report is attached hereto as “**Exhibit B**” and incorporated by reference as though fully set forth herein; and

WHEREAS, “**Exhibit A**” and “**Exhibit B**” were considered as part of the Petition for a Special Use Permit by CPZB; and

WHEREAS, Combined Planning and Zoning Board recommended approval of this Special Use Permit pursuant to “**Exhibit A**” and “**Exhibit B.**” *See* CPZB Determination of Special Use Permit attached hereto as “**Exhibit C.**”

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND:

Section 1. The City Council makes the following findings of fact concerning the *procedures* followed to present the Petition for a Special Use Permit (“**Exhibit A**” and “**Exhibit B**”) for approval:

- (a) The Administrator to whom the Petition for a Special Use Permit was submitted referred the matter to the Combined Planning and Zoning Board.
- (b) The Combined Planning and Zoning Board met in regular session on September 2, 2020 to consider and act upon the Petition for a Special Use Permit.
- (c) Public notice of the hearing to be held at the Combined Planning and Zoning Board meeting was published pursuant to Illinois state law, and the applicant was notified of the hearing to be held at the meeting by first class mail, with postage thereon fully prepaid.
- (d) At the hearing, the Combined Planning and Zoning Board took and heard evidence and the Combined Planning and Zoning Board prepared and submitted its advisory report to the City Council recommending approval of the Petition for a Special Use Permit.
- (e) The City Council finds the steps recited above, in compliance with the *Code of Ordinances, City of Highland*, to be facts, and further finds and determines that the matters and proceedings to date are in accordance with the *Code of Ordinances, City of Highland*.

Section 2. The City Council makes the following findings of fact concerning the *merits* of the Petition for a Special Use Permit (**Exhibits “A”, “B” and “C”**):

- (a) The proposed Special Use will adequately protect the public health, safety, welfare and the physical environment of the surrounding area and the City of Highland.
- (b) The proposed Special Use is consistent with the City of Highland’s Comprehensive Plan.
- (c) The proposed Special Use would not have an adverse effect on public utilities, or have an effect traffic circulation on nearby streets.
- (d) There are no facilities near the proposed Special Use that require the need for special protection.
- (e) The location – where the Special Use will be made pursuant to the Special Use Permit – is zoned “C-2”

- (f) The granting of this Special Use Permit would be in the best interest of the City of Highland, and, so, the Special Use Permit should be granted by ordinance.

Section 3. This resolution shall constitute the separate statement of findings of fact, supporting the granting of the Special Use Permit, required by Section 90-81 of the *Code of Ordinances, City of Highland*, and shall be permanently attached to the ordinance adopted granting the Special Use Permit.

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, approved by the Mayor, and deposited and filed in the Office of the City Clerk, on the _____ day of _____, 2020, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

EXHIBIT "A"
Special Use Permit Application

Return Form To:

Administrative Official
City of Highland
2610 Plaza Drive
Highland, IL 62249
(618) 654-7115
(618) 654-1901 (fax)

For Office Use Only

Date Submitted: 7/31/20
Filing Fee: \$700
Date Paid: 7/31/20
Date Advertised: 8/12/20 8/13/20
Date Notices Sent: _____
Public Hearing Date: 9/7/20
Zoning File #: _____

APPLICANT INFORMATION:

Applicant: Giuseppe Di Maggio Phone: 618-334-3957
Address: 50 Tamarack Ln Unit A Zip: 62249
Email Address: vstarbu@gmail.com
Owner: Dan Delaney Phone: 618-410-5928
Address: 1709 Main St Highland, IL 62249 Zip: _____
Email Address: n/a

PROPERTY INFORMATION:

Street Address of Parcel ID of Property: 808 Broadway
Property is Located In (Legal Description): _____

Present Zoning Classification: CZ Acreage: _____
Present Use of Property: restaurant

Proposed Land Use: carry-out + bar

Description of proposed use and reasons for seeking a special use permit:

bars in CZ require SUP

SURROUNDING LAND USE AND ZONING:

	<u>Land Use</u>	<u>Zoning</u>
North	Foppe	CZ
South	SF residence	
East	Vickery Chiro.	
West	Salon BeauX	

Should this special use be valid only for a specific time period? Yes _____ No X

If Yes, what length of time? _____

<i>Does the proposed Special Use Permit meet the following standards? If not, attach a separate sheet explaining why.</i>		
	Yes	No
A. Will the proposed design, location and manner of operation of the proposed special use will adequately protect the public health, safety and welfare, and the physical environment;	X	
B. Is the proposed special use consistent with this City's Comprehensive Plan;	X	
C. Will the proposed special use have a minimal negative impact on the value of neighboring property and on this City's overall tax base;	X	
D. Will the proposed special use have a minimal negative impact on public utilities and on traffic circulation on nearby streets; and	X	
E. Will the proposed special use have a minimal impact on the facilities near the proposed special use, such as schools or hospitals require special protection?	X	

THE FOLLOWING ITEMS MUST ACCOMPANY YOUR APPLICATION:

- 1X One copy of a legal description AND warranty deed of the property. If the applicant is not the property owner, a notarized letter from the property owner granting the applicant permission to apply for the request will be required.
- 2X A current plat, site plan, survey, or other professional illustration.
- 3X One copy of a narrative statement describing the impact of the proposed change, including the purpose of the request, the desired land use, any traffic conditions that may result, how the proposed change may affect the character of the surrounding properties, and how the proposed change will benefit the City of Highland.
- 4X Application fee.
- 5X A stamped copy from the Madison County Maps and Plats Department identifying all property owners within 250 feet of the subject property (see Exhibit "B").
- 6X Any other information required by planning staff (i.e. landscaping plan, elevation plan, exterior lighting plan, etc).

I HAVE READ AND UNDERSTAND THE ABOVE CITY OF HIGHLAND PETITION TO THE COMBINED PLANNING & ZONING BOARD REQUIREMENTS.

Giuseppe Di Maggio
Applicant's Signature

7/31/20
Date

Di Maggio's Pizza and Pasta has run as a dine in restaurant for the last 17 years, with a majority of that being patrons coming in to eat our buffet. Along with dine in, we offer carry out and delivery. We have an existing liquor license, as we offer alcohol to drink on site and we have 3 gaming machines.

COVID struck back in March of 2020 and our business as we knew it stopped. We were able to still do carry out and delivery, but increased awareness around COVID and how it spreads has caused us to rethink how we need to conduct business.

While a buffet is allowed to be open at this point, we believe many patrons would, rightfully so, have concern about eating from a self serve buffet. We had to reasonably consider the fact that business would likely never resume to the place it was before.

We have decided to monopolize our existing liquor license and gaming machines supplied through Accel Entertainment and change our plan of business.

We are going to be running business as a bar and full service kitchen along with gaming. We will continue to provide carry out and delivery services as we have in the past. A walk path will lead customers in the front door, where you can walk straight towards the kitchen and place an order or pick up an order.

Customers 21 and up will walk the same path but may enter an opening that leads to the gaming area and full service bar where cold drinks will always be available along with the option to order specialty food items off our menu and dine in while enjoying a laid back atmosphere.

A food warmer will be placed in customer view for those that wish to purchase a small snack or they may order off the menu. Tables will be placed where patrons came come in to enjoy a pizza and a cold drink.

Our current staff will remain in place. Our waitresses are switching over to bartenders and my kitchen help/delivery drivers will stay the same. I will likely need to hire an additional staff. Our exact hours are undecided, but potential longer open hours will require the need for additional staff.

We believe this change will provide a positive impact to they City of Highland. Not only will we potentially expand our employee base and allow a safe place for residents of Highland to patronize, the business will continue to contribute to additional city revenue.

As mentioned, we are unsure of exact hours but we are planning:

Sunday-Monday - closed

Tuesday - Saturday 11am-12am

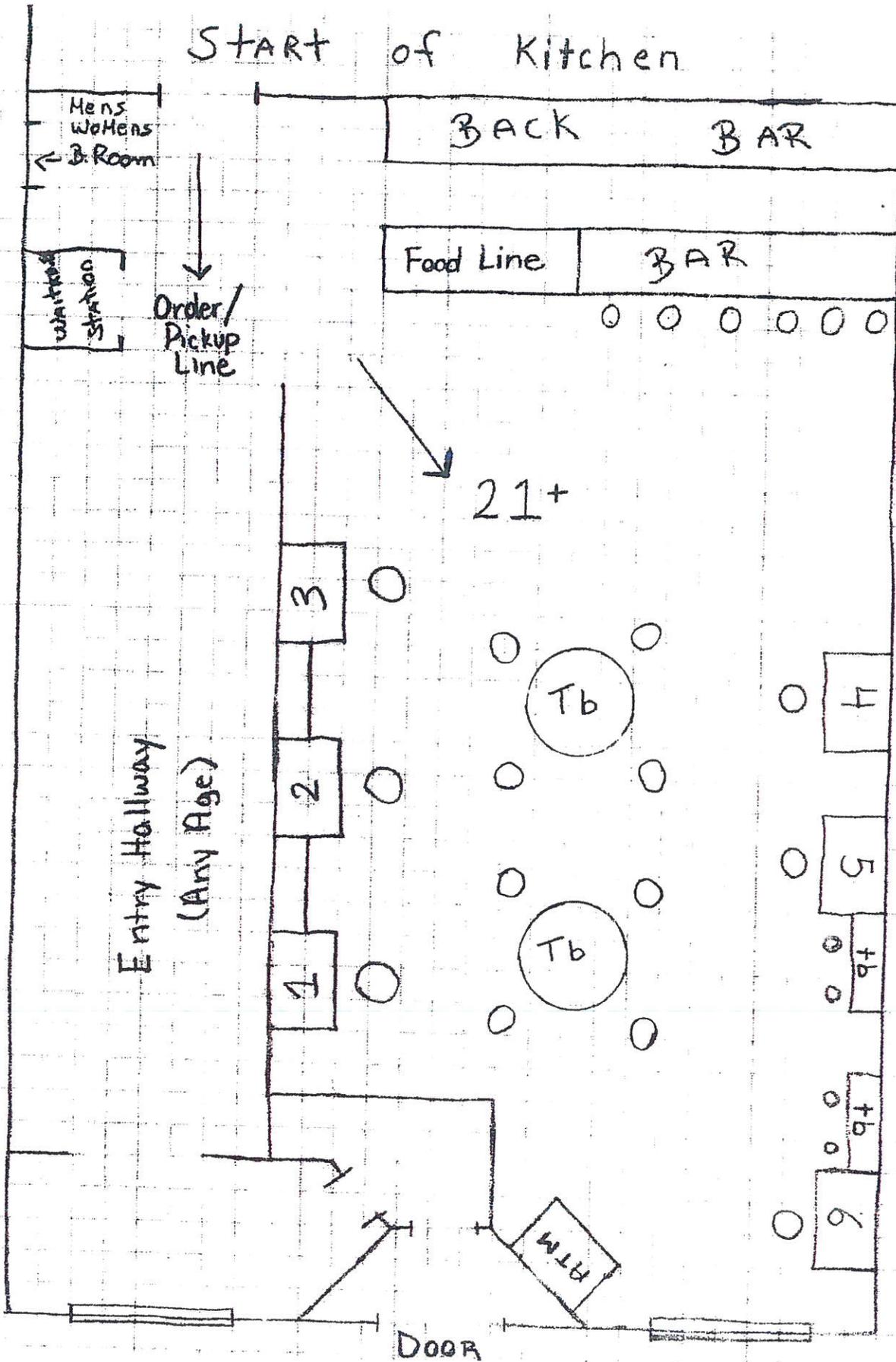
We appreciate the city's support for this change of business and look forward to our future in Highland.

Thank you,
Joe Di Maggio

I, Daniel Delaney, authorize Di Maggio's Pizza and Pasta of Illinois, LLC DBA Di Maggio's Pizza SIP SPIN WIN (owner Giuseppe Di Maggio), to apply for a special use permit for this business located at my property at 808 Broadway Highland, IL

Daniel C Delaney

START of Kitchen





City of Highland
Building and Zoning

Meeting Date: September 2, 2020
From: Breann Speraneo, Director of Community Development
Location: 808 Broadway
Zoning Request: Special Use Permit
Description: SUP to allow for "bar/tavern" within the C-2 Central Business District

Proposal Summary

The applicant is Giuseppe Di Maggio. The owner is Dan Delaney. The applicant of this case is requesting the following Special Use Permit to comply with Table 3.1 of Section 90-201 of the City of Highland Municipal Code (hereafter known as the "zoning matrix"):

- Giuseppe Di Maggio (50 Tamarack Ln), representing Dan Delaney (1709 Main Street), is requesting a Special Use Permit to allow for a bar/tavern at 808 Broadway.

The zoning matrix identifies "Bar/Tavern" as a Special Use within the C-2 central business district.

Di Maggio's is shifting their business plan from a restaurant to a bar/tavern with carry-out and delivery. The business owner's narrative statement describes this shift.

Comprehensive Plan Consideration

The subject property is denoted as downtown on the Comprehensive Plan's Future Land Use Map. A bar/tavern is an appropriate Special Use for the downtown area.

Surrounding Uses

Direction	Land Use	Zoning
North	Foppe Visual Communication	C-2
South	Single-Family Residence	C-2
East	Vickery Chiropractic	C-2
West	Salon Beaux Cheveux	C-2

Standards of Review for Special Use Permits

Below are the six (6) consideration items listed in Section 90-79 of the Zoning Code which the Combined Planning and Zoning Board shall take into account while reviewing a SUP request.

1. Whether the proposed amendment or Special Use is consistent with the City's Comprehensive Plan;



City of Highland
Building and Zoning

The proposed Special Use is consistent with the Comprehensive Plan.

2. The effect the proposed amendment or Special Use would have on public utilities and on traffic circulation;

The proposed Special Use would not have an adverse effect on public utilities or traffic circulation on nearby streets.

3. Whether the proposed design, location and manner of operation of the proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment;

The proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment.

4. The effect the proposed Special Use would have on the value of neighboring property and on this City's overall tax base;

The proposed Special Use will not have a detrimental impact on the value of neighboring property or on the City's overall tax base.

5. The effect the proposed Special Use would have on public utilities; and

The proposed Special Use will utilize public utilities.

6. Whether there are any facilities near the proposed Special Use, such as schools or hospitals that require special protection.

There are no facilities near the proposed Special Use that require the need for special protection.

Staff Discussion

Di Maggio's is an existing business within the City of Highland. The interior layout of the building is the only physical change – the exterior (façade, parking, traffic, etc.) will remain the same.

Staff wishes to support existing businesses and does not have concerns with Di Maggio's modified business plan.



City of Highland
Building and Zoning

2019 Aerial Photograph



Site Photo





City of Highland
Building and Zoning

Exhibit "C"
Determination of Special Use Permit

Date Submitted: 7/3/20
Filing Fees: \$200
Date Paid: 7/3/20
Date Advertised: 8/12/20 & 8/13/20
Date of Sent Notice: 8/13/20
Date of Public Hearing: 9/2/20

On September 2, 2020, the City of Highland Combined Planning and Zoning Board at its regular meeting approved, approved with condition(s), denied a Special Use Permit for the following:

Giuseppe Di Maggio (50 Tamarack Ln), representing Dan Delaney (1709 Main Street), is requesting a Special Use Permit to allow for a bar/tavern at 808 Broadway.

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the September 8, 2020 meeting of the City Council.

In recommending Approval (action) of this Special Use Permit, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use did/did not provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): _____

Chairperson of the Combined Planning and Zoning Board
ANTHONY WALKER

9/2/20
Date

ORDINANCE NO. _____

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT TO DANIEL DELANEY
AND GIUSEPPE “JOE” DIMAGGIO FOR A BAR OR TAVERN
WITHIN THE C-2 ZONING DISTRICT
AT REAL PROPERTY COMMONLY KNOWN AS
808 BROADWAY, HIGHLAND, ILLINOIS**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Daniel Delaney is the owner of certain land commonly known as 808 Broadway, Highland, Illinois 62249 (“Property”); and

WHEREAS, Giuseppe “Joe” DiMaggio is the applicant for a Special Use Permit at the Property; and

WHEREAS, Giuseppe “Joe” DiMaggio is requesting a Special Use Permit to allow for a bar or tavern within the C-2 zoning district at the Property, in accord with the *Code of Ordinances, City of Highland*; and

WHEREAS, the City Council has made the findings of fact, and the statement of its reasons for granting the Petition for Special Use Permit in question, in a separate resolution numbered as Resolution No. _____;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, AS FOLLOWS:

Section 1. Giuseppe “Joe” DiMaggio, on behalf of Daniel Delaney, is hereby granted a Special Use Permit in a C-2 zoning district for a bar/tavern at 808 Broadway, Highland, Illinois 62249 as defined in Chapter 90 of the *Code of Ordinances, City of Highland*.

Section 2. The Special Use Permit is granted.

Section 3. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the ____ day of _____ 2020, the roll call vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

RESOLUTION NO. _____

**A RESOLUTION MAKING SEPARATE STATEMENT OF FINDINGS OF FACT
IN CONNECTION WITH ORDINANCE GRANTING SPECIAL USE PERMIT
FOR BAR OR TAVERN WITHIN THE C-2 ZONING DISTRICT
LOCATED AT PROPERTY COMMONLY KNOWN AS 916 6TH STREET**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Section 90-81 of the *Code of Ordinances, City of Highland*, provides that the City Council “may grant a special use permit by ordinance,” but requires that “In a separate statement accompanying any such ordinance, the Council shall state findings of fact, and indicate reasons for approving . . . the request for a special use permit;” and

WHEREAS, Rehberger Holdings is the owner of certain land commonly known as 916 6th Street (“Property”); and

WHEREAS, Dustin and Laura Barry are the applicants for a Special Use Permit at the Property; and

WHEREAS, Dustin and Laura Barry are requesting a Special Use Permit to allow for a bar or tavern within the C-2 zoning district at the Property, in accord with the *Code of Ordinances, City of Highland*; and

WHEREAS, a copy of the Petition for a Special Use Permit is attached as “**Exhibit A**” and incorporated by reference as though fully set forth herein; and

WHEREAS, a copy of the Combined Planning and Zoning Board (“CPZB”) Staff Report is attached hereto as “**Exhibit B**” and incorporated by reference as though fully set forth herein; and

WHEREAS, “**Exhibit A**” and “**Exhibit B**” were considered as part of the Petition for a Special Use Permit by CPZB; and

WHEREAS, CPZB recommended denial of this Special Use Permit pursuant to “**Exhibit A**” and “**Exhibit B.**” See CPZB Determination of Special Use Permit attached hereto as “**Exhibit C.**”

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND:

Section 1. The City Council makes the following findings of fact concerning the *procedures* followed to present the Petition for a Special Use Permit (“**Exhibit A**” and “**Exhibit B**”) for approval:

- (a) The Administrator to whom the Petition for a Special Use Permit was submitted referred the matter to the Combined Planning and Zoning Board.
- (b) The Combined Planning and Zoning Board met in regular session on September 2, 2020 to consider and act upon the Petition for a Special Use Permit.
- (c) Public notice of the hearing to be held at the Combined Planning and Zoning Board meeting was published pursuant to Illinois state law, and the applicant was notified of the hearing to be held at the meeting by first class mail, with postage thereon fully prepaid.
- (d) At the hearing, the Combined Planning and Zoning Board took and heard evidence and the Combined Planning and Zoning Board prepared and submitted its advisory report to the City Council recommending denial of the Petition for a Special Use Permit.
- (e) The City Council finds the steps recited above, in compliance with the *Code of Ordinances, City of Highland*, to be facts, and further finds and determines that the matters and proceedings to date are in accordance with the *Code of Ordinances, City of Highland*.

Section 2. The City Council makes the following findings of fact concerning the *merits* of the Petition for a Special Use Permit (**Exhibits “A”, “B” and “C”**):

- (a) The proposed Special Use will adequately protect the public health, safety, welfare and the physical environment of the surrounding area and the City of Highland.
- (b) The proposed Special Use is consistent with the City of Highland’s Comprehensive Plan.
- (c) The proposed Special Use would not have an adverse effect on public utilities. The drive-through may have an effect traffic circulation on nearby streets.
- (d) There are no facilities near the proposed Special Use that require the need for special protection.
- (e) The location – where the Special Use will be made pursuant to the Special Use Permit – is zoned “C-2”

- (f) The granting of this Special Use Permit would be in the best interest of the City of Highland, and, so, the Special Use Permit should be granted by ordinance.

Section 3. This resolution shall constitute the separate statement of findings of fact, supporting the granting of the Special Use Permit, required by Section 90-81 of the *Code of Ordinances, City of Highland*, and shall be permanently attached to the ordinance adopted granting the Special Use Permit.

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, approved by the Mayor, and deposited and filed in the Office of the City Clerk, on the _____ day of _____, 2020, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

EXHIBIT "A"
Special Use Permit Application

Return Form To:

Administrative Official
City of Highland
2610 Plaza Drive
Highland, IL 62249
(618) 654-7115
(618) 654-1901 (fax)

For Office Use Only

Date Submitted: 8-4-20
Filing Fee: \$200
Date Paid: 8-4-20
Date Advertised: 8-12-20 + 8-13-20
Date Notices Sent: 8-14-20
Public Hearing Date: 9-2-20
Zoning File #: _____

APPLICANT INFORMATION:

Applicant: Dustin & Laura Barry Phone: 618-977-1854
Address: 2505 Country Hills Ln Zip: 62249
Email Address: dustin.barry81@gmail.com
Owner: Rehberger Holdings Phone: 618-410-1345
Address: 701 Laurel St. Zip: 62249
Email Address: jeff@luckylincolngaming.com

PROPERTY INFORMATION:

Street Address of Parcel ID of Property: 916 6th St. Highland IL 62249

Property is Located In (Legal Description): 010 - #5; Highland City
02 - Saline

Present Zoning Classification: COM - Commercial Acreage: .25

Present Use of Property: Vacant

Proposed Land Use: Renovate Existing building to offer a coffee shop, ice cream parlor, liquor and tobacco sales, and gaming

Description of proposed use and reasons for seeking a special use permit:

Coffee shop, ice cream parlor, liquor and tobacco sales, and gaming. Permit is to operate a bar/tavern for on site liquor sales.

SURROUNDING LAND USE AND ZONING:

	<u>Land Use</u>	<u>Zoning</u>
North	Commercial	I
South	Residential	C-2
East	Residential	R-1-D
West	Residential	C-2

Should this special use be valid only for a specific time period? Yes _____ No X

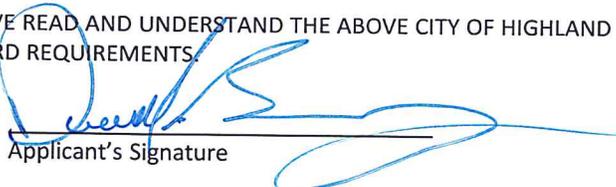
If Yes, what length of time? _____

<i>Does the proposed Special Use Permit meet the following standards? If not, attach a separate sheet explaining why.</i>	Yes	No
A. Will the proposed design, location and manner of operation of the proposed special use will adequately protect the public health, safety and welfare, and the physical environment;	<u>X</u>	
B. Is the proposed special use consistent with this City's Comprehensive Plan;	<u>X</u>	
C. Will the proposed special use have a minimal negative impact on the value of neighboring property and on this City's overall tax base;	<u>X</u>	
D. Will the proposed special use have a minimal negative impact on public utilities and on traffic circulation on nearby streets; and	<u>X</u>	
E. Will the proposed special use have a minimal impact on the facilities near the proposed special use, such as schools or hospitals require special protection?	<u>X</u>	

THE FOLLOWING ITEMS MUST ACCOMPANY YOUR APPLICATION:

1. One copy of a legal description AND warranty deed of the property. If the applicant is not the property owner, a notarized letter from the property owner granting the applicant permission to apply for the request will be required.
2. A current plat, site plan, survey, or other professional illustration.
3. One copy of a narrative statement describing the impact of the proposed change, including the purpose of the request, the desired land use, any traffic conditions that may result, how the proposed change may affect the character of the surrounding properties, and how the proposed change will benefit the City of Highland.
4. Application fee.
5. A stamped copy from the Madison County Maps and Plats Department identifying all property owners within 250 feet of the subject property (see Exhibit "B").
6. Any other information required by planning staff (i.e. landscaping plan, elevation plan, exterior lighting plan, etc).

I HAVE READ AND UNDERSTAND THE ABOVE CITY OF HIGHLAND PETITION TO THE COMBINED PLANNING & ZONING BOARD REQUIREMENTS.


Applicant's Signature

8-04-20
Date

I Jeff Rehberger of Rehberger Holdings, LLC, owner of property located at 916 6th street Highland, IL 62249, grant permission to Dustin & Laura Barry with Mollys Mochas, LLC to apply for any permits needed to include adding a drive-thru, bar/tavern, and liquor store.

Jeff Rehberger

Jeff Rehberger, President Rehberger Holdings

State of ILLINOIS

County of MADISON

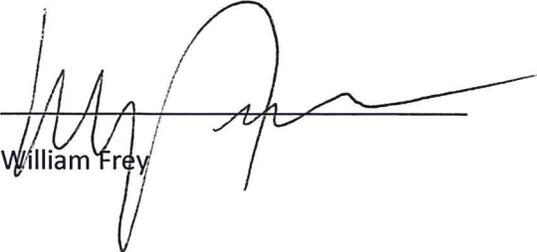
This instrument was signed or acknowledged before me on August 4, 2020

By Letizia L. Lowe

Letizia L. Lowe
Notary Signature



I William Frey, owner of property located at 916 6th street Highland, IL 62249, grant permission to Dustin & Laura Barry with Mollys Mochas, LLC to apply for any permits needed to include adding a drive-thru, bar/tavern, and liquor store.



William Frey

State of Illinois
County of Madison

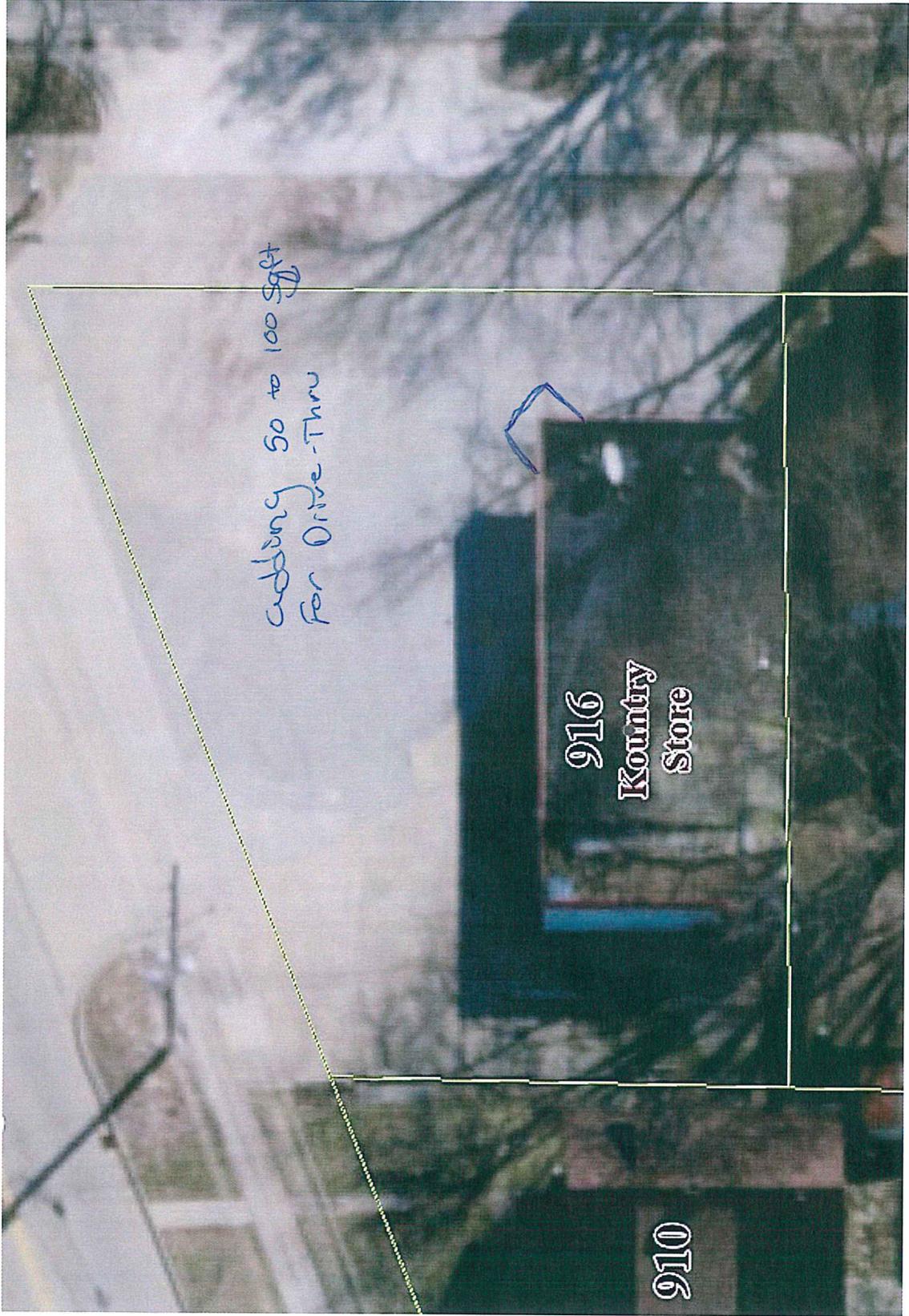
This instrument was signed or acknowledged before me on 4th of August 2020
By Kimberly Ann Kilcauski



Notary Signature



We are proposing to add drive-thru and on-site coffee, ice cream, liquor, and tobacco sales. We will be using the property to provide coffee, ice cream, liquor, tobacco, and gaming to the Highland community. Additionally, we will offer a full-service bar with specialty drinks and indoor and outdoor seating for patrons. Changes to the surrounding properties will only be positive as we are taking a building that has been vacant for 10+ years and restoring it into a viable revenue producing business. We will be completely restoring and maintaining the building and land attached. Traffic may increase in the area during peak sales time but will otherwise be unaffected. The City of Highland will benefit in more ways than one with the addition of drive-thru services. Our plan is to offer Coffee starting at 5am until 1am on week days and 5am until 2am on Friday and Saturday. Our drive-thru service will allow the community to get their coffee quickly and conveniently on their way to work or other activities. The city will also begin receiving property and sales tax from a property that has produce neither since 2009. Our wine and liquor selection will be limited but focused on the communities demands. This will provide a more up-scale experience for our customers and the community. Tobacco and lottery ticket sales will be offered but inventory will be hidden from the public eye to maintain the more up-scale establishment feel we are going for.



cubbing 50 to 100 sqft
For Drive-Thru



916
Kountry
Store

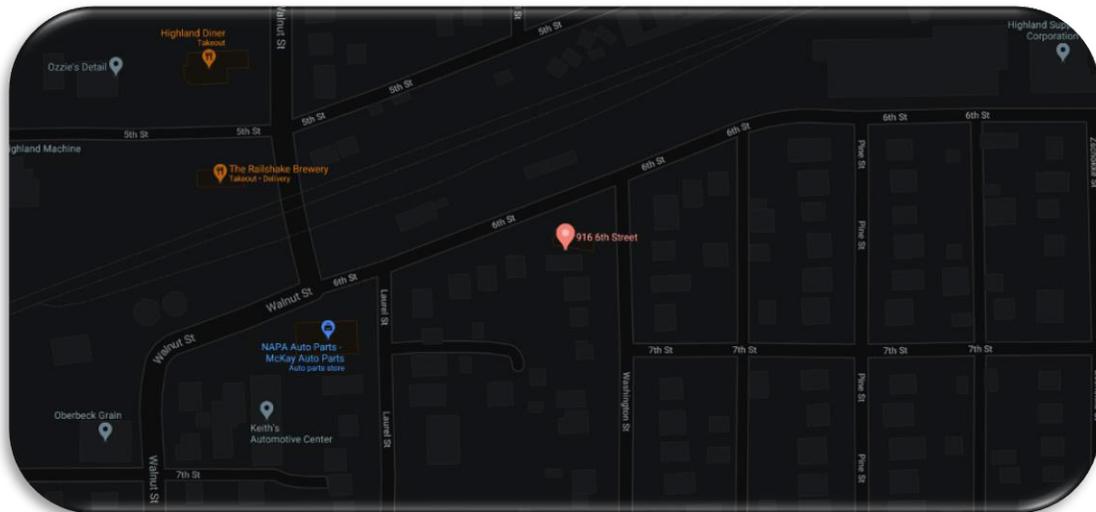
910

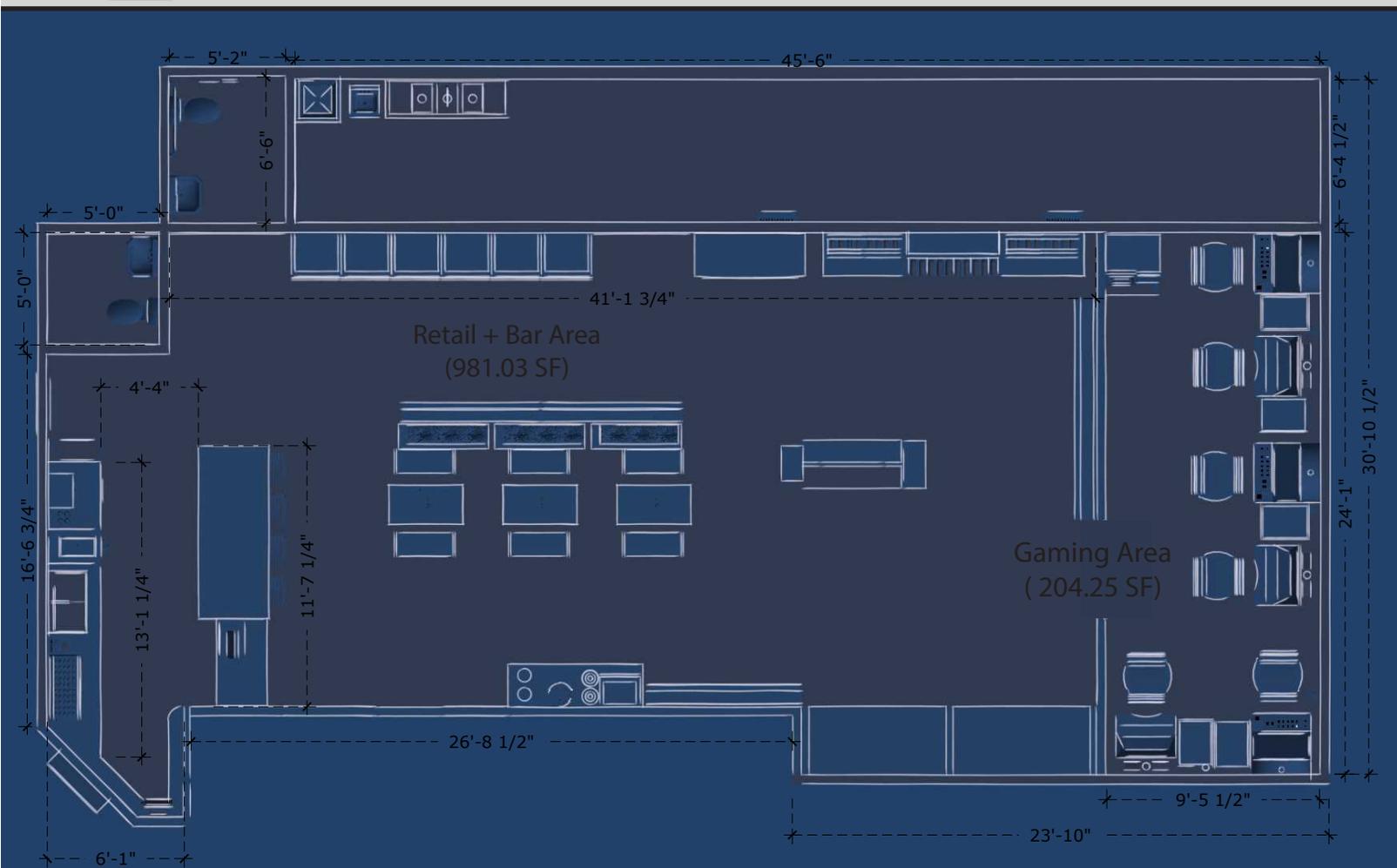
Molly's Mochas

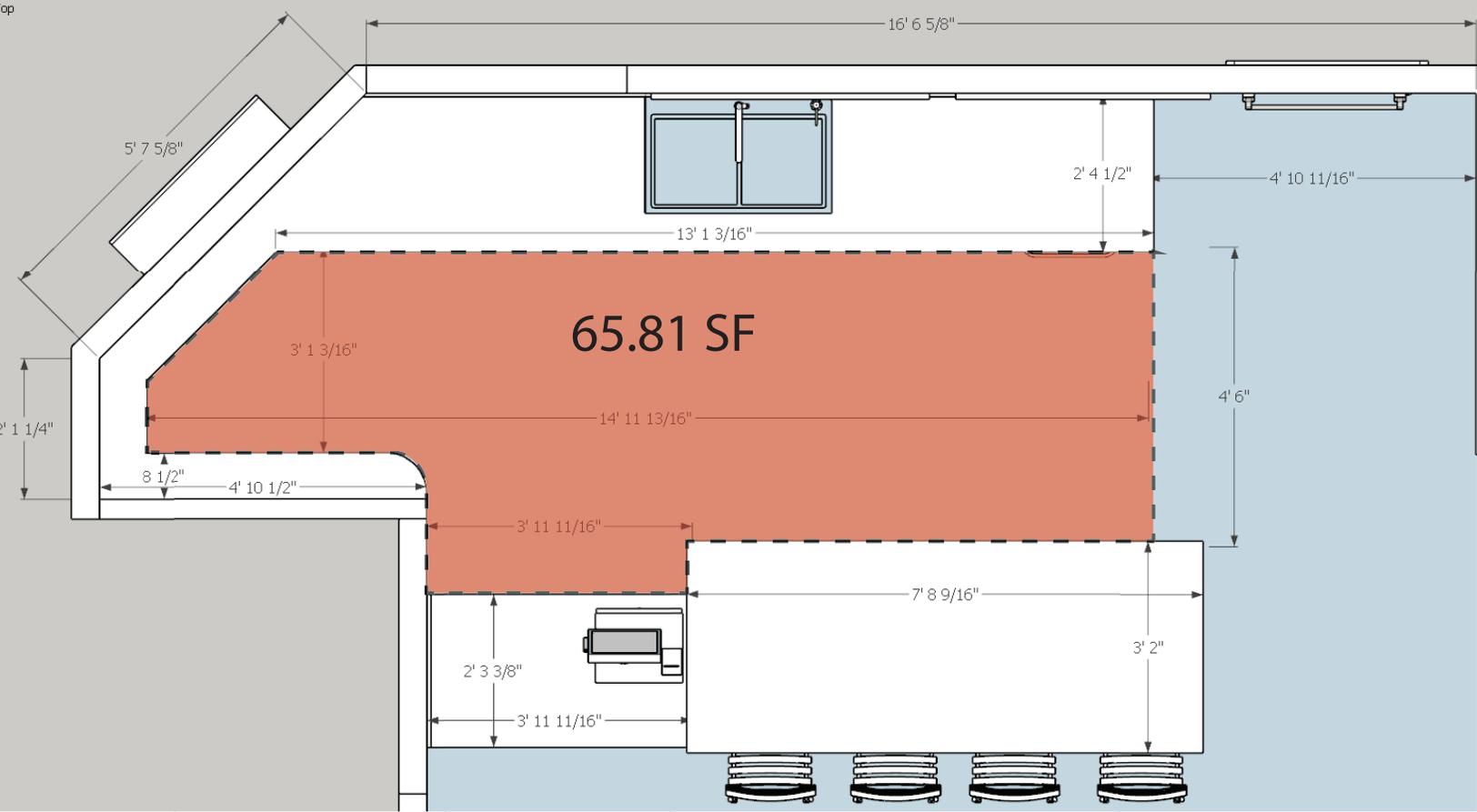
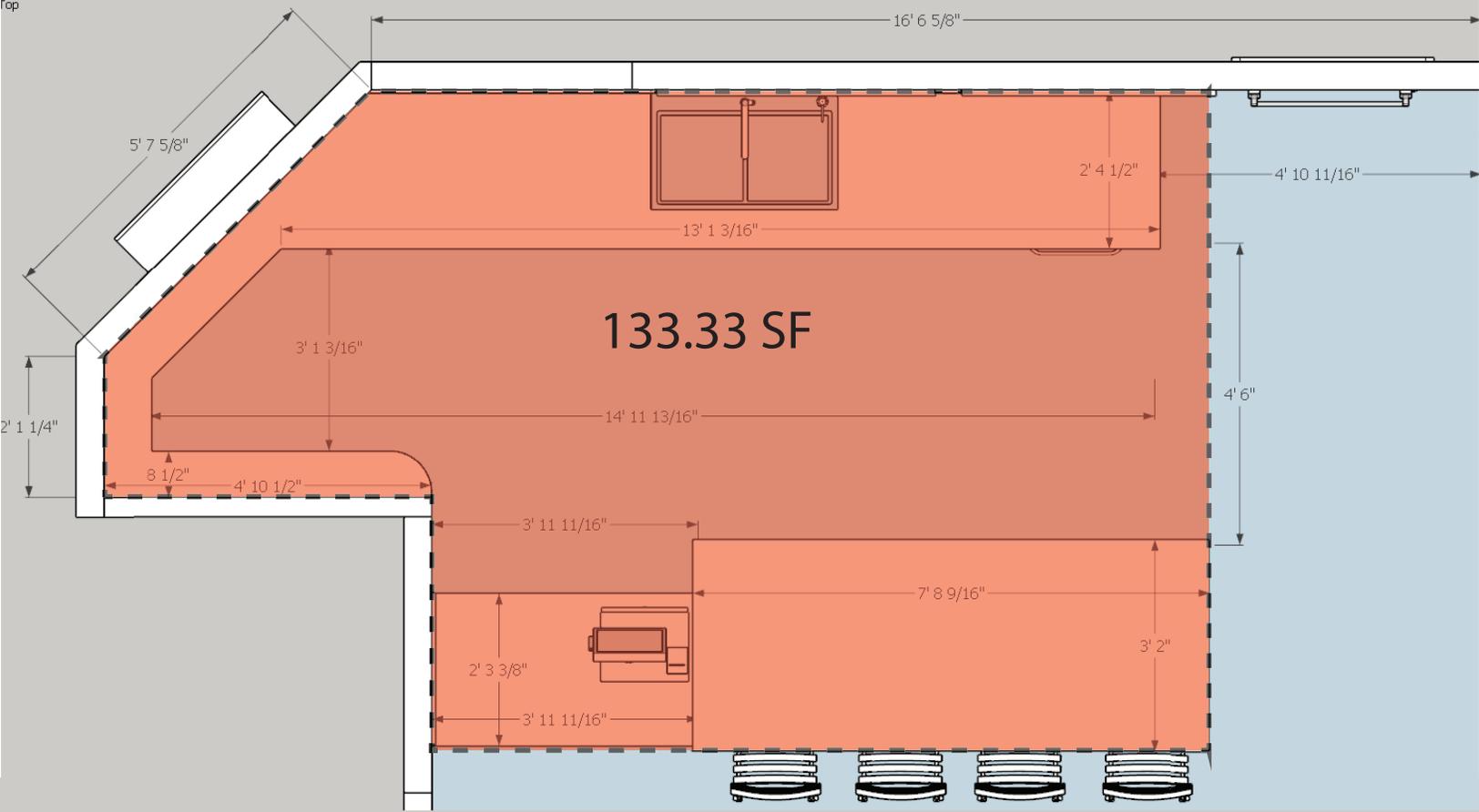
916 6th St.

Highland, IL

Build Out Proposal















City of Highland
Building and Zoning

Meeting Date: September 2, 2020

From: Breann Speraneo, Director of Community Development

Location: 916 6th Street

Zoning Request: Special Use Permits

Description: SUP to allow for a bar/tavern in the C-2 Central Business District
SUP to allow for a liquor store in the C-2 Central Business District
SUP to allow for a drive-through in the C-2 Central Business District

Proposal Summary

The applicants are Dustin & Laura Barry. The owner is Rehberger Holdings. The applicant of this case is requesting the following Special Use Permits to comply with Table 3.1 of Section 90-201 of the City of Highland Municipal Code (hereafter known as the “zoning matrix”):

- a) Dustin & Laura Barry (2505 Country Hills Ln), representing Rehberger Holdings (701 Laurel Street), are requesting a Special Use Permit for a bar/tavern at 916 6th Street.
- b) Dustin & Laura Barry (2505 Country Hills Ln), representing Rehberger Holdings (701 Laurel Street), are requesting a Special Use Permit for a liquor store at 916 6th Street.
- c) Dustin & Laura Barry (2505 Country Hills Ln), representing Rehberger Holdings (701 Laurel Street), are requesting a Special Use Permit for a drive-through at 916 6th Street.

The zoning matrix identifies “Bar/Tavern,” “Liquor Store” and “Drive-Through” as Special Uses within the C-2 central business district.

Comprehensive Plan Consideration

The subject property is denoted as downtown on the Comprehensive Plan’s Future Land Use Map. A bar/tavern, liquor store, and drive-through are appropriate Special Uses for the downtown area.

Surrounding Uses

Direction	Land Use	Zoning
North	Barnett’s Pest Control	Industrial
South	Single-Family Residence	C-2
East	Single-Family Residence	R-1-D
West	Single-Family Residence	C-2



City of Highland Building and Zoning

Standards of Review for Special Use Permits

Below are the six (6) consideration items listed in Section 90-79 of the Zoning Code which the Combined Planning and Zoning Board shall take into account while reviewing a SUP request.

1. Whether the proposed amendment or Special Use is consistent with the City's Comprehensive Plan;

The proposed Special Uses are consistent with the Comprehensive Plan.

2. The effect the proposed amendment or Special Use would have on public utilities and on traffic circulation;

The proposed bar/tavern and liquor store would not have an adverse effect on public utilities or traffic circulation on nearby streets.

The proposed drive-through may cause traffic circulation issues.

3. Whether the proposed design, location and manner of operation of the proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment;

The proposed Special Uses will adequately protect the public health, safety and welfare, and the physical environment.

4. The effect the proposed Special Use would have on the value of neighboring property and on this City's overall tax base;

The proposed Special Uses will not have a detrimental impact on the value of neighboring property or on the City's overall tax base.

5. The effect the proposed Special Use would have on public utilities; and

The proposed Special Uses will utilize public utilities.

6. Whether there are any facilities near the proposed Special Use, such as schools or hospitals that require special protection.

There are no facilities near the proposed Special Use that require the need for special protection.

Staff Discussion

The proposed use would allow for a new business on a currently vacant property. The aesthetics of the lot would improve.



City of Highland Building and Zoning

City Staff does not recommend a drive-through at this location at this time. If the applicants provide Staff with a feasibility study on the proposed drive-through, Staff will reconsider this element of the proposed plan. Staff does not have concern with a walk-up window.

2019 Aerial Photograph



Site Photos





City of Highland
Building and Zoning





City of Highland
Building and Zoning

Exhibit "C"
Determination of Special Use Permit

Date Submitted: 8/4/20
Filing Fees: \$200
Date Paid: 8/4/20
Date Advertised: 8/12/20 & 8/13/20
Date of Sent Notice: 8/13/20
Date of Public Hearing: 9/2/20

On September 2, 2020, the City of Highland Combined Planning and Zoning Board at its regular meeting approved, approved with condition(s), denied a Special Use Permit for the following:

Dustin & Laura Barry (2505 Country Hills Ln), representing Rehberger Holdings (701 Laurel Street), is requesting a Special Use Permit for a bar/tavern at 916 6th Street.

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the September 8, 2020 meeting of the City Council.

In recommending DENIAL (action) of this Special Use Permit, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use did/did not provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): _____

Chairperson of the Combined Planning and Zoning Board
ANTHONY WALKER

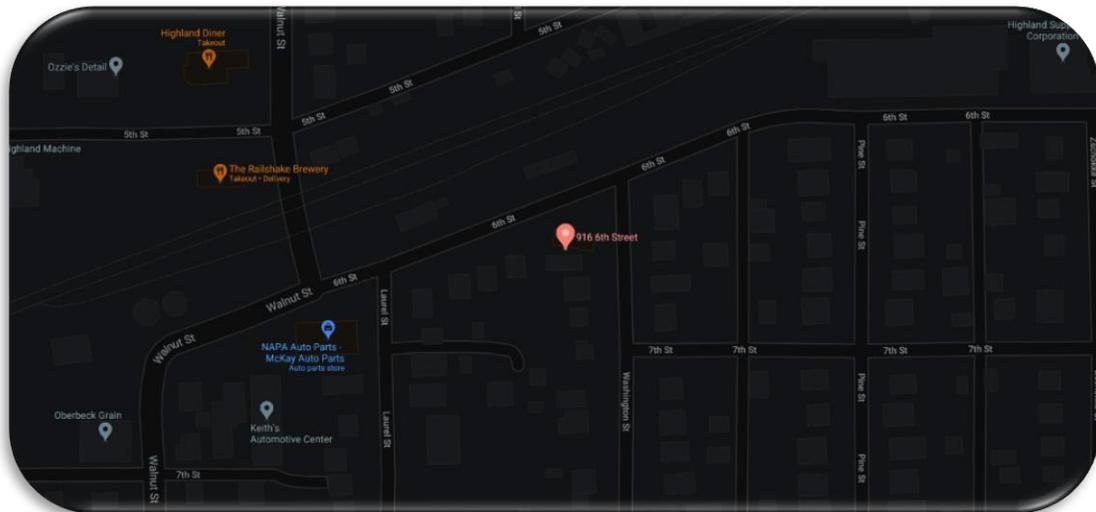
9/2/20
Date

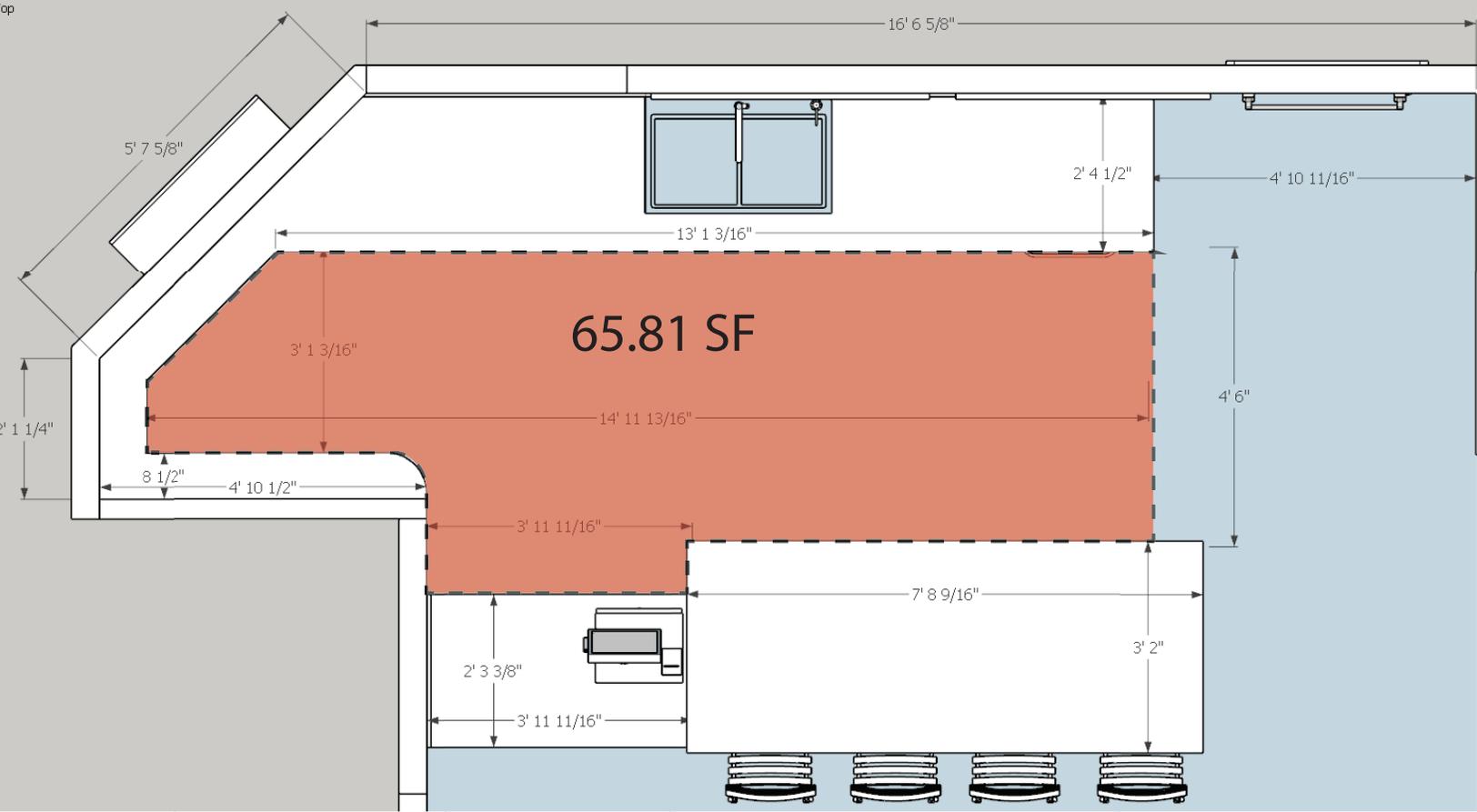
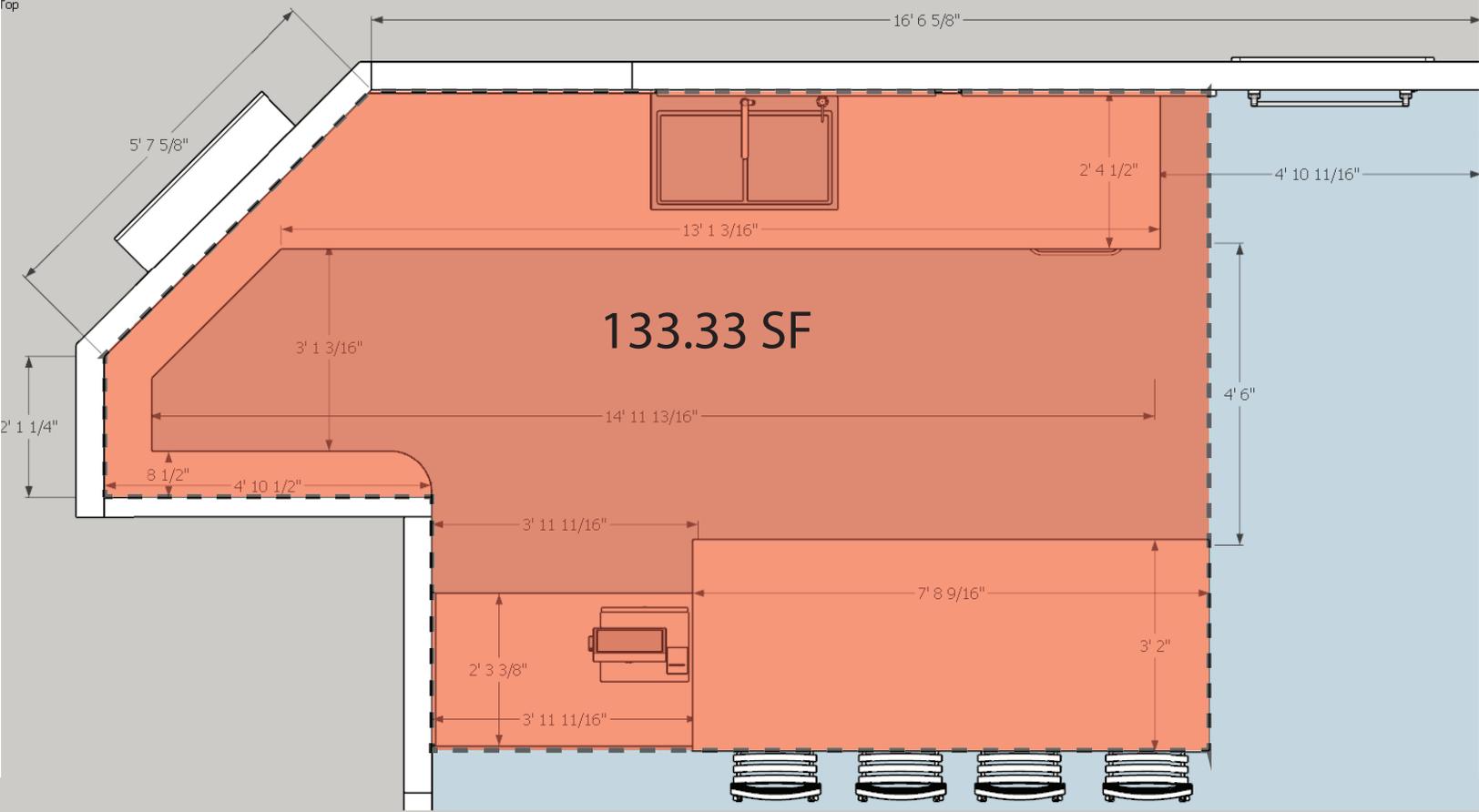
Molly's Mochas

916 6th St.

Highland, IL

Build Out Proposal













ORDINANCE NO. _____

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT
TO REHBERGER HOLDINGS AND DUSTIN AND LAURA BARRY
FOR A BAR OR TAVERN WITHIN THE C-2 ZONING DISTRICT
AT REAL PROPERTY COMMONLY KNOWN AS 916 6TH STREET**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Rehberger Holdings is the owner of certain land commonly known as 916 6th Street (“Property”); and

WHEREAS, Dustin and Laura Barry are the applicants for a Special Use Permit at the Property; and

WHEREAS, Dustin and Laura Berry are requesting a Special Use Permit to allow for a bar or tavern within the C-2 zoning district at the Property, in accord with the *Code of Ordinances, City of Highland*; and

WHEREAS, the City Council has made the findings of fact, and the statement of its reasons for granting the Petition for Special Use Permit in question, in a separate resolution numbered as Resolution No. _____;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, AS FOLLOWS:

Section 1. Dustin and Laura Barry, on behalf of Rehberger Holdings, are hereby granted a Special Use Permit in a C-2 zoning district for a bar/tavern at 916 6th Street, Highland, Illinois, as defined in Chapter 90 of the *Code of Ordinances, City of Highland*.

Section 2. The Special Use Permit is granted.

Section 3. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the ____ day of _____ 2020, the roll call vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

RESOLUTION NO. _____

**A RESOLUTION MAKING SEPARATE STATEMENT OF FINDINGS OF FACT
IN CONNECTION WITH ORDINANCE GRANTING SPECIAL USE PERMIT
FOR A DRIVE-THROUGH WITHIN THE C-2 ZONING DISTRICT
LOCATED AT PROPERTY COMMONLY KNOWN AS 916 6TH STREET**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Section 90-81 of the *Code of Ordinances, City of Highland*, provides that the City Council “may grant a special use permit by ordinance,” but requires that “In a separate statement accompanying any such ordinance, the Council shall state findings of fact, and indicate reasons for approving . . . the request for a special use permit;” and

WHEREAS, Rehberger Holdings is the owner of certain land commonly known as 916 6th Street (“Property”); and

WHEREAS, Dustin and Laura Barry are the applicants for a Special Use Permit at the Property; and

WHEREAS, Dustin and Laura Berry are requesting a Special Use Permit to allow for a drive-through within the C-2 zoning district at the Property, in accord with the *Code of Ordinances, City of Highland*; and

WHEREAS, a copy of the Petition for a Special Use Permit is attached as “**Exhibit A**” and incorporated by reference as though fully set forth herein; and

WHEREAS, a copy of the Combined Planning and Zoning Board (“CPZB”) Staff Report is attached hereto as “**Exhibit B**” and incorporated by reference as though fully set forth herein; and

WHEREAS, “**Exhibit A**” and “**Exhibit B**” were considered as part of the Petition for a Special Use Permit by CPZB; and

WHEREAS, CPZB recommended denial of this Special Use Permit pursuant to “**Exhibit A**” and “**Exhibit B.**” See CPZB Determination of Special Use Permit attached hereto as “**Exhibit C.**”

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND:

Section 1. The City Council makes the following findings of fact concerning the *procedures* followed to present the Petition for a Special Use Permit (“**Exhibit A**” and “**Exhibit B**”) for approval:

- (a) The Administrator to whom the Petition for a Special Use Permit was submitted referred the matter to the Combined Planning and Zoning Board.
- (b) The Combined Planning and Zoning Board met in regular session on September 2, 2020 to consider and act upon the Petition for a Special Use Permit.
- (c) Public notice of the hearing to be held at the Combined Planning and Zoning Board meeting was published pursuant to Illinois state law, and the applicant was notified of the hearing to be held at the meeting by first class mail, with postage thereon fully prepaid.
- (d) At the hearing, the Combined Planning and Zoning Board took and heard evidence and the Combined Planning and Zoning Board prepared and submitted its advisory report to the City Council recommending denial of the Petition for a Special Use Permit.
- (e) The City Council finds the steps recited above, in compliance with the *Code of Ordinances, City of Highland*, to be facts, and further finds and determines that the matters and proceedings to date are in accordance with the *Code of Ordinances, City of Highland*.

Section 2. The City Council makes the following findings of fact concerning the *merits* of the Petition for a Special Use Permit (**Exhibits “A”, “B” and “C”**):

- (a) The proposed Special Use will adequately protect the public health, safety, welfare and the physical environment of the surrounding area and the City of Highland.
- (b) The proposed Special Use is consistent with the City of Highland’s Comprehensive Plan.
- (c) The proposed Special Use would not have an adverse effect on public utilities.
- (d) The drive-through may have an effect on traffic circulation on nearby streets.
- (e) There are no facilities near the proposed Special Use that require the need for special protection.

- (f) The location – where the Special Use will be made pursuant to the Special Use Permit – is zoned “C-2”
- (g) The granting of this Special Use Permit would be in the best interest of the City of Highland, and, so, the Special Use Permit should be granted by ordinance.

Section 3. This resolution shall constitute the separate statement of findings of fact, supporting the granting of the Special Use Permit, required by Section 90-81 of the *Code of Ordinances, City of Highland*, and shall be permanently attached to the ordinance adopted granting the Special Use Permit.

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, approved by the Mayor, and deposited and filed in the Office of the City Clerk, on the _____ day of _____, 2020, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

EXHIBIT "A"
Special Use Permit Application

Return Form To:

Administrative Official
City of Highland
2610 Plaza Drive
Highland, IL 62249
(618) 654-7115
(618) 654-1901 (fax)

For Office Use Only

Date Submitted: 8-4-20
Filing Fee: \$200
Date Paid: 8-4-20
Date Advertised: 8-12-20 + 8-13-20
Date Notices Sent: 8-14-20
Public Hearing Date: 9-2-20
Zoning File #: _____

APPLICANT INFORMATION:

Applicant: Dustin & Laura Barry Phone: 618-977-1854
Address: 2505 Country Hills Ln Zip: 62249
Email Address: dustin.barry81@gmail.com
Owner: Rehberger Holdings Phone: 618-410-1345
Address: 701 Laurel St. Zip: 62249
Email Address: jeff@luckylincolngaming.com

PROPERTY INFORMATION:

Street Address of Parcel ID of Property: 916 6th St. Highland IL 62249
Property is Located In (Legal Description): 010 - #5; Highland City
02 - Saline
Present Zoning Classification: COM - Commercial Acreage: .25

Present Use of Property: Vacant

Proposed Land Use: Renovate Existing building to offer a coffee shop, ice cream parlor, liquor and tobacco sales, and gaming

Description of proposed use and reasons for seeking a special use permit:
Coffee Shop, ice cream parlor, liquor and tobacco sales, and gaming. Permit is to allow the use of a drive-thru for sales.

I Jeff Rehberger of Rehberger Holdings, LLC, owner of property located at 916 6th street Highland, IL 62249, grant permission to Dustin & Laura Barry with Mollys Mochas, LLC to apply for any permits needed to include adding a drive-thru, bar/tavern, and liquor store.

Jeff Rehberger

Jeff Rehberger, President Rehberger Holdings

State of ILLINOIS

County of MADISON

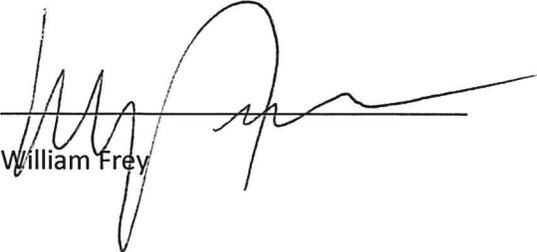
This instrument was signed or acknowledged before me on August 4, 2020

By Letizia L. Lowe

Letizia L. Lowe
Notary Signature



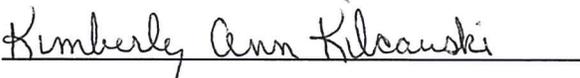
I William Frey, owner of property located at 916 6th street Highland, IL 62249, grant permission to Dustin & Laura Barry with Mollys Mochas, LLC to apply for any permits needed to include adding a drive-thru, bar/tavern, and liquor store.



William Frey

State of Illinois
County of Madison

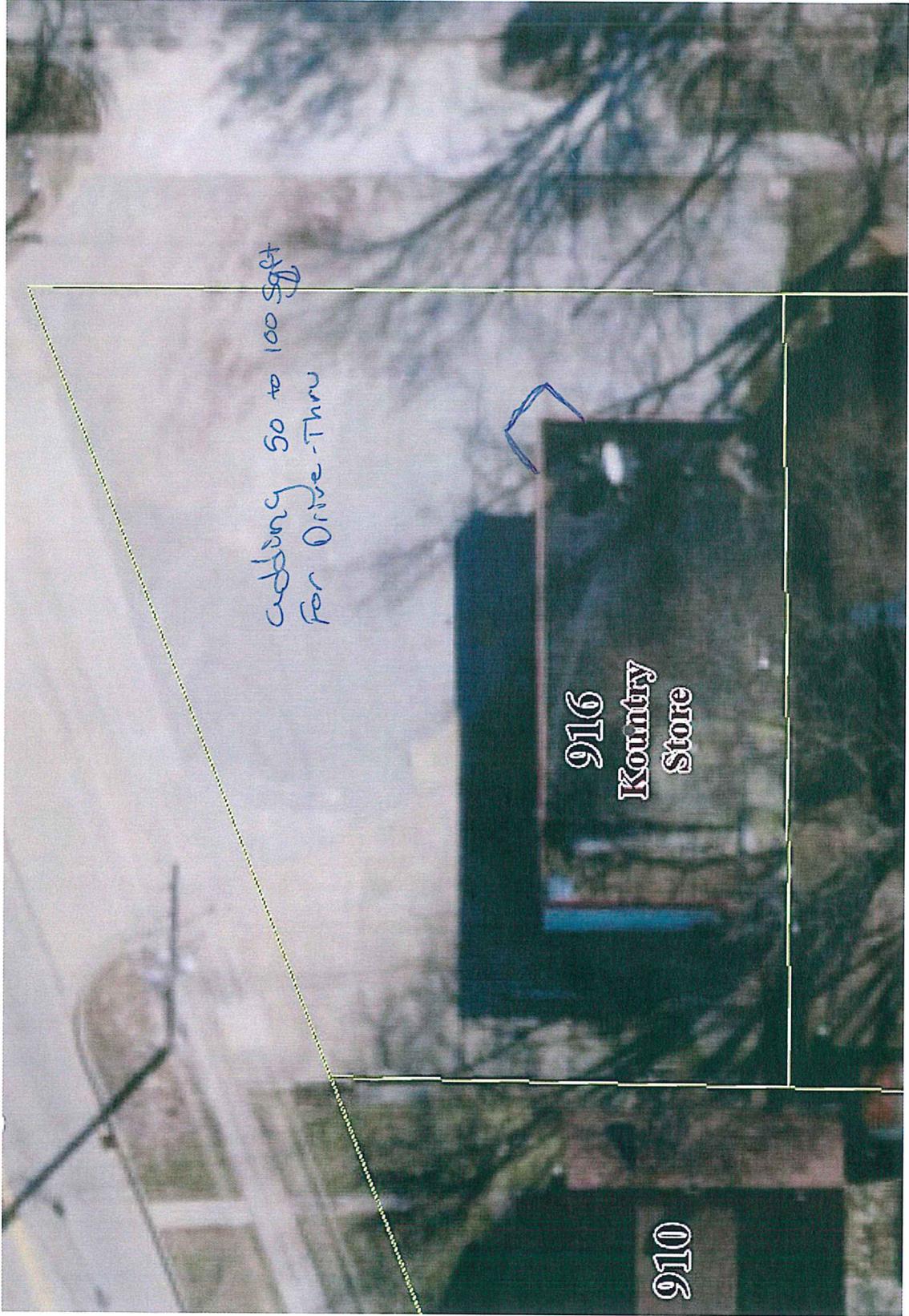
This instrument was signed or acknowledged before me on 4th of August 2020
By Kimberly Ann Kilcauski



Notary Signature



We are proposing to add drive-thru and on-site coffee, ice cream, liquor, and tobacco sales. We will be using the property to provide coffee, ice cream, liquor, tobacco, and gaming to the Highland community. Additionally, we will offer a full-service bar with specialty drinks and indoor and outdoor seating for patrons. Changes to the surrounding properties will only be positive as we are taking a building that has been vacant for 10+ years and restoring it into a viable revenue producing business. We will be completely restoring and maintaining the building and land attached. Traffic may increase in the area during peak sales time but will otherwise be unaffected. The City of Highland will benefit in more ways than one with the addition of drive-thru services. Our plan is to offer Coffee starting at 5am until 1am on week days and 5am until 2am on Friday and Saturday. Our drive-thru service will allow the community to get their coffee quickly and conveniently on their way to work or other activities. The city will also begin receiving property and sales tax from a property that has produce neither since 2009. Our wine and liquor selection will be limited but focused on the communities demands. This will provide a more up-scale experience for our customers and the community. Tobacco and lottery ticket sales will be offered but inventory will be hidden from the public eye to maintain the more up-scale establishment feel we are going for.



cubbing 50 to 100 sqft
For Drive-Thru



916
Kountry
Store

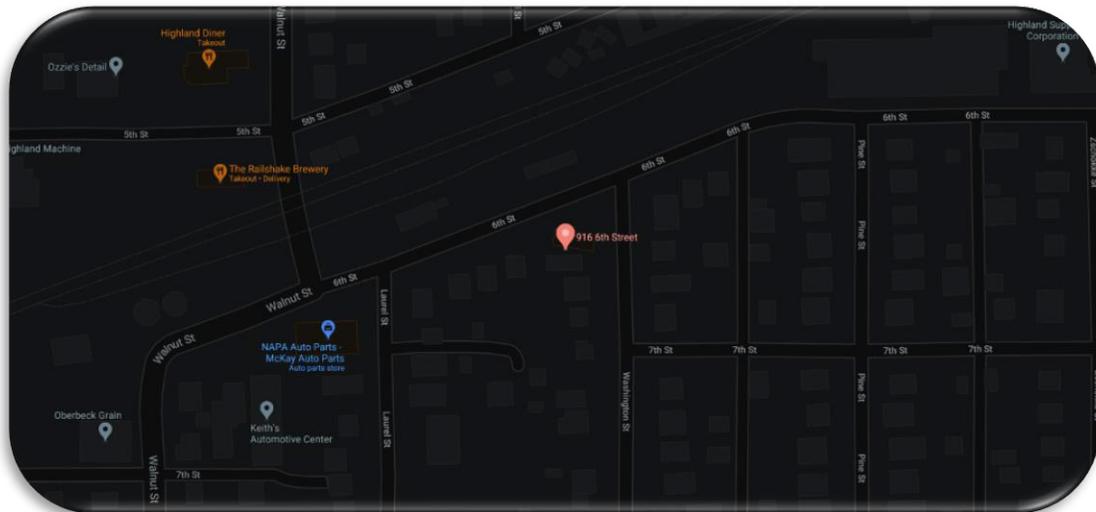
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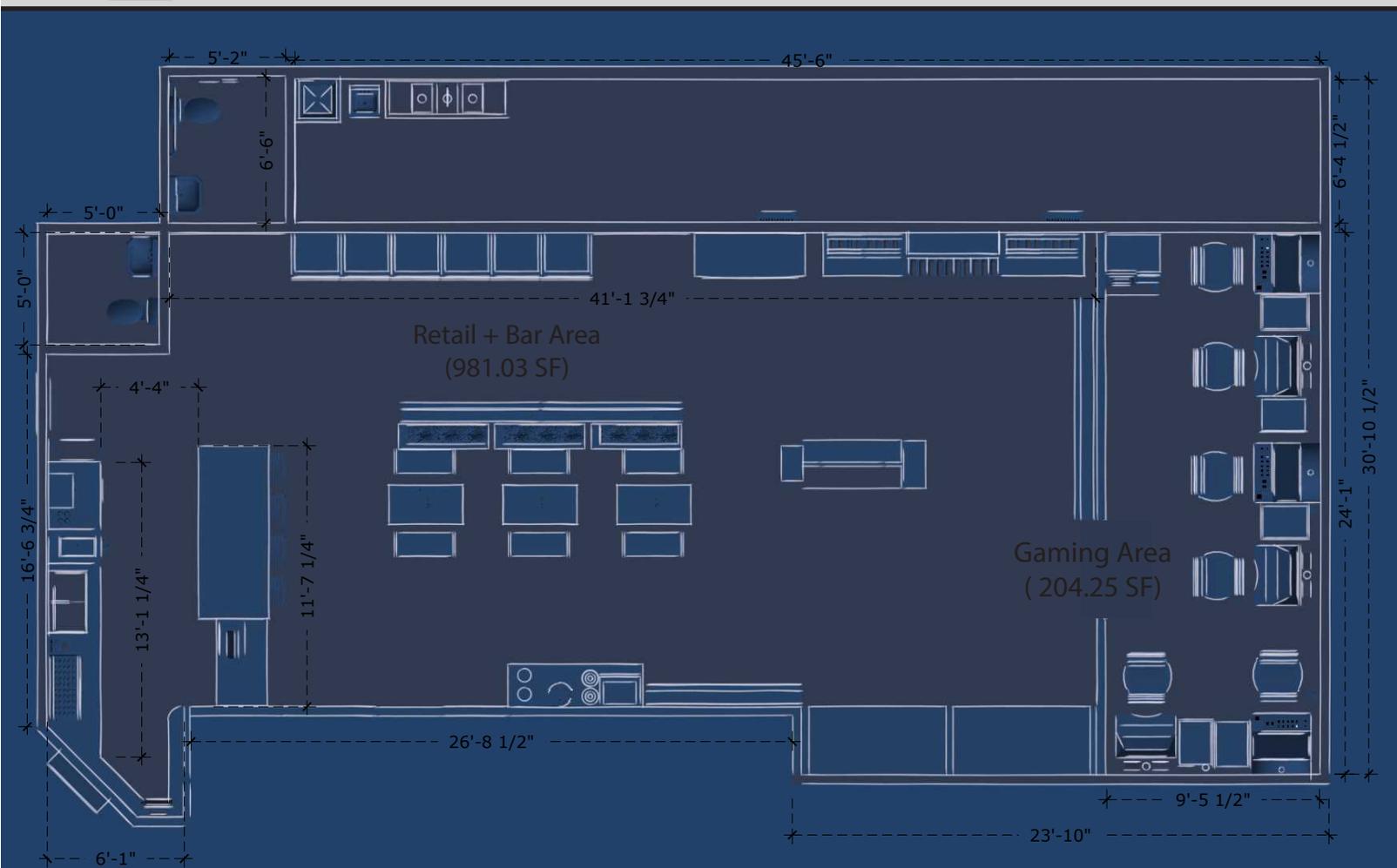
Molly's Mochas

916 6th St.

Highland, IL

Build Out Proposal















City of Highland
Building and Zoning

Meeting Date: September 2, 2020

From: Breann Speraneo, Director of Community Development

Location: 916 6th Street

Zoning Request: Special Use Permits

Description: SUP to allow for a bar/tavern in the C-2 Central Business District
SUP to allow for a liquor store in the C-2 Central Business District
SUP to allow for a drive-through in the C-2 Central Business District

Proposal Summary

The applicants are Dustin & Laura Barry. The owner is Rehberger Holdings. The applicant of this case is requesting the following Special Use Permits to comply with Table 3.1 of Section 90-201 of the City of Highland Municipal Code (hereafter known as the “zoning matrix”):

- a) Dustin & Laura Barry (2505 Country Hills Ln), representing Rehberger Holdings (701 Laurel Street), are requesting a Special Use Permit for a bar/tavern at 916 6th Street.
- b) Dustin & Laura Barry (2505 Country Hills Ln), representing Rehberger Holdings (701 Laurel Street), are requesting a Special Use Permit for a liquor store at 916 6th Street.
- c) Dustin & Laura Barry (2505 Country Hills Ln), representing Rehberger Holdings (701 Laurel Street), are requesting a Special Use Permit for a drive-through at 916 6th Street.

The zoning matrix identifies “Bar/Tavern,” “Liquor Store” and “Drive-Through” as Special Uses within the C-2 central business district.

Comprehensive Plan Consideration

The subject property is denoted as downtown on the Comprehensive Plan’s Future Land Use Map. A bar/tavern, liquor store, and drive-through are appropriate Special Uses for the downtown area.

Surrounding Uses

Direction	Land Use	Zoning
North	Barnett’s Pest Control	Industrial
South	Single-Family Residence	C-2
East	Single-Family Residence	R-1-D
West	Single-Family Residence	C-2



City of Highland Building and Zoning

Standards of Review for Special Use Permits

Below are the six (6) consideration items listed in Section 90-79 of the Zoning Code which the Combined Planning and Zoning Board shall take into account while reviewing a SUP request.

1. Whether the proposed amendment or Special Use is consistent with the City's Comprehensive Plan;

The proposed Special Uses are consistent with the Comprehensive Plan.

2. The effect the proposed amendment or Special Use would have on public utilities and on traffic circulation;

The proposed bar/tavern and liquor store would not have an adverse effect on public utilities or traffic circulation on nearby streets.

The proposed drive-through may cause traffic circulation issues.

3. Whether the proposed design, location and manner of operation of the proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment;

The proposed Special Uses will adequately protect the public health, safety and welfare, and the physical environment.

4. The effect the proposed Special Use would have on the value of neighboring property and on this City's overall tax base;

The proposed Special Uses will not have a detrimental impact on the value of neighboring property or on the City's overall tax base.

5. The effect the proposed Special Use would have on public utilities; and

The proposed Special Uses will utilize public utilities.

6. Whether there are any facilities near the proposed Special Use, such as schools or hospitals that require special protection.

There are no facilities near the proposed Special Use that require the need for special protection.

Staff Discussion

The proposed use would allow for a new business on a currently vacant property. The aesthetics of the lot would improve.



City of Highland Building and Zoning

City Staff does not recommend a drive-through at this location at this time. If the applicants provide Staff with a feasibility study on the proposed drive-through, Staff will reconsider this element of the proposed plan. Staff does not have concern with a walk-up window.

2019 Aerial Photograph



Site Photos





City of Highland
Building and Zoning





City of Highland
Building and Zoning

Exhibit "C"
Determination of Special Use Permit

Date Submitted: 8/4/20
Filing Fees: \$200
Date Paid: 8/4/20
Date Advertised: 8/12/20 & 8/13/20
Date of Sent Notice: 8/13/20
Date of Public Hearing: 9/2/20

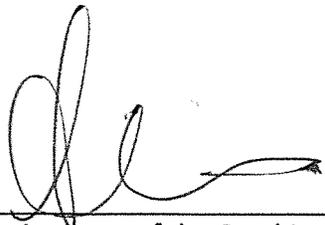
On September 2, 2020, the City of Highland Combined Planning and Zoning Board at its regular meeting **approved, approved with condition(s), denied** a Special Use Permit for the following:

Dustin & Laura Barry (2505 Country Hills Ln), representing Rehberger Holdings (701 Laurel Street), is requesting a Special Use Permit for a drive-through at 916 6th Street.

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the September 8, 2020 meeting of the City Council.

In recommending denial (action) of this Special Use Permit, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use **did/did not** provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): _____



Chairperson of the Combined Planning and Zoning Board
Anthony Walker

9/2/20
Date

ORDINANCE NO. _____

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT
TO REHBERGER HOLDINGS AND DUSTIN AND LAURA BARRY
FOR A DRIVE-THROUGH WITHIN THE C-2 ZONING DISTRICT
AT REAL PROPERTY COMMONLY KNOWN AS 916 6TH STREET**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Rehberger Holdings is the owner of certain land commonly known as 916 6th Street (“Property”); and

WHEREAS, Dustin and Laura Barry are the applicants for a Special Use Permit at the Property; and

WHEREAS, Dustin and Laura Barry are requesting a Special Use Permit to allow for a drive-through within the C-2 zoning district at the Property, in accord with the *Code of Ordinances, City of Highland*; and

WHEREAS, the City Council has made the findings of fact, and the statement of its reasons for granting the Petition for Special Use Permit in question, in a separate resolution numbered as Resolution No. _____;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, AS FOLLOWS:

Section 1. Dustin and Laura Barry, on behalf of Rehberger Holdings, are hereby granted a Special Use Permit in a C-2 zoning district for a drive-through at 916 6th Street, Highland, Illinois, as defined in Chapter 90 of the *Code of Ordinances, City of Highland*.

Section 2. The Special Use Permit is granted.

Section 3. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the ____ day of _____, 2020, the roll call vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

RESOLUTION NO. _____

**A RESOLUTION MAKING SEPARATE STATEMENT OF FINDINGS OF FACT
IN CONNECTION WITH ORDINANCE GRANTING SPECIAL USE PERMIT
FOR A LIQUOR STORE WITHIN THE C-2 ZONING DISTRICT
LOCATED AT PROPERTY COMMONLY KNOWN AS 916 6TH STREET**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Section 90-81 of the *Code of Ordinances, City of Highland*, provides that the City Council “may grant a special use permit by ordinance,” but requires that “In a separate statement accompanying any such ordinance, the Council shall state findings of fact, and indicate reasons for approving . . . the request for a special use permit;” and

WHEREAS, Rehberger Holdings is the owner of certain land commonly known as 916 6th Street (“Property”); and

WHEREAS, Dustin and Laura Barry are the applicants for a Special Use Permit at the Property; and

WHEREAS, Dustin and Laura Barry are requesting a Special Use Permit to allow for a liquor store within the C-2 zoning district at the Property, in accord with the *Code of Ordinances, City of Highland*; and

WHEREAS, a copy of the Petition for a Special Use Permit is attached as “**Exhibit A**” and incorporated by reference as though fully set forth herein; and

WHEREAS, a copy of the Combined Planning and Zoning Board (“CPZB”) Staff Report is attached hereto as “**Exhibit B**” and incorporated by reference as though fully set forth herein; and

WHEREAS, “**Exhibit A**” and “**Exhibit B**” were considered as part of the Petition for a Special Use Permit by CPZB; and

WHEREAS, CPZB recommended approval of this Special Use Permit pursuant to “**Exhibit A**” and “**Exhibit B.**” See CPZB Determination of Special Use Permit attached hereto as “**Exhibit C.**”

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HIGHLAND:

Section 1. The City Council makes the following findings of fact concerning the *procedures* followed to present the Petition for a Special Use Permit (“**Exhibit A**” and “**Exhibit B**”) for approval:

- (a) The Administrator to whom the Petition for a Special Use Permit was submitted referred the matter to the Combined Planning and Zoning Board.
- (b) The Combined Planning and Zoning Board met in regular session on September 2, 2020 to consider and act upon the Petition for a Special Use Permit.
- (c) Public notice of the hearing to be held at the Combined Planning and Zoning Board meeting was published pursuant to Illinois state law, and the applicant was notified of the hearing to be held at the meeting by first class mail, with postage thereon fully prepaid.
- (d) At the hearing, the Combined Planning and Zoning Board took and heard evidence and the Combined Planning and Zoning Board prepared and submitted its advisory report to the City Council recommending approval of the Petition for a Special Use Permit.
- (e) The City Council finds the steps recited above, in compliance with the *Code of Ordinances, City of Highland*, to be facts, and further finds and determines that the matters and proceedings to date are in accordance with the *Code of Ordinances, City of Highland*.

Section 2. The City Council makes the following findings of fact concerning the *merits* of the Petition for a Special Use Permit (**Exhibits “A”, “B” and “C”**):

- (a) The proposed Special Use will adequately protect the public health, safety, welfare and the physical environment of the surrounding area and the City of Highland.
- (b) The proposed Special Use is consistent with the City of Highland’s Comprehensive Plan.
- (c) The proposed Special Use would not have an adverse effect on public utilities. The drive-through may have an effect traffic circulation on nearby streets.
- (d) There are no facilities near the proposed Special Use that require the need for special protection.
- (e) The location – where the Special Use will be made pursuant to the Special Use Permit – is zoned “C-2”

- (f) The granting of this Special Use Permit would be in the best interest of the City of Highland, and, so, the Special Use Permit should be granted by ordinance.

Section 3. This resolution shall constitute the separate statement of findings of fact, supporting the granting of the Special Use Permit, required by Section 90-81 of the *Code of Ordinances, City of Highland*, and shall be permanently attached to the ordinance adopted granting the Special Use Permit.

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, approved by the Mayor, and deposited and filed in the Office of the City Clerk, on the _____ day of _____ 2020, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

EXHIBIT "A"
Special Use Permit Application

Return Form To:

Administrative Official
City of Highland
2610 Plaza Drive
Highland, IL 62249
(618) 654-7115
(618) 654-1901 (fax)

For Office Use Only

Date Submitted: 8-4-20
Filing Fee: \$200
Date Paid: 8-12-20 + 8-13-20
Date Advertised: 8-12-20 + 8-13-20
Date Notices Sent: 8-14-20
Public Hearing Date: 9-2-20
Zoning File #: _____

APPLICANT INFORMATION:

Applicant: Dustin & Laura Barry Phone: 618-977-1854
Address: 2505 Country Hills Ln Zip: 62249
Email Address: dustin.barry81@gmail.com
Owner: Rehberger Holdings Phone: 618-410-1345
Address: 701 Laurel St. Zip: 62249
Email Address: jeff@luckylincolngaming.com

PROPERTY INFORMATION:

Street Address of Parcel ID of Property: 916 6th St. Highland IL 62249
Property is Located In (Legal Description): 010 - #5; Highland City
02 - Saline

Present Zoning Classification: COM - Commercial Acreage: .25

Present Use of Property: Vacant

Proposed Land Use: Renovate Existing building to offer a coffee shop, ice cream parlor, liquor and tobacco sales, and gaming

Description of proposed use and reasons for seeking a special use permit:
Coffee shop, ice cream parlor, liquor and tobacco sales, and gaming. Permit is to allow packaged liquor sales.

I Jeff Rehberger of Rehberger Holdings, LLC, owner of property located at 916 6th street Highland, IL 62249, grant permission to Dustin & Laura Barry with Mollys Mochas, LLC to apply for any permits needed to include adding a drive-thru, bar/tavern, and liquor store.

Jeff Rehberger

Jeff Rehberger, President Rehberger Holdings

State of ILLINOIS

County of MADISON

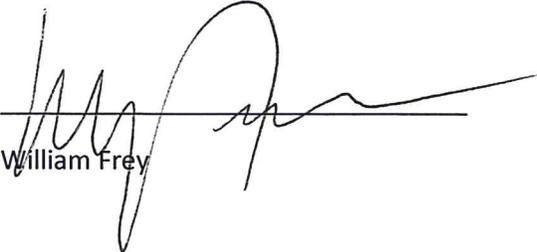
This instrument was signed or acknowledged before me on August 4, 2020

By Letizia L. Lowe

Letizia L. Lowe
Notary Signature

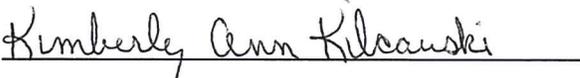


I William Frey, owner of property located at 916 6th street Highland, IL 62249, grant permission to Dustin & Laura Barry with Mollys Mochas, LLC to apply for any permits needed to include adding a drive-thru, bar/tavern, and liquor store.


William Frey

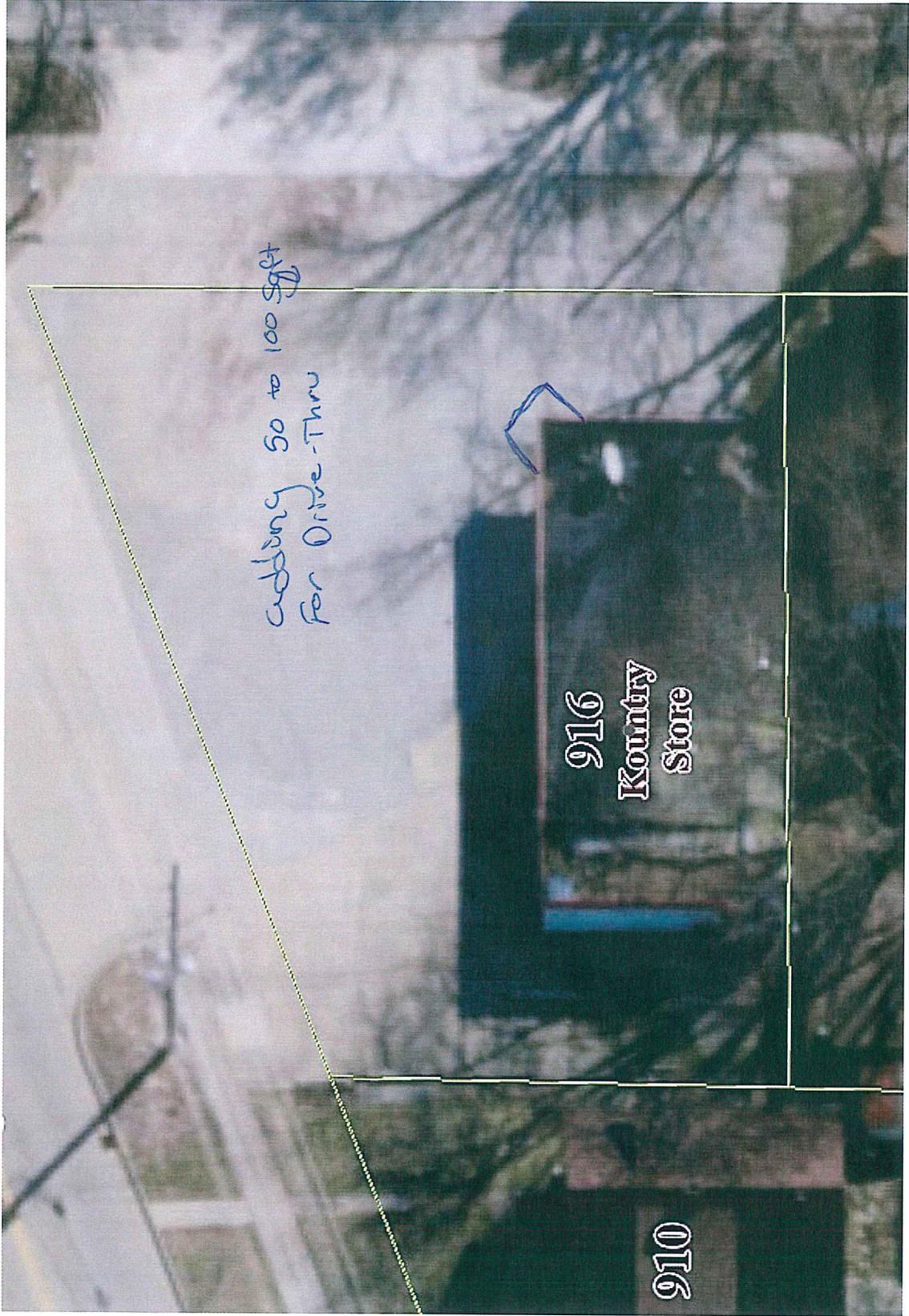
State of Illinois
County of Madison

This instrument was signed or acknowledged before me on 4th of August 2020
By Kimberly Ann Kilcauski


Notary Signature



We are proposing to add drive-thru and on-site coffee, ice cream, liquor, and tobacco sales. We will be using the property to provide coffee, ice cream, liquor, tobacco, and gaming to the Highland community. Additionally, we will offer a full-service bar with specialty drinks and indoor and outdoor seating for patrons. Changes to the surrounding properties will only be positive as we are taking a building that has been vacant for 10+ years and restoring it into a viable revenue producing business. We will be completely restoring and maintaining the building and land attached. Traffic may increase in the area during peak sales time but will otherwise be unaffected. The City of Highland will benefit in more ways than one with the addition of drive-thru services. Our plan is to offer Coffee starting at 5am until 1am on week days and 5am until 2am on Friday and Saturday. Our drive-thru service will allow the community to get their coffee quickly and conveniently on their way to work or other activities. The city will also begin receiving property and sales tax from a property that has produce neither since 2009. Our wine and liquor selection will be limited but focused on the communities demands. This will provide a more up-scale experience for our customers and the community. Tobacco and lottery ticket sales will be offered but inventory will be hidden from the public eye to maintain the more up-scale establishment feel we are going for.



cubbing 50 to 100 sqft
For Drive-Thru



916
Kountry
Store

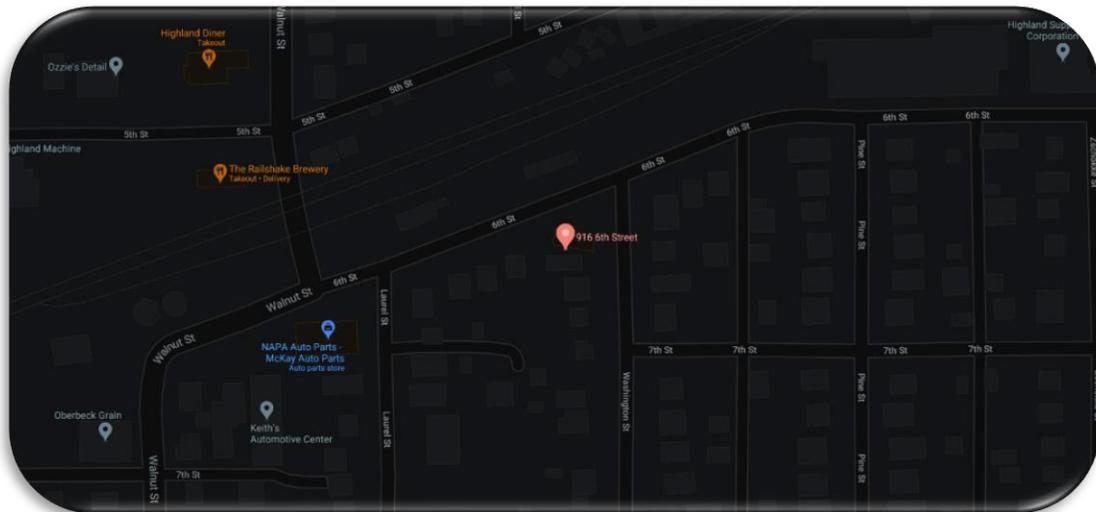
910

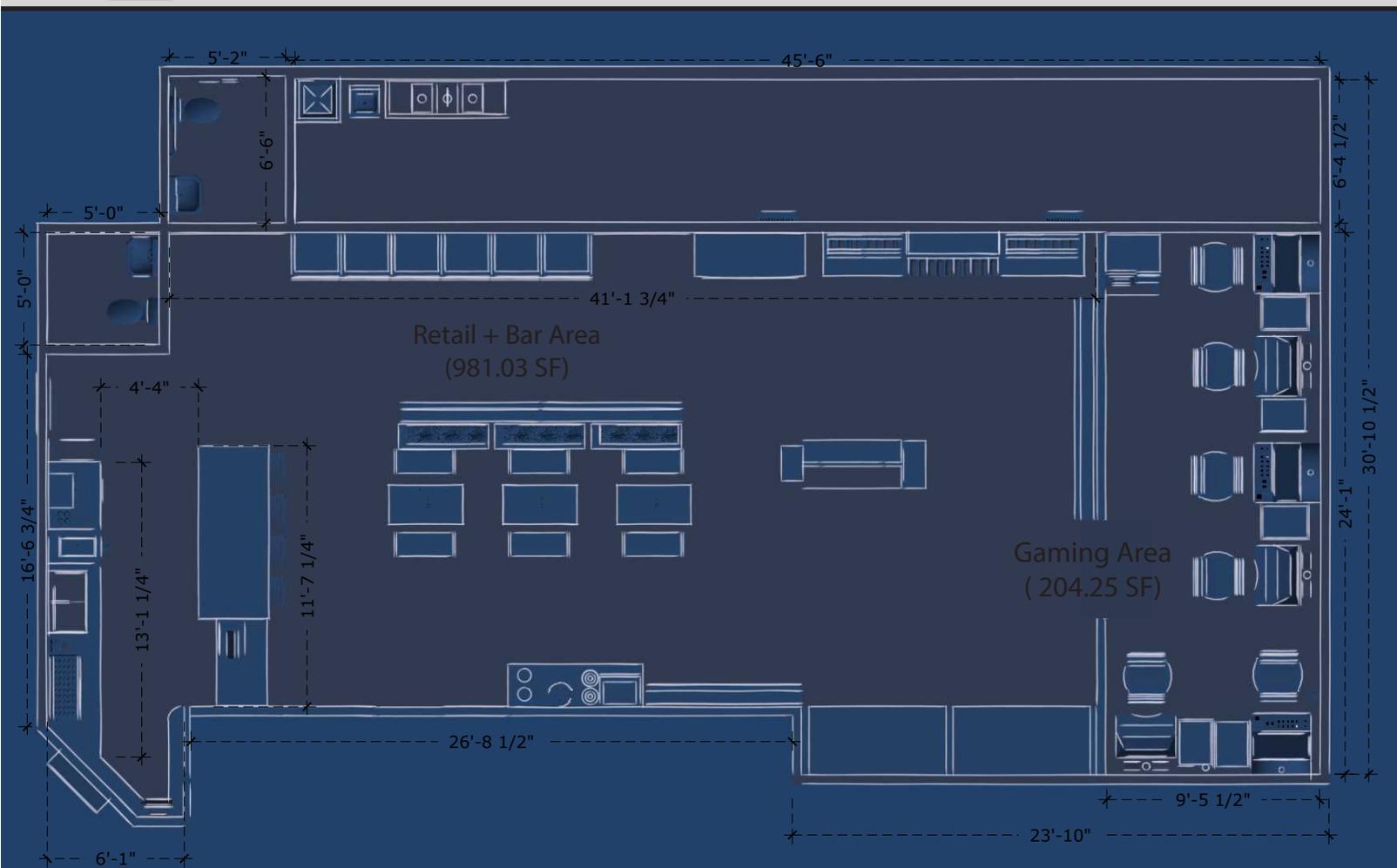
Molly's Mochas

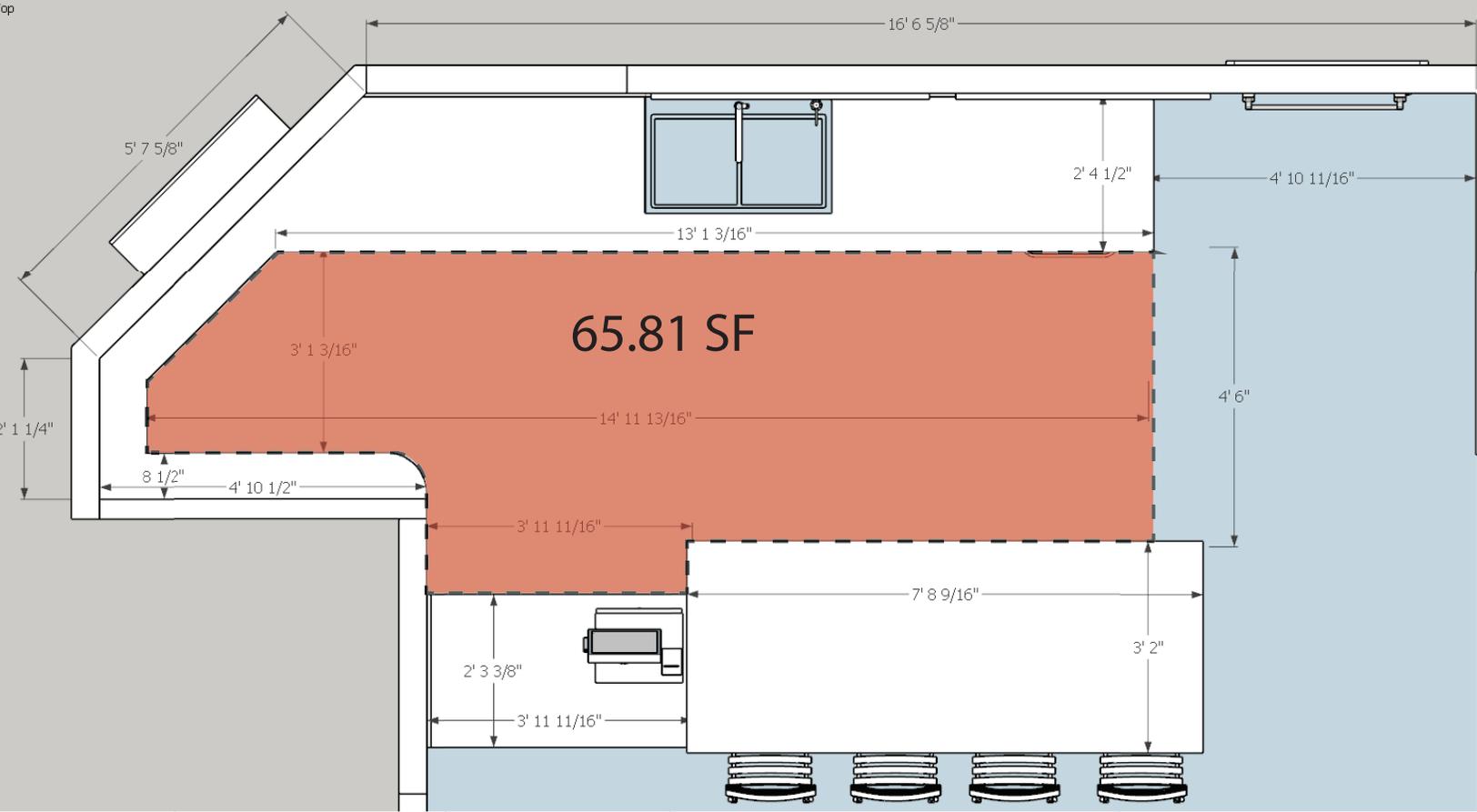
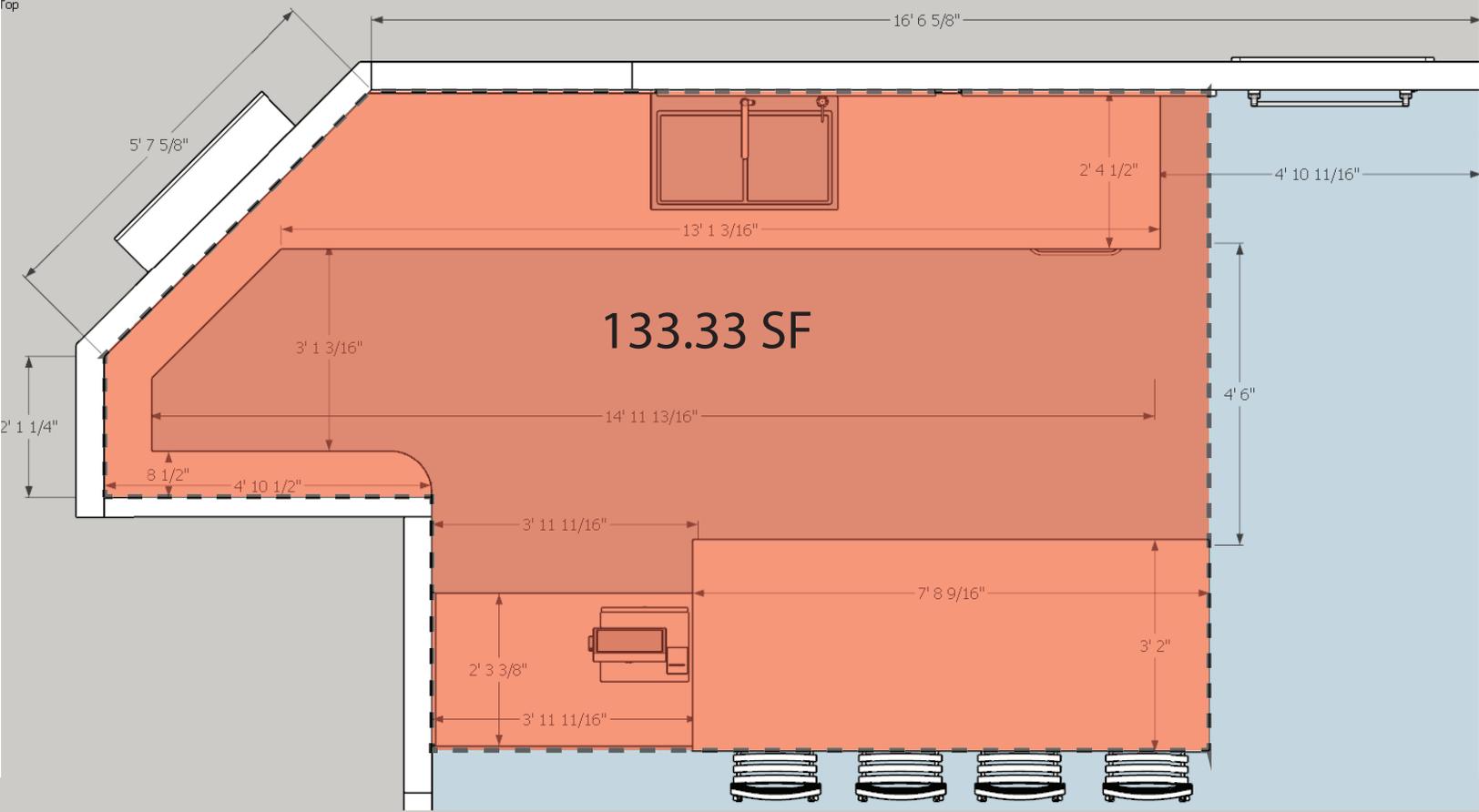
916 6th St.

Highland, IL

Build Out Proposal

















City of Highland
Building and Zoning

Meeting Date: September 2, 2020

From: Breann Speraneo, Director of Community Development

Location: 916 6th Street

Zoning Request: Special Use Permits

Description: SUP to allow for a bar/tavern in the C-2 Central Business District
SUP to allow for a liquor store in the C-2 Central Business District
SUP to allow for a drive-through in the C-2 Central Business District

Proposal Summary

The applicants are Dustin & Laura Barry. The owner is Rehberger Holdings. The applicant of this case is requesting the following Special Use Permits to comply with Table 3.1 of Section 90-201 of the City of Highland Municipal Code (hereafter known as the “zoning matrix”):

- a) Dustin & Laura Barry (2505 Country Hills Ln), representing Rehberger Holdings (701 Laurel Street), are requesting a Special Use Permit for a bar/tavern at 916 6th Street.
- b) Dustin & Laura Barry (2505 Country Hills Ln), representing Rehberger Holdings (701 Laurel Street), are requesting a Special Use Permit for a liquor store at 916 6th Street.
- c) Dustin & Laura Barry (2505 Country Hills Ln), representing Rehberger Holdings (701 Laurel Street), are requesting a Special Use Permit for a drive-through at 916 6th Street.

The zoning matrix identifies “Bar/Tavern,” “Liquor Store” and “Drive-Through” as Special Uses within the C-2 central business district.

Comprehensive Plan Consideration

The subject property is denoted as downtown on the Comprehensive Plan’s Future Land Use Map. A bar/tavern, liquor store, and drive-through are appropriate Special Uses for the downtown area.

Surrounding Uses

Direction	Land Use	Zoning
North	Barnett’s Pest Control	Industrial
South	Single-Family Residence	C-2
East	Single-Family Residence	R-1-D
West	Single-Family Residence	C-2



City of Highland Building and Zoning

Standards of Review for Special Use Permits

Below are the six (6) consideration items listed in Section 90-79 of the Zoning Code which the Combined Planning and Zoning Board shall take into account while reviewing a SUP request.

1. Whether the proposed amendment or Special Use is consistent with the City's Comprehensive Plan;

The proposed Special Uses are consistent with the Comprehensive Plan.

2. The effect the proposed amendment or Special Use would have on public utilities and on traffic circulation;

The proposed bar/tavern and liquor store would not have an adverse effect on public utilities or traffic circulation on nearby streets.

The proposed drive-through may cause traffic circulation issues.

3. Whether the proposed design, location and manner of operation of the proposed Special Use will adequately protect the public health, safety and welfare, and the physical environment;

The proposed Special Uses will adequately protect the public health, safety and welfare, and the physical environment.

4. The effect the proposed Special Use would have on the value of neighboring property and on this City's overall tax base;

The proposed Special Uses will not have a detrimental impact on the value of neighboring property or on the City's overall tax base.

5. The effect the proposed Special Use would have on public utilities; and

The proposed Special Uses will utilize public utilities.

6. Whether there are any facilities near the proposed Special Use, such as schools or hospitals that require special protection.

There are no facilities near the proposed Special Use that require the need for special protection.

Staff Discussion

The proposed use would allow for a new business on a currently vacant property. The aesthetics of the lot would improve.



City of Highland Building and Zoning

City Staff does not recommend a drive-through at this location at this time. If the applicants provide Staff with a feasibility study on the proposed drive-through, Staff will reconsider this element of the proposed plan. Staff does not have concern with a walk-up window.

2019 Aerial Photograph



Site Photos





City of Highland
Building and Zoning





City of Highland
Building and Zoning

Exhibit "C"
Determination of Special Use Permit

Date Submitted: 8/4/20
Filing Fees: \$200
Date Paid: 8/4/20
Date Advertised: 8/12/20 & 8/13/20
Date of Sent Notice: 8/13/20
Date of Public Hearing: 9/2/20

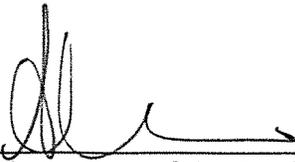
On September 2, 2020, the City of Highland Combined Planning and Zoning Board at its regular meeting approved, approved with condition(s), denied a Special Use Permit for the following:

Dustin & Laura Barry (2505 Country Hills Ln), representing Rehberger Holdings (701 Laurel Street), is requesting a Special Use Permit for a liquor store at 916 6th Street.

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the September 8, 2020 meeting of the City Council.

In recommending Approval (action) of this Special Use Permit, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use **did/did not** provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): _____



Chairperson of the Combined Planning and Zoning Board
ANTHONY WALKER

9/2/20

Date

ORDINANCE NO. _____

**AN ORDINANCE GRANTING A SPECIAL USE PERMIT
TO REHBERGER HOLDINGS AND DUSTIN AND LAURA BARRY
FOR LIQUOR STORE WITHIN THE C-2 ZONING DISTRICT
AT REAL PROPERTY COMMONLY KNOWN AS 916 6TH STREET**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, Rehberger Holdings is the owner of certain land commonly known as 916 6th Street (“Property”); and

WHEREAS, Dustin and Laura Barry are the applicants for a Special Use Permit at the Property; and

WHEREAS, Dustin and Laura Barry are requesting a Special Use Permit to allow for a liquor store within the C-2 zoning district at the Property, in accord with the *Code of Ordinances, City of Highland*; and

WHEREAS, the City Council has made the findings of fact, and the statement of its reasons for granting the Petition for Special Use Permit in question, in a separate resolution numbered as Resolution No. _____;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND, AS FOLLOWS:

Section 1. Dustin and Laura Barry, on behalf of Rehberger Holdings, are hereby granted a Special Use Permit in a C-2 zoning district for a liquor store at 916 6th Street, Highland, Illinois, as defined in Chapter 90 of the *Code of Ordinances, City of Highland*.

Section 2. The Special Use Permit is granted.

Section 3. This Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the office of the City Clerk on the ____ day of _____, 2020, the roll call vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 90 – ZONING,
ARTICLE III – DISTRICTS AND ZONING MAP,
DIVISION 3 – TWO-FAMILY AND MULTIPLE-FAMILY DISTRICTS,
SECTION 90-127 – PERMITTED USES,
OF THE CITY OF HIGHLAND MUNICIPAL CODE, TO REDUCE R-2-A AND R-2-B
ZONING DISTRICTS TO ONE AND TWO UNIT RESIDENTIAL USES,
AND TO CORRECT AN ERROR PERTAINING TO THE R-3 ZONING DISTRICT**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City desires to restrict the R-2-A and R-2-B residential zoning districts to one and two unit residential uses, and to correct an error pertaining to the R-3 residential zoning district; and

WHEREAS, City has determined Chapter 90 – Zoning, Article III – Districts and Zoning Map, Division 3 – Two-Family and Multiple-Family Districts, Section 90-127 – Permitted Uses (“Section 90-127”) currently states:

Sec. 90-127. - Permitted uses.

The city's R-2-A and R-2-B residential districts permit a wide range of residential densities and uses. The R-2-A residential district is restricted to one to three unit dwellings. The R-2-B residential district is restricted to one to four unit dwellings. Uses in the R-3 district are limited to the uses which were approved prior to the date of this code provided they are located on lots of record that were established prior to the adoption of this code. All new uses or change in use in the R-3 district shall require rezoning. A list of permitted, planned, special and accessory uses are listed in Table 3.1.

and;

WHEREAS, City has determined three and four unit dwellings are considered multifamily. According to Table 3.1 (commonly known as the zoning matrix), “Dwelling – Multifamily” is not a permitted use within the R-2-A and R-2-B districts. This conflicts with the code language in Section 90-127 of the Municipal Code. One and two family dwellings are listed as permitted uses in Table 3.1; and

WHEREAS, to clarify the Code, City desires to amend the language in Section 90-127 to match Table 3.1. Multi-family dwellings would still be permitted in the R-3 district as a Planned Use and in the C-2 district as a Special Use; and

WHEREAS, City has determined rezoning is not the appropriate step for a new use or change in the R-3 district. Instead, review through the PUD process should occur. This was likely a scrivener's error, and City desires to correct the error; and

WHEREAS, City has determined Section 90-127 shall now state:

The city's R-2-A and R-2-B residential districts permit one and two unit residential uses. Uses in the R-3 district are limited to the uses which were approved prior to the date of this code provided they are located on lots of record that were established prior to the adoption of this code. All new uses or change in use in the R-3 district shall require review through the PUD process established in article III, division 10 (Section 90-196 to 90-200). A list of permitted, planned, special and accessory uses are listed in Table 3.1.

and;

WHEREAS, City Staff recommended t the Combined Planning and Zoning Board ("CPZB") that it should approve the aforesaid amendments to Section 90-127 (*See* Staff Report attached hereto as **Exhibit A**); and

WHEREAS, the Combined Planning and Zoning Board recommended to the City Council that it amend Section 90-127 (*See* CPZB Report attached hereto as **Exhibit B**); and

WHEREAS, the City Council finds it should approve the amendments to Section 90-127 of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. Section 90-127 of the City Code shall now state:

The city's R-2-A and R-2-B residential districts permit one and two unit residential uses. Uses in the R-3 district are limited to the uses which were approved prior to the date of this code provided they are located on lots of record that were established prior to the adoption of this code. All new uses or change in use in the R-3 district shall require review through the PUD process established in article III, division 10 (Section 90-196 to 90-200). A list of permitted, planned, special and accessory uses are listed in Table 3.1.

Section 3. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois and deposited and filed in the office of the City Clerk on the ____ day of _____, 2020, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm
City Clerk
City of Highland
Madison County, Illinois



City of Highland

Building and Zoning

Meeting Date: September 2, 2020

From: Breann Speraneo, Director of Community Development

Text Amendment: Section 90-127. - Permitted uses.

Description: Reducing R-2-A and R-2-B zoning districts to one and two unit dwellings; correcting an error pertaining to R-3

Proposal Summary

The City of Highland (1115 Broadway, Highland, IL) is requesting text amendments Section 90-127 of the Municipal Code to restrict the R-2-A and R-2-B residential zoning districts to one and two unit residential uses and to correct an error pertaining to the R-3 residential zoning district.

Current Text

The city's R-2-A and R-2-B residential districts permit a wide range of residential densities and uses. The R-2-A residential district is restricted to one to three unit dwellings. The R-2-B residential district is restricted to one to four unit dwellings. Uses in the R-3 district are limited to the uses which were approved prior to the date of this code provided they are located on lots of record that were established prior to the adoption of this code. All new uses or change in use in the R-3 district shall require rezoning. A list of permitted, planned, special and accessory uses are listed in Table 3.1.

Amendment #1 Description

The city's R-2-A and R-2-B residential districts permit a wide range of residential densities and uses. The R-2-A residential district is restricted to one to three unit dwellings. The R-2-B residential district is restricted to one to four unit dwellings.

For definition purposes, three and four unit dwellings are considered multifamily. According to Table 3.1 (commonly known as the zoning matrix), "Dwelling – Multifamily" is not a permitted use within the R-2-A and R-2-B districts. This conflicts with the code language in Section 90-127 of the Municipal Code. One and two family dwellings are listed as permitted uses in Table 3.1.

In effort to encourage the development of one and two-family homes in the City of Highland, City Staff suggests amending Section 90-127 to match Table 3.1. Multi-family dwellings would still be permitted in the R-3 district as a Planned Use and in the C-2 district as a Special Use.

Amendment #2 Description

All new uses or change in use in the R-3 district shall require rezoning.

Rezoning is not the appropriate step for a new use or change in the R-3 district. Instead, review through the PUD process should occur. This was likely a scrivener's error.



City of Highland Building and Zoning

Proposed Text - Redline

The city's R-2-A and R-2-B residential districts permit ~~one and two unit residential uses. a wide range of residential densities and uses. The R-2-A residential district is restricted to one to three unit dwellings. The R-2-B residential district is restricted to one to four unit dwellings.~~ Uses in the R-3 district are limited to the uses which were approved prior to the date of this code provided they are located on lots of record that were established prior to the adoption of this code. All new uses or change in use in the R-3 district shall require ~~review through the PUD process established in article III, division 10 (Section 90-196 to 90-200) rezoning.~~ A list of permitted, planned, special and accessory uses are listed in Table 3.1.

Proposed Text – Clean

The city's R-2-A and R-2-B residential districts permit one and two unit residential uses. Uses in the R-3 district are limited to the uses which were approved prior to the date of this code provided they are located on lots of record that were established prior to the adoption of this code. All new uses or change in use in the R-3 district shall require review through the PUD process established in article III, division 10 (Section 90-196 to 90-200). A list of permitted, planned, special and accessory uses are listed in Table 3.1.



City of Highland
Building and Zoning

Exhibit "C"

Determination for Zoning Text Amendment

Date Advertised: 8/12/20 & 8/13/20

Public Hearing Date: 9/2/20

On September, 2, 2020, the City of Highland Combined Planning and Zoning Board at its regular meeting approved/~~denied~~ a Zoning Text Amendment for the following:

The City of Highland (1115 Broadway) is requesting a text amendment to Section 90-127 of the Municipal Code to reduce R-2-A and R-2-B zoning districts to one and two unit dwellings and to correct an error pertaining to R-3.

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the September 8, 2020 meeting of the City Council.

In recommending APPROVAL (action) of this Zoning Text Amendment, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use did/did not provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): _____

Chairperson of the Combined Planning and Zoning Board
Anthony Walker

9/2/20
Date

ORDINANCE NO. _____

**AN ORDINANCE AMENDING CHAPTER 90 – ZONING,
ARTICLE III – DISTRICTS AND ZONING MAP,
DIVISION 3 – TWO-FAMILY AND MULTIPLE-FAMILY DISTRICTS,
SECTION 90-129 – LOT AND BUILDING REQUIREMENTS,
OF THE CITY OF HIGHLAND MUNICIPAL CODE,
TO ADJUST THE REQUIRED LOT AREA PER UNIT
FOR THE R-2-A, R-2-B, AND R-3 ZONING DISTRICTS**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City desires to amend Section 90-129 of the City Code to adjust the required lot area per unit for the R-2-A, R-2-B and R-3 zoning districts; and

WHEREAS, City has determined Chapter 90 – Zoning, Article III – Districts and Zoning Map, Division 3 – Two-Family and Multiple-Family Districts, Section 90-129 – Lot and Building Requirements (“Section 90-129”) currently states:

Sec. 90-129. - Lot and building requirements.

Except as permitted as a planned use, only one principal building shall be erected on any lot in the R-2-A, R-2-B and R-3 districts. All detached single-family dwellings shall comply with the lot requirements of the R-1-C zone. All other principal buildings shall conform to the requirements of the chapter and the requirements indicated in tabular form as follows:

Requirements	R-2A	R-2B	R-3
Minimum district size (acres)	2 acre	2 acre	2 acre
Lot Area-per unit (square feet)	4,000 (3500)**	3,500 (3000)**	3,000 (1800)**
Lot width (feet)	70	70	*50 (60)**
Front Setback (feet)	25	25	25
Side Setback (feet)	7	7	7
Rear Setback (feet)	20	20	20
Building Height (feet)	35	35	45 (35)**

Floor Area-principal structures	800	800	800
Lot Coverage	30%	30%	75%
<i>*50' plus 25' for each additional story over 2. **Required measurement if there is more than one principal building on a lot.</i>			

and;

WHEREAS, City has determined R-2-A and R-2-B districts will only allow for two dwelling units per building and there are no residential uses that are Planned Uses in these two zoning districts. As a result, the “Required measurement if there is more than one principal building on a lot” should be removed for the R-2-A and R-2-B districts; and

WHEREAS, City has determined the required lot area per unit in the R-3 zoning district should be changed to 4,000 sq ft. This would allow for 10.89 units per acre, which is sufficient for two-story multi-family developments. Furthermore, these developments will still go through the Planned Unit Development process, in which the required lot area per unit can be adjusted on a case-by-case basis if needed; and

WHEREAS, City has determined Section 90-129 shall now state:

Sec. 90-129. - Lot and building requirements.

Except as permitted as a planned use, only one principal building shall be erected on any lot in the R-2-A, R-2-B and R-3 districts. All detached single-family dwellings shall comply with the lot requirements of the R-1-C zone. All other principal buildings shall conform to the requirements of the chapter and the requirements indicated in tabular form as follows:

Requirements	R-2A	R-2B	R-3
Minimum district size (acres)	2 acre	2 acre	2 acre
Lot Area-per unit (square feet)	4,000	3,500	4,000
Lot width (feet)	70	70	*50 (60)**
Front Setback (feet)	25	25	25
Side Setback (feet)	7	7	7

Rear Setback (feet)	20	20	20
Building Height (feet)	35	35	45 (35)**
Floor Area-principal structures	800	800	800
Lot Coverage	30%	30%	75%
*50' plus 25' for each additional story over 2.			
**Required measurement if there is more than one principal building on a lot.			

and;

WHEREAS, City Staff recommended to the Combined Planning and Zoning Board (“CPZB”) that it should approve the aforesaid amendments to Section 90-129 (See Staff Report attached hereto as **Exhibit A**); and

WHEREAS, the Combined Planning and Zoning Board recommended to the City Council that it amend Section 90-129 (See CPZB Report attached hereto as **Exhibit B**); and

WHEREAS, the City Council finds it should approve the amendments to Section 90-129 of the City Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF HIGHLAND AS FOLLOWS:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. Section 90-129 of the City Code shall now state:

Sec. 90-129. - Lot and building requirements.

Except as permitted as a planned use, only one principal building shall be erected on any lot in the R-2-A, R-2-B and R-3 districts. All detached single-family dwellings shall comply with the lot requirements of the R-1-C zone. All other principal buildings shall conform to the requirements of the chapter and the requirements indicated in tabular form as follows:

Requirements	R-2A	R-2B	R-3
Minimum district size (acres)	2 acre	2 acre	2 acre

Lot Area-per unit (square feet)	4,000	3,500	4,000
Lot width (feet)	70	70	*50 (60)**
Front Setback (feet)	25	25	25
Side Setback (feet)	7	7	7
Rear Setback (feet)	20	20	20
Building Height (feet)	35	35	45 (35)**
Floor Area-principal structures	800	800	800
Lot Coverage	30%	30%	75%
<p><i>*50' plus 25' for each additional story over 2.</i> <i>**Required measurement if there is more than one principal building on a lot.</i></p>			

Section 3. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois and deposited and filed in the office of the City Clerk on the _____ day of _____, 2020, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

 Joseph R. Michaelis, Mayor, City of Highland
 Madison County, Illinois

ATTEST:

 Barbara Bellm, City Clerk, City of Highland
 Madison County, Illinois



City of Highland

Building and Zoning

Meeting Date: September 2, 2020

From: Breann Speraneo, Director of Community Development

Text Amendment: Section 90-129 – Lot and building requirements

Description: Adjusting the required lot area per unit for the R-2-A, R-2-B & R-3 zoning districts

Proposal Summary

The City of Highland (1115 Broadway, Highland, IL) is requesting text amendments Section 90-129 of the Municipal Code to adjust the required lot area per unit for the R-2-A, R-2-B and R-3 zoning districts.

Current Text

Except as permitted as a planned use, only one principal building shall be erected on any lot in the R-2-A, R-2-B and R-3 districts. All detached single-family dwellings shall comply with the lot requirements of the R-1-C zone. All other principal buildings shall conform to the requirements of the chapter and the requirements indicated in tabular form as follows:

Requirements	R-2A	R-2B	R-3
Minimum district size (acres)	2 acre	2 acre	2 acre
Lot Area-per unit (square feet)	4,000 (3500)**	3,500 (3000)**	3,000 (1800)**
Lot width (feet)	70	70	*50 (60)**
Front Setback (feet)	25	25	25
Side Setback (feet)	7	7	7
Rear Setback (feet)	20	20	20
Building Height (feet)	35	35	45 (35)**
Floor Area-principal structures	800	800	800
Lot Coverage	30%	30%	75%

*50' plus 25' for each additional story over 2.

**Required measurement if there is more than one principal building on a lot.



City of Highland

Building and Zoning

Description

Given that the R-2-A and R-2-B districts will only allow for two dwelling units per building and there are no residential uses that are Planned Uses in these two zoning districts, the “Required measurement if there is more than one principal building on a lot” should be removed for the R-2-A and R-2-B districts.

For the R-3 district, City Staff is proposing to adjust the required lot area per unit to 4,000 sq ft. This would allow for 10.89 units per acre, which is sufficient for two-story multi-family developments. Furthermore, these developments will still go through the Planned Unit Development process, in which the required lot area per unit can be adjusted on a case-by-case basis if needed.

Proposed Text – Redline

Except as permitted as a planned use, only one principal building shall be erected on any lot in the R-2-A, R-2-B and R-3 districts. All detached single-family dwellings shall comply with the lot requirements of the R-1-C zone. All other principal buildings shall conform to the requirements of the chapter and the requirements indicated in tabular form as follows:

Requirements	R-2A	R-2B	R-3
Minimum district size (acres)	2 acre	2 acre	2 acre
Lot Area-per unit (square feet)	4,000 (3500)**	3,500 (3000)**	3,000 (1800)** 4,000
Lot width (feet)	70	70	*50 (60)**
Front Setback (feet)	25	25	25
Side Setback (feet)	7	7	7
Rear Setback (feet)	20	20	20
Building Height (feet)	35	35	45 (35)**
Floor Area-principal structures	800	800	800
Lot Coverage	30%	30%	75%

**50' plus 25' for each additional story over 2.*

***Required measurement if there is more than one principal building on a lot.*



City of Highland

Building and Zoning

Proposed Text – Clean

Except as permitted as a planned use, only one principal building shall be erected on any lot in the R-2-A, R-2-B and R-3 districts. All detached single-family dwellings shall comply with the lot requirements of the R-1-C zone. All other principal buildings shall conform to the requirements of the chapter and the requirements indicated in tabular form as follows:

Requirements	R-2A	R-2B	R-3
Minimum district size (acres)	2 acre	2 acre	2 acre
Lot Area-per unit (square feet)	4,000	3,500	4,000
Lot width (feet)	70	70	*50 (60)**
Front Setback (feet)	25	25	25
Side Setback (feet)	7	7	7
Rear Setback (feet)	20	20	20
Building Height (feet)	35	35	45 (35)**
Floor Area-principal structures	800	800	800
Lot Coverage	30%	30%	75%
<i>*50' plus 25' for each additional story over 2.</i>			
<i>**Required measurement if there is more than one principal building on a lot.</i>			



City of Highland
Building and Zoning

Exhibit "C"

Determination for Zoning Text Amendment

Date Advertised: 8/12/20 & 8/13/20

Public Hearing Date: 9/2/20

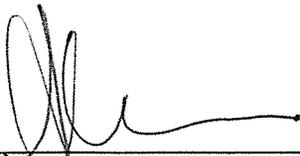
On September, 2, 2020 , the City of Highland Combined Planning and Zoning Board at its regular meeting approved/denied a Zoning Text Amendment for the following:

The City of Highland (1115 Broadway) is requesting a text amendment to Section 90-129 of the Municipal Code to adjust the required lot area per unit for the R-2-A, R-2-B & R-3 zoning districts.

The City Council will consider the recommendation of the Combined Planning and Zoning Board at the September 8, 2020 meeting of the City Council.

In recommending Approval (action) of this Zoning Text Amendment, the Combined Planning and Zoning Board considered all standards listed in the zoning regulation and all other conditions listed for that use in other sections of these regulations. In addition, the Combined Planning and Zoning Board found that the proposed use did/did not provide safeguards to assure its compatibility with the surrounding area.

Conditions (if any): _____



Anthony Walker

Chairperson of the Combined Planning and Zoning Board

9/2/20
Date

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING
ALLOCATION OF HOTEL / MOTEL TAX FUNDING
(Highland Arts Council for 2020 Art in the Park Advertising
and Marketing the 2020 Scarecrow Art Walk)**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined applicants for hotel / motel tax funding shall fill out an application to determine whether the funding request may be granted according to 65 ILCS 5/8-3-14, which reads, in pertinent part:

The amounts collected by any municipality pursuant to this Section shall be expended by the municipality solely to promote tourism and conventions within that municipality or otherwise to attract nonresident overnight visitors to the municipality

See 65 ILCS 5/8-3-14; and

WHEREAS, City has determined the applicant has submitted a “Hotel / Motel Tax Funding Application” (*See Exhibit A*); and

WHEREAS, City has determined the applicant has requested funds for tourism and/or conventions and/or overnight visitors to City, and the applicant’s request for funds may be permitted pursuant to the spirit of 65 ILCS 5/8-3-14 (*See Exhibit A*); and

WHEREAS, the City Council finds that the City Manager should be authorized and directed, on behalf of the City of Highland, to execute whatever documents are necessary to allocate hotel / motel tax funds to the applicant pursuant to the “Hotel / Motel Tax Funding Application” (*See Exhibit A*).

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland, Illinois, as follows:

- Section 1.* The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.
- Section 2.* The “Hotel / Motel Tax Funding Application” (*See Exhibit A*) is approved.

Section 3. The City Manager is directed and authorized, on behalf of the City of Highland, to execute whatever documents are necessary to allocate hotel / motel funds to applicant pursuant to applicant's "Hotel / Motel Tax Funding Application" (See **Exhibit A**).

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the ____ day of _____, 2020, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois



HOTEL/MOTEL FUND APPLICATION

(For Funding Requests in excess of \$1,500)

Organization Information

1) Name and Address of Applicant (Organization): _____

Highland Arts Council _____

PO Box 33 _____

Highland, IL 62249 _____

2) Website Address: www.HighlandArtsCouncil.org _____

3) Contact Person:

a) Name: Lynnette Schuepbach _____

b) Phone: 618-558-0054 _____

c) Fax: 618-654-4054 _____

d) Email: lynnette@HighlandArtsCouncil.org _____

4) Is this a Non-Profit Organization? Yes No _____

5) Status of Organization (i.e. Foundation, Corporation, etc): Charity 501(c)3 _____

6) Agency Tax ID # _____

Event Information

Please state how your request for hotel/motel tax funds will help promote: 1) tourism; 2) conventions within the City; and/or 3) overnight visitors to the municipality:

Answer in #20 Question

7) Fiscal Year of the Event: 2019-2020

8) Name of the Event: Art Walk & Cancelled Art in the Park indoors & outdoors & Plein Air _____

9) Date(s) of the Event: October 10, 2020 to replace Art in the Park

10) Location of the Event: Lindendale Park & Madison County Expo Hall _____

11) Description of the Event:

Because of the cancellation of Art in the Park due to COVID-19 and its expenses paid prior to the decision to cancel plus the substitution of Scarecrow Search ArtWalk. The substituted event will be similar to a scavenger hunt where participants will be asked to find the specified pieces of art from our

established Art Walk, take their photos with the art and submit for us to add to the HAC Facebook page. Participants with the most likes will win a minimal monetary prize. Description attached.

12) Funding Request Amount: \$ 5,193.00

13) Projected Attendance for the Event: 100 - 200

14) Expected Overnight Stays for the Event: _____

15) Description / Purpose of Funding Request:

Help to pay for advertising to bring more people into the City and maintain the weekend as an “art weekend” so that participants will come back to Art in the Park next year while keeping people safe during this time with the ability for social distancing and wearing masks.

16) Other Sources of Project Funding:

Individual Donations: \$ excess coming from HAC

Grants: \$ _____

Private Businesses: \$ _____

Highland Arts Council’s Reserves: We hope not to have to use it up.

17) Do you anticipate the need for “in-kind” services from City resources or staff? If so, please describe the nature of your request along with an estimated number of hours needed.

- Wi-Fi (Password protected for vendors and free for attendees) – October 10, 2020
- Permission for placement of signage (we will place them) from Wednesday, Oct 7 – Sunday, Oct 11, 2020

18) Continuing / New Activity: New Activity

a) Is this event... New Continuing _____

b) Do you expect it to be an Annual Event? Yes _____ No

c) Do you anticipate requiring regular and continued funding? Yes No

d) Did you receive funding last year? Yes No

e) If “d” = yes i) What amount did you receive? \$ 8,000.00

19) Sponsors

If applicable, please list key sponsors that donate funds or provide “in-kind” services, along with the pledged amount anticipated for the event.

SPONSOR

AMOUNT OF SPONSORSHIP

We have not solicited additional sponsors because of the economics of this time of COVID

20) Benefits to City Tourism: Describe how this activity attracts and/or contributes to tourism and overnight stays in the City of Highland.

- **Increased Use of Tourism Businesses**
 - Help HAC keep our ability to continue presenting Art in the Park next year to bring people into Highland.
 - Bring people into Highland to experience art at businesses and other places providing art for the public
 - Provide art-related event for that weekend.
- **Increased Sales Tax Income**
 - The event will keep people moving throughout the City to see the business available here.
- **Providing Vendor Opportunities**
 - Restaurants have the opportunity to participate in Art in Park to promote patronage of their businesses as an onsite vendor and in their restaurant in the future.
 - Visiting artists and patrons will be using local businesses during their stay here.
- **Contributes to Highland's Image as the 24th Best City to Live in in Illinois**
 - The addition of HAC's Art Walk will give visitors an opportunity to see many parts of Highland in a positive aspect.
 - Proceeds from Art in the Park events in the future will be used for other ways to enhance the City, i.e. Art Gallery/Visitor Center, Art Affairs, Street Art Festival, donations to Hard Road Theater and the Heartland Community Chorus, other commissioned art for the City, and materials for workshops such as Art of Soul.
- **Increased Visibility of Highland Within the Area and Beyond**
 - We intend to continue marketing Highland and Art Walk through radio, TV, and newspaper.
 - The publicist did a terrific job of getting "free ink and air-time" and will continue again in 2020, including television features in several programs, Internet and social media coverage.
 - We will be focusing on areas to the east of Highland as well as St. Louis metropolitan area, bringing people from the surrounding areas to Highland as THE cultural center of the area.
 - Our Web site continues to be updated and improved. We will continue to link to the City of Highland Web site and hope for a continued reciprocal link.

Sponsorship Benefits (\$10,000 sponsorship or a little more than \$1/attendee)

- Mention in all ads in the *Highland News leader, The Intelligencer, The Alton Telegraph, The Edge Magazine, Belleville News Democrat, St. Louis Post Dispatch and Journal* newspapers throughout the area, as well as every promotional piece.
- City banner displayed on festival grounds.
- Web link to Highland City site from Highland Arts Council site.

21) Additional Information: Provide any additional information which will assist the City in evaluating your project and its benefit to the City of Highland (attachments are welcomed).

- We continue the desire to have a location to further HAC and the City.
- NEA has valid research on how experiencing the arts helps youth to achieve more in academic classes. What better way to help our youth when the arts is being cut in the school classroom.
- This is the one large event where Highland Arts Council builds its resources to provide other art events throughout the year and to support other art organizations such as Street Art Festival, Hard Road Theatre, and the Heartland Community Chorus.
- AITP has had 16 successful years. We ask for your help during this 17th year.

22) Event / Project Budget Please list all revenues and expenses, on a separate sheet (similar format) if necessary. Complete project expense information must be provided on this document. Quoted estimates must be provided when possible and when not possible, describe in an attachment how the expense was estimated.

Budget for Art in the Park 2020

Revenue	Amount
Hotel/Motel Tax Grant	\$5,193
Art Walk Registrations	\$ 400
Total	\$5,593

Expenses Paid for AITP	Amount
Advertising	\$ 349
Printing Artist brochures	\$ 1,275
PR Agency	\$ 1,000
Postage to Artists	\$ 660
Art Walk Brochures	\$ 500
Scarecrow Search Printing	\$ 200
Scarecrow Search Ads	\$ 1,000
Scarecrow Search Prizes	\$ 100
Website design	\$ 109
Total	\$ 5193

23) Attach Event Plan and Budget; Timeline for upcoming event; Marketing efforts

- All advertising goes through the Illinois South Tourism which saves us 15% of the cost of the advertising (They also help with graphic design of ads and development of radio and television ads)
- Newspaper Ads (HNL, the Pioneer BND, Intelligencer, Telegraph)
- Paid Radio Spots
- Website – HighlandArtsCouncil.org
- Facebook HAC page and InstaGram and Twitter

- PR Company for \$1,000 to get press releases and free ink, air time on television shows & radio
- Press releases/stories sent to all local newspapers for free insertion in their publications (Greenville, Troy, Edwardsville, Alton, Trenton, Highland, Collinsville, O'Fallon, Belleville, etc.)
- Press releases to encourage artists happens January-June, but the major advertising happens three months prior to the event.

24) Can event occur without city financial assistance: Yes No (but not at the same level)

25) Has event previously been held in Highland: Yes No

If yes, how many years in existence? 16 years

26) Projected sales tax generation: Event _____ Indirect _____ Not available

27) Number of volunteers associated with event? 50

28) Nonprofit or for profit event? nonprofit but we do hope to put something back in our account for other programs

29) Address security, traffic control for event, and Health Department and Fire Department approval in Event Plan? Yes No (Not sure)

30) Why should event be funded? Attach narrative.

- Scarecrow Search ArtWalk will give a safe art alternative for the people of Highland and surrounding areas to keep the weekend for the arts in a safe atmosphere.
- We hope to be able to present Art in the Park again next year. Art in the Park is one event in Highland that has a large drive to bring people into town. Other events are mostly for the people within Highland and their friends.
- The event highlights the culture of the City, the City's beauty, and world-class art at the show.

I certify the information contained in this application is complete, accurate, and fully discloses the scope and intent of my request for funding from the Hotel/Motel Tax Fund. I agree to comply with the City's requests for information regarding the use of awarded funds and to provide access to accounting records related to these funds. By signing this application, I accept and agree to be bound by the terms and conditions of the Hotel/Motel Tax Fund as administered by the City of Highland in compliance with current federal, state and local laws.

Lynnette Schuepbach

Applicant



Signature of Representative / Officer

President Title 8/28/2020 Date



Highland Arts Council's Scarecrow Search ArtWalk 2020

Autumn is always a time of change, leaves transforming into glimmering shades of orange and red and yellow as the temperatures take on the crisp feel that tells us that the seasons are evolving.

The year 2020 has been many things, but mostly it has been a time of change as humanity collectively navigates uncharted territories again and again.

The Highland Arts Council too had to adapt and change in light of the current situation, and for us that change meant canceling Art in the Park, our major annual event, but the cancellation of one event led to the adoption of a new one: this Scarecrow Search ArtWalk. The Scarecrow Search ArtWalk will lead your team on an adventure through our community, following the HAC ArtWalk as you explore our community and adventure out to discover the beautiful artwork that is hidden around Highland.

We at HAC thank you for being a part of this event, and we wish you happy trails!

The object of the game is to visit each of the pieces of artwork on the list, find the scarecrow that HAC has left for you, grab the scarecrow and snap a picture of your group with the scarecrow and the artwork, put the scarecrow back where you found it for the next group to find and head out to your next destination.

Registration

Registration will be at the entrance to Highland's beautiful Lindendale Park, the usual site of Art in the Park, on Saturday, October 10, 2020, from 10 a.m. to 2 p.m.

Teams

- Teams may include as many as can safely fit into one vehicle. There are no age limits. All are welcome!
- Please come up with a unique team name for your group.
- All team members must be included in all photos (except for the photographer.) You may rotate the photographer as you choose. Any photographs that do not include team members will not be considered for prizes.
- Each team must include one team member over the age of 18 as the Official Driver.

The Cost

The cost is \$20 per carload.

The pictures

All photographs must be taken and emailed to ___ by 6 p.m. on Saturday, October 10, 2020. Any photos emailed after 6 p.m. will not be considered for prizes.

Social Media

HAC will post each team's pictures on our Facebook page. The team with the most LIKES will win the People's Choice Prize, so please share and encourage your friends and family to LIKE your team pictures on the HAC Facebook page. People's Choice award will be determined by which team has the most LIKES by midnight on Saturday, October 10, 2020.

The Committee

A committee made up of HAC members will award points.

Points

Each picture with all team members and the scarecrow included will be awarded 5 points.

At their sole discretion, the committee may award up to 3 additional points based on the creativity of their photograph.

All decisions by the committee are final.

The Prizes

- 1st Prize Team will win \$50.
- 2nd Prize Team will win \$30
- People's Choice will win \$25
- All children under age 10 will leave registration with a coloring book featuring some of the artwork on the list and a pack of crayons, courtesy of HAC.
- Winners will be announced by 6 p.m on Sunday, October 11, 2020, on the HAC Facebook page. Checks will be mailed to the addresses provided.

Social Distancing

All locations will be outdoors, but team members are advised to maintain social distancing from those not on their team and to wear face masks as appropriate.

Rules

1. Play fair: Don't interfere with other teams.
2. All photos must be appropriate. Photos that are questionable will not be considered for prizes and will not be posted.
3. Do not break any laws, including traffic laws.

The Picture List: More information about the artwork listed below can be found in our ArtWalk brochure, which you will receive upon registration.

1. American Legion (1130 New Trenton Road): In Honor of Those Who Served mural
2. Highland Square (crossroads of Broadway, Washington, 19th and Main Street):
 - a. Highland map mosaic on bandstand
 - b. Arts tree carving
 - c. Hide and Seek tree carving
 - d. Main Street as Our Founders Knew It mural
3. Louis Latzer Library (1001 9th Street): Girl and Cat Reading sculpture at Children's Library entrance
4. City Hall (1115 Broadway): Celebrating Highland's 175th Anniversary mural on exterior wall
5. Lila's Garden (corner of Olive Street and Lindendale Avenue):
 - a. Curly-Q wind feature
 - b. Iron Garden Tool Sculpture
 - c. Kids at Play sculpture
6. Faith Countryside Homes (100 Faith Drive): Faith mosaic on exterior wall
7. Highland Elementary School (1800 Lindenthal Avenue): Mosaic murals on auditorium exterior walls
8. Lindendale Park Pool (corner of Park Hill Drive and Lindendale Avenue): Underwater Fantasy mural
9. St. Joseph's Hospital (12866 Troxler Avenue): St. Francis of Assisi statue outside entrance
10. Highland High School (12760 Troxler Avenue):
 - a. Floating Ball sculpture
 - b. Geese in Flight sculpture
 - c. Geometrics sculpture
11. Glik Park (12525 Sportsman Road):
 - a. Reimagine sculpture
 - b. Memorial Statue for Blanche Hediger
 - c. Memorial to Cara Gruenfelder
 - d. Labyrinth Gong

DISCLOSURE AND RELEASE: In consideration of the permission to participate in the Highland Arts Council’s Scarecrow Search ArtWalk 2020, the below listed members agree to release and hold harmless Highland Arts Council and the volunteers, agents and employees thereof from any and all liability from personal injury, death, property damage or loss, or any other loss resulting from or arising out of my participation in the Highland Arts Council’s Scarecrow Search ArtWalk 2020. I certify that I will abide by all rules and regulations listed on page 2. I further acknowledge that failure to abide by all safety rules and the directions of the Highland Arts Council staff or volunteers may result in my being disqualified from participating in the event and forfeiting eligibility for event prizes. I also agree to release Highland Arts Council and other sponsors of the event from any and all liabilities, claims and causes of action, based on or arising from my participation in the Highland Arts Council’s Scarecrow Search ArtWalk 2020. I acknowledge that I have read and understand the provisions of this release and understand that it is binding upon myself and my assigns, heirs, executors, and beneficiaries. By signing below, I agree to all terms outlined above in the Highland Arts Council’s Scarecrow Search ArtWalk 2020 Rules. I also agree to be interviewed and/or have my picture taken for Highland Arts Council’s websites.

TEAM NAME: _____

Participating Members:

Name	Signature	Age	Date

For HAC use only

Amount Received: \$_____

Paid by

- Cash
- Check # _____
- Credit Card



CERTIFICATE OF LIABILITY INSURANCE

HIGHL29

OP ID: MD

DATE (MM/DD/YYYY)

09/05/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER SIJA Inc/Rogier Insurance 1016 Laurel St PO Box 98 Highland, IL 62249-0098 Rogier Insurance Agency, Inc.	CONTACT NAME: Rogier Insurance Agency, Inc.	
	PHONE (A/C. No. Ext): 618-654-2151 FAX (A/C. No.): 618-654-3826 E-MAIL ADDRESS:	
INSURED Highland Arts Council 1216 Main St, PO Box 33 Highland, IL 62249	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Grinnell Mutual Reinsurance	14117
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

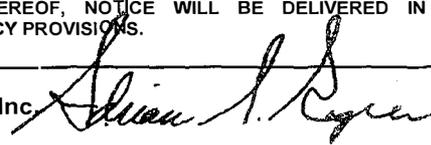
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			0000291245	09/23/2019	09/23/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

For 'Art in the Park' to be held October 11-13, 2019.

CERTIFICATE HOLDER**CANCELLATION**

CITYH-1 City of Highland 1115 Broadway PO Box 218 Highland, IL 62249	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Rogier Insurance Agency, Inc. 
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The Highland Arts Council (HAC), founded in 2003, actively promotes the arts in and around the community of Highland through a variety of activities and projects. HAC, a volunteer-run organization, provides a showcase for local artists and an educational opportunity for members of the community to be exposed to the arts. It enriches people's lives through the appreciation of and exposure to local artists and encourages community access to professional visual, literary, and performing artists and a variety of art forms, music, dance, literature, and theater. Our mission is to create a forum for people who share a love and interest in the ARTS.

HAC's Major Projects

Art in the Park, an annual outdoor juried fine art show and sale with 60+ artists

Art of Soul, a 5-week, two-hour educational program for the Highland residents and surrounding communities

Commissioned Art, created for the delight of the entire community

Art Affair, an art-focused fund raiser

Youth Arts Expo, an event to highlight youth vocalists, instrumentalists, thespians, and visual artists

Sponsorship of **Hard Road Theatre**, the local community theater company

Sponsorship of **Heartland Community Chorus**, the local community chorus

Sponsorship of **Street Art Festival**, a festival of chalk artists

We're Looking for YOU!

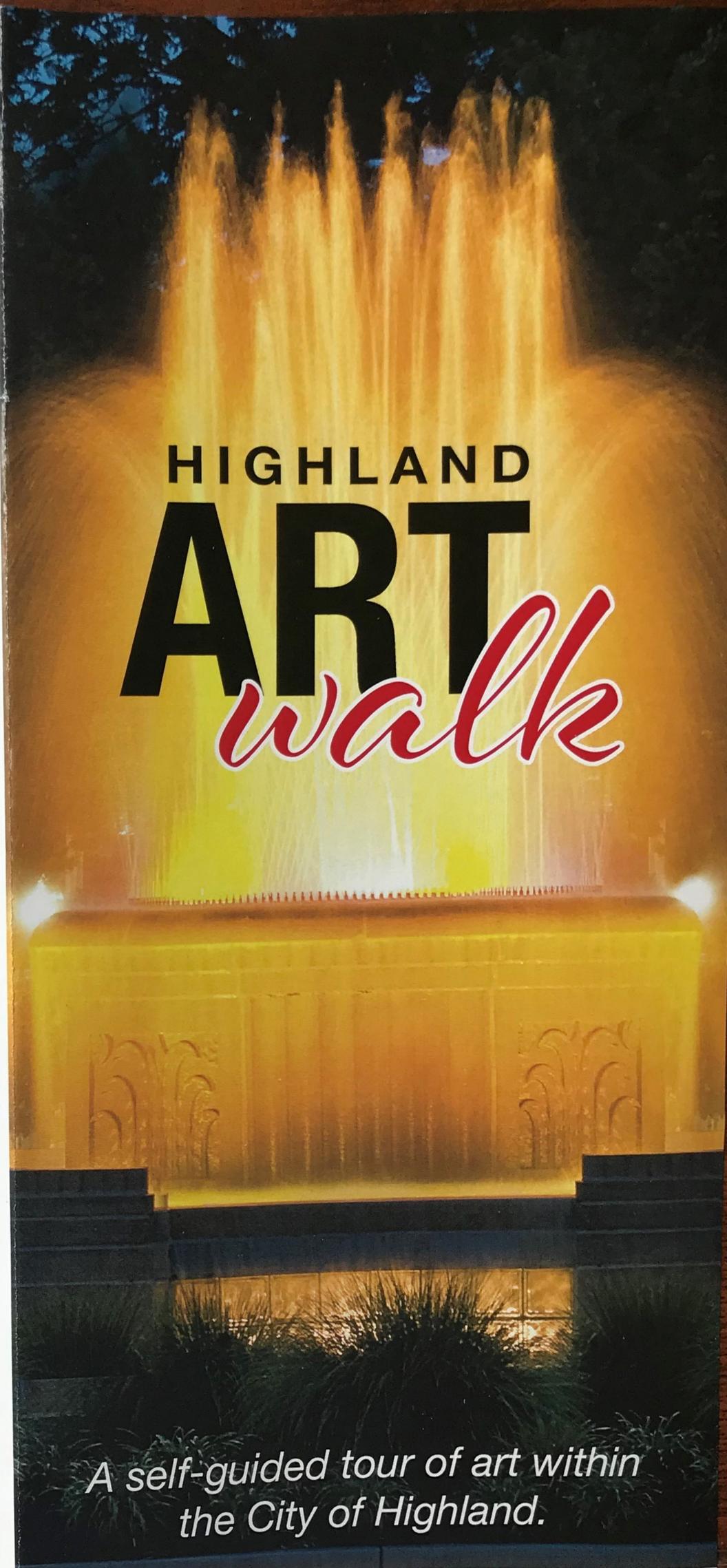
Everyone who has a passion for the arts and the desire to join a wonderful community organization is welcome in the Highland Arts Council! You may join as a Student, Individual, Family, Corporation, or Lifetime. Whatever your situation, you will be surrounded by friends who also love the Arts.

We have a lot of fun and we work hard to promote the Arts in the Highland community. We have long time members and we have new members. We welcome those who have lots to contribute and we welcome those who can only contribute a little. Either way, the Arts Council can be whatever you choose to make it and we're glad to have you... consider becoming a member today!

To join, go to www.HighlandArtsCouncil.org.



PO Box 33
Highland, Illinois 62249
618.558.0054
www.highlandartscouncil.org

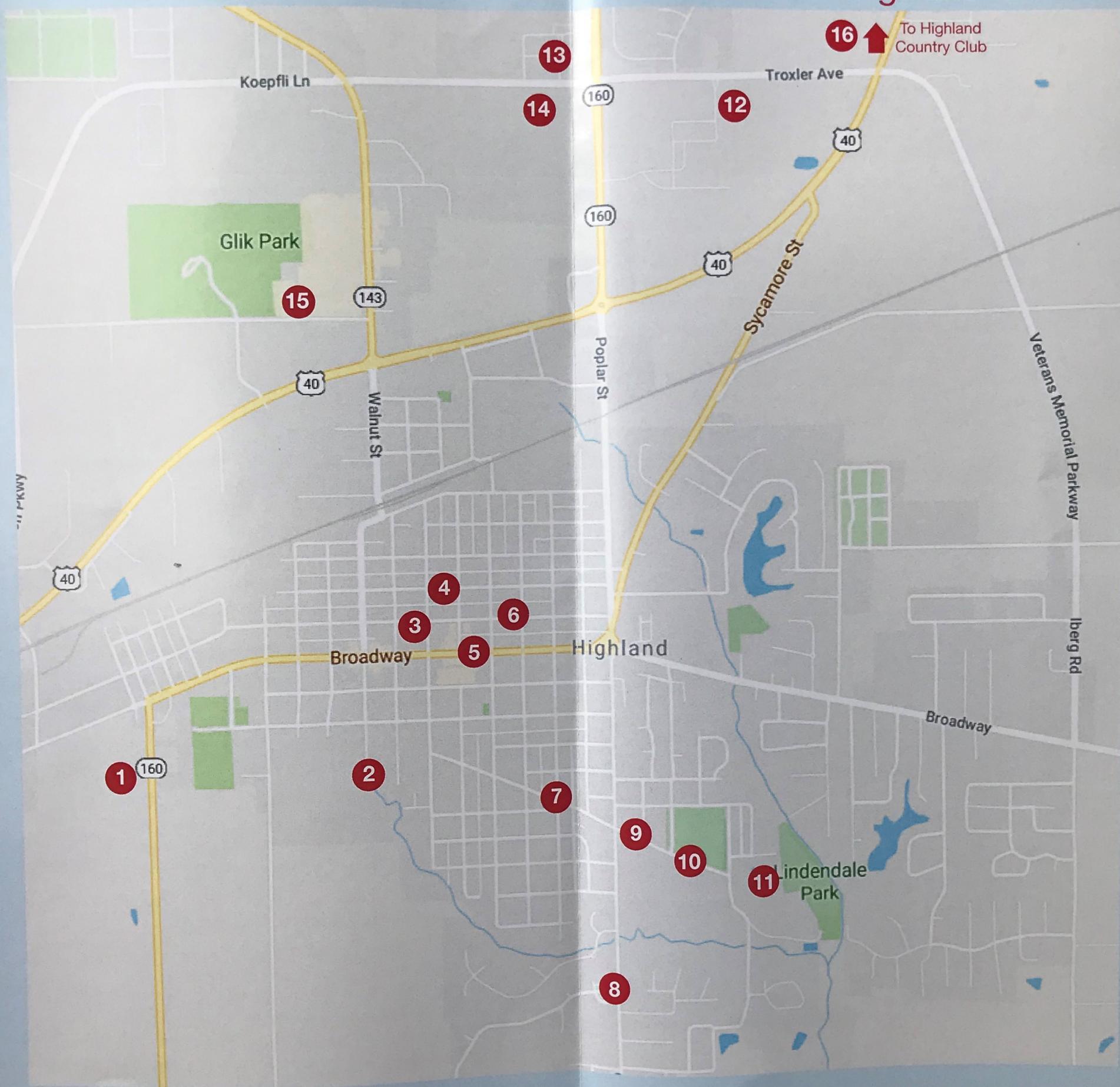


*A self-guided tour of art within
the City of Highland.*

Presented by



Highland Art Walk



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The Highland Arts Council's 12.3-mile Art Walk will give you a good view of the City of Highland, exercise your body and give you fantastic art which have been purchased by Highland Arts Council, the Highland Garden Club, and the Highland Community School District as well as individuals. It should take you around 2.5 hours to walk depending upon the amount of time you spend at each piece. You can venture throughout the entire walk or split it into multiple events. The walk begins at the American Legion Hall, but feel free to design your experience from any point along the route. Here is a description for each of the pieces.

1. American Legion - 1130 New Trenton Road, Highland, Illinois



A. This striking mural was commissioned by American Legion Post #439 in 2015 to honor the memory and service of the military men and women of Highland. Each branch of the military is depicted in silhouette, along with representations of some of the battles fought in United States history. The mural was created by artists Julie Korte and Veronica Jones.

2. The Highland Home - 1600 Walnut Street, Highland, Illinois



B. The Highland Home has an entire hallway filled with original artwork created by residents of The Highland Home and donations made from local artists. Enter the original part of the building any day from 9 am - 9 pm. Tours of the Highland Home Museum can also be scheduled.

3. Highland Square - 907 Main Street, Highland, Illinois



C. Mural on the north side of the City Square, painted by Julie Korte in celebration of the Street Art Festival in 2012. It is a reproduction of the mural painted inside the former Bank Building and was commissioned by Highland Arts Council.

D. "The Highland Mosaic" on the Square, designed by Pat Imming of Highland, who was the art teacher at the Highland Community School District, Elementary School. She brought in Lillian Killen Rosenberg, a mosaic artist from Boston, to help to teach the concept in 1981. All of the children in her classes made individual pieces of clay art about Highland and Pat Imming arranged them to create the mosaic. The City Council approved its position prominently displayed on the City Square. Funds to bring in this expert were raised by Pat and her students from Highland businesses, organizations and individuals.

E. "Hide & Seek," tree sculpture created by Brian Willis of Granite City, Illinois, and commissioned by the Highland Arts Council, stands on the west side of the City Square. The tree was slated to be cut down by the City Park & Recreation Department because it had died, but was transformed into the sculpture you see now.



F. "The Arts" on Square, a tree sculpture created by Brian Willis of Granite City, Illinois, and commissioned by the Highland Arts Council through a sponsorship of the Chamber of Commerce's 2017 Street Art Festival, celebrates the arts within our City and, hopefully will recognize the Treehouse Arts Center we hope to build at the Silver Lake.

4. Louis Lutzer Library - 1001 Main Street, Highland, Illinois



G. The Lutzer Memorial Library is home to glass blown by the SIUC Art

Department students as a demonstration at the 2013 Art in the Park, its tenth anniversary. It was commissioned by Highland Arts Council and donated to the Library.



H. Highland's iconic City Fountain, painted by Sheree Dvorachek of Belleville, Illinois, graces the Lutzer Memorial Library and was commissioned by Highland Arts Council. It commemorates the beauty of the Fountain, built in 1937 in celebration of the City's centennial, and the forward-thinking of the founders of the City of Highland.



I. Kloss Furniture donated this 400-pound statue of a girl reading after purchasing the building previously owned by SuperValue in 2018. Curt Horstman from the Korte Co. restored it; the City Electric Department moved it; and the Korte Co. installed it. The Librarian, Angela Kim, named her Alice in honor of one of Louis Lutzer's daughters and because she resembles Alice in Wonderland and the Cheshire Cat.



5. City Hall - 1115 Broadway, Highland, Illinois

K. "Celebrating Highland's 175th Anniversary," created in 2012 by Lucy Teltorst Gish and her daughter, Mari, and commissioned by Highland Arts Council, decorates the outer wall of City Hall.



L. Inside City Hall, the original artwork created for the 175th Anniversary logo enhances the lobby walls. It was painted by Lynette Schuepbach, an artist from Highland, and she donated it to the City.

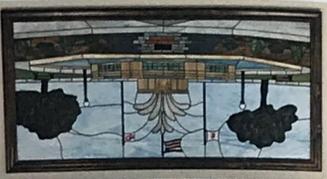


M. This mixed media painting represents landmarks from each of the Sister Cities - Sursee in canton of Lucerne, Switzerland and Highland, Illinois, USA - was painted by local artist, Jerome Zobrist, and donated to the City of Highland in 1999.



6. Chamber of Commerce - 1216 Main Street, Highland, Illinois

N. The eye-catching stained glass rendition of the iconic downtown fountain on the Square can be seen right inside the Chamber's new office. It took six weeks to complete and contains 370 pieces. Creator, Val Buchmiller of Highland, credits his wife, Theresa, for making good color choices, and Val takes satisfaction in knowing that years from now, his grandchildren can say "My grandpa made that!"



7. Lila's Garden - corner of Olive Street and Lindenthal Avenue, Highland, Illinois

O. Sarah Walker of Highland was commissioned by the Highland Arts Council to create a clay sculpture/bird bath at the 2014 Art in the Park. It was donated to the Highland Garden Club's Lila's Garden.



and hand-finished in a faux bronze finish was funded by the Highland Area Community Foundation Bob and Rita Hardy Beautification grant and a monetary gift from Don and Barbara Johannes in memory of Carol and Dwight Rogier, Jr. in 2014. It reminds Lila's Garden visitors of the care-free days of summer.





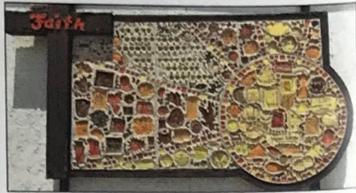
Q. The Curly-Q wind feature in Lila's Garden was created by Dave Drenzik of Tucson, Arizona. It was funded by the Highland Area Community Foundation Bob and Rita Hardy Beautification grant and a monetary gift from the Rita Hardy and Chinn families.

R. Lila's Garden is also the home of "Iron Garden Tool Sculpture" created by Gary Main of Barry, Illinois, in 2014. It was made from old farm implements and gifted to Lila's Garden by Mary and Denny Horton.



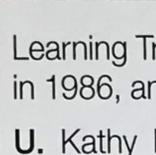
8. *Faith Countryside Homes* – 100 Faith Drive, Highland, Illinois

S. Pat Imming worked with the residents of Faith Countryside Homes to create a mosaic entitled "Faith" in 1986. It is outside the entrance.



9. *Highland Elementary School* – 1800 Lindenthal Avenue, Highland, Illinois

T. The Elementary School Auditorium wall was decorated by Pat Imming and her students with "The Butterfly Mosaic" in 1982, "The Learning Tree Mosaic" in 1984, "The School Bus Mosaic" in 1986, and "The Hot Air Balloon" in 1988.



U. Kathy Burns, an art teacher at Highland Community Schools, completed the three "Flowers Mosaics" and "The Rainbow" on the Elementary School Auditorium wall in 1985.

10. *Highland Primary School* – 1600 Lindenthal Avenue, Highland, Illinois



V. A mosaic on the ground in front of the Primary School in memory of Amanda Blake was created in 1985. The individual pieces of the mosaics were created by the Elementary School students and pulled together by Kathy Burns.

W. "Fairy Fantasy," created in 2010 by Lucy Telthorst Gish and her daughter, Mari, and the first mural commissioned by Highland Arts Council, was donated to the Highland Primary School. It was placed in the hallway so that all students could appreciate its beauty.



11. *Lindendale Park Swimming Pool* – corner of Park Hill Drive and Lindenthal Avenue, Highland, Illinois

X. "Underwater Fantasy," also created by Lucy Telthorst Gish and her daughter, Mari, in 2011 was commissioned by Highland Arts Council and beautifies the outdoor swimming pool building at Lindendale Park.



12. *St. Joseph's Hospital & Medical Building* – 12866 Troxler Avenue, Highland, Illinois

Y. Photography from local artists was a result of a contest encouraging people to submit images from around the region that they felt would encourage the healing process for patients at the hospital. Work from various artists hangs throughout the walls of the hospital. Photos were donated by the artists and produced by St. Joseph's Hospital. (Visit public spaces only.)



Z. The statue of Saint Francis of Assisi was created by artist, Tom Foppe and made possible through a bequest of a donor who felt a deep connection with the Franciscan heritage of HSHS St. Joseph's Hospital. Tom carved the life-sized statue from clay with intricate detail of a wolf, squirrel and bird, which accompany Francis. It was then cast in bronze and was blessed and dedicated in 2018.



13. *Highland Middle School* – 2813 IL 160, Highland, Illinois



AA. This floral triptych was based on a photo taken by Brady Kesner of Highland and pixilated and drawn and divided on three 2' x 4' panels by Alisha Bailey. The Highland community painted the pixilated pieces square-by-square at the Spring Bloom Festival, Street Art Festival, Art in the Park, and Youth Arts Expo. The Highland Middle School framed each piece and hung it for all of the students and community to enjoy.

14. *Highland High School* – 12760 Troxler Avenue, Highland, Illinois

BB. The "Floating Ball" sculpture in front of the Highland High School was created by the manufacturing class taught by Joe Schaefer. It shows that the Arts are an important component of the educational system in Highland.



CC. "Geese in Flight" at Highland High School was created by the manufacturing class taught by Joe Schaefer in 2005. The metal geese are positioned such that a flock takes off from the Middle School

and lands at the High School symbolizing the students' transitions from Middle School to High School.

DD. "Geometrics" was also created by the manufacturing class at the High School illustrating that art can be created while learning industrial skills.



15. *Glik Park* – 12525 Sportsman Road, Highland, Illinois



EE. (left) "Reimagine" a sculpture created by Marianist Monk Brother Mel Meyer and purchased by Highland Garden Club sits at Glik Park. During his lifetime, Brother Mel produced over 10,000 works of art in numerous and diverse mediums.

FF. (right) "Memorial Statue for Blanche Hediger" at Glik Park was created by Alex Kovac, born in Budapest, Hungary and now living in New York State. It was funded by Blanche Hediger's family.



GG. (left) "Memorial to Cara Gruenfelder" was installed at Glik Park in 2006 and created by Haubner.

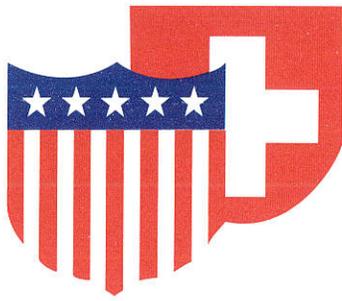
HH. (right) The gong at the entrance to the Labyrinth at Glik Park was created by Highland High School manufacturing class and installed in 2006. Please, feel free to walk the Labyrinth for a relaxing end to the Art Walk in Highland, Illinois.



16. *Highland Country Club* – 13403 Country Club Road Route 40, Highland, Illinois

II. In 2019, a member of the Highland Country Club anonymously commissioned Brian Willis to create two chain-saw carved sculptures from trees that were scheduled to be removed.





City of Highland

To: Mayor and Council Members
From: Mark Latham, City Manager
Date: September 1, 2020
Subject: Approval of Hotel/Motel Tax Funding of the 2020 Art Walk as replacement for the Art in the Park

RECOMMENDATION

On behalf of the Highland Arts Council, I am recommending the Council consider approving the expenditure of Hotel/Motel Tax funds in the amount of \$6,000 for the Scarecrow Search Art Walk. This event will be held to replace the Art in the Park event, due to COVID-19 restrictions.

DISCUSSION

The Council voted this year to fund Art in the Park in the amount of \$8,000. Because of COVID-19, the event has been cancelled. Before the cancellation, the Highland Arts Council had already spent some of the money (~\$2,000.) marketing Art in the Park and is now looking to hold the Scarecrow Search Art Walk as a suitable replacement event to raise needed money.

FISCAL IMPACT

Funding of \$8,000 has already been allocated in the current budget for the Art in the Park. I am asking that the council approve the reallocation of \$6,000 of those funds for the Scarecrow Search Art Walk.

Recommended by: _____

Mark Latham, City Manager

RESOLUTION NO. _____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF
A PROPOSAL FOR AGRICULTURAL ENGINEERING AND ENVIRONMENTAL
SCIENCE CONSULTING SERVICES WITH HEARTLANDS CONSERVANCY AND
ANDREAS CONSULTING FOR THE HIGHLAND SILVER LAKE WATERSHED**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, 50 ILCS 510/.01 *et seq.*, the Local Government Professional Services Selection Act (“Act”), permits Illinois municipalities to hire architectural, engineering and land surveying services on the basis of demonstrated competence and qualification for the type of services required and at a fair and reasonable price; and

WHEREAS, the most recent Highland Silver Lake watershed (HUC 0714020404) plan was created in 2011. This plan provided information on pollutant loads, suggested potential project areas and recommended best management practices to be installed throughout the watershed. The guidance of this watershed plan contributed to the continued improvement of Highland Silver Lake and provided a blueprint to receive Section 319 Nonpoint Source Management Program grant funding. The Illinois Environmental Protection Agency recommends all watershed plans be reviewed and updated every ten (10) years to ensure the plan meets the State’s current expectations of a watershed-based plan; and

WHEREAS, Highland Silver Lake has been included on the biannual 303(d) list of impaired waters since it first appeared in 1994, and the main concerns involve the accumulated excessive sediment in the lake which can cause a variety of issues including the reduction in the public’s drinking water quality; and

WHEREAS, in 2011, the previous Silver Lake Watershed plan stated accumulated sediment has reduced the water storage capacity of Highland Silver Lake by 33 percent. This decreased storage capacity can lead to a reduction in water quality as well as limit recreational use; and

WHEREAS, City has determined there is a need for an updated Silver Lake Watershed plan to continue to build on the past work completed throughout the watershed, and to improve and prevent issues with water quality; and

WHEREAS, City has consulted with Heartlands Conservancy and Andreas Consulting to provide agricultural engineering and environmental science consulting services for the Highland Silver Lake watershed; and

WHEREAS, Heartlands Conservancy and Andreas Consulting propose to develop goals, objectives and targets for the Highland Silver Lake watershed, including an overview of management measures, site specific action plans, educational and outreach plans, funding sources, and monitoring timelines for the Highland Silver Lake watershed; and

WHEREAS, Heartlands Conservancy and Andreas Consulting have submitted a proposal for services, attached hereto as **Exhibit A**, stating the services to be provided for the Highland Silver Lake watershed, including:

- Watershed Boundaries
- Climate
- Geology
- Soils
- Watershed Jurisdictions
- Demographics
- Land Use/Land Cover
- Watershed Drainage
- Flooding
- Water Quality

and;

WHEREAS, Heartlands Conservancy and Andreas Consulting propose to provide agricultural engineering and environmental science consulting services for \$78,480.00 (**Exhibit A**); and

WHEREAS, City finds that the terms of the Heartlands Conservancy and Andreas Consulting Proposal (**Exhibit A**) are fair and reasonable, and City finds the Heartlands Conservancy and Andreas Consulting Proposal (**Exhibit A**) should be approved; and

WHEREAS, City has determined it to be in the best interests of public health, safety, general welfare, and economic welfare of City to approve the Heartlands Conservancy and Andreas Consulting Proposal (**Exhibit A**); and

WHEREAS, City finds that the City Manager and/or Mayor should be authorized and directed, on behalf of City, to execute any documents necessary to give effect to the Heartlands Conservancy and Andreas Consulting Proposal (**Exhibit A**).

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. The Heartlands Conservancy and Andreas Consulting Proposal (**Exhibit A**) is approved.

Section 3. The City Manager and/or Mayor is authorized and directed, on behalf of the City of Highland, to execute and date any documents necessary to give effect to the Heartlands Conservancy and Andreas Consulting Proposal (**Exhibit A**).

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the _____ day of _____, 2020, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland, Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland, Madison County, Illinois

Highland Silver Lake Watershed Plan Update Budget - HeartLands Conservancy & Andreas Consulting			
Alternative 1 (Includes Bathymetric Survey and Inlake Structure Design)		Alternative 2 (Bathymetric Survey and Design Not Included)	
Andreas Consulting Tasks	Costs	Andreas Consulting Tasks	Costs
Meetings	\$ 1,760.00	Meetings	\$ 1,760.00
BMP Inventory Past	\$ 1,760.00	BMP Inventory Past	\$ 1,760.00
Sediment survey update	\$ 2,200.00	Sediment survey update	\$ 2,200.00
Available water storage	\$ 880.00	Available water storage	\$ 880.00
Update Erosion Sources	\$ 4,400.00	Update Erosion Sources	\$ 4,400.00
BMP Alternatives	\$ 4,400.00	BMP Alternatives	\$ 4,400.00
Inlake structure alternatives	\$ 2,200.00	Inlake structure alternatives	\$ 2,200.00
Shoreline alternatives	\$ 880.00	Shoreline alternatives	\$ 880.00
Mileage	\$ 1,500.00	Mileage	\$ 1,500.00
GPS Rental	\$ 1,000.00	GPS Rental	\$ 1,000.00
Supplies	\$ 500.00	Supplies	\$ 500.00
Bathymetric Survey - ID USGS markers	\$ 880.00	Andreas Consulting Total Cost	\$ 21,480.00
Inlake structure alternatives prelim design	\$ 6,600.00	HeartLands Conservancy Tasks	
Bathymetric Survey Prairie Eng	\$ 6,000.00	Meetings	\$ 1,180.00
Andreas Consulting Total Cost	\$ 34,960.00	Data Collection, Analysis, Narrative	\$ 13,676.00
HeartLands Conservancy Tasks		STEPL, Existing Data and Reports, Current Pollutant Loads, Load Reduction Target	\$ 10,690.00
Meetings	\$ 1,180.00	ACPF mapping, Identifying BMPs, Critical Areas	\$ 6,440.00
Data Collection, Analysis, Narrative	\$ 13,676.00	Assemble watershed inventory, plan and final report	\$ 6,534.00
STEPL, Existing Data and Reports, Current Pollutant Loads, Load Reduction Target	\$ 10,690.00	Mileage	\$ 2,500.00
ACPF mapping, Identifying BMPs, Critical Areas	\$ 6,440.00	Printing	\$ 2,500.00
Assemble watershed inventory, plan and final report	\$ 6,534.00	HeartLands Conservancy Costs	\$ 43,520.00
Mileage	\$ 2,500.00		
Printing	\$ 2,500.00		
HeartLands Conservancy Costs	\$ 43,520.00		
TOTAL COST	\$ 78,480.00	TOTAL COST	\$ 65,000.00

Andreas Consulting Services - Highland Silver Lake W/S plan update			
Tasks	Hours*	Rate	Costs
Meetings	16	\$110.00	\$1,760.00
BMP Inventory Past	16	\$110.00	\$1,760.00
Sediment survey update	20	\$110.00	\$2,200.00
Available water storage	8	\$110.00	\$880.00
Update Erosion Sources	40	\$110.00	\$4,400.00
BMP Alternatives	40	\$110.00	\$4,400.00
Inlake structure alternatives	20	\$110.00	\$2,200.00
Shoreline alternatives	8	\$110.00	\$880.00
Total Hours and Cost	168		\$18,480.00
Other Tasks			
Mileage	\$1,500		
GPS Rental	\$1,000		
Supplies	\$500		
Total	\$3,000		
Cost for Bathymetric & In-Lake Prelim Study			
Bathymetric Survey - ID USGS markers	8	110	\$880.00
Inlake structure alternatives prelim design	60	110	\$6,600.00
Subtotal	68		\$7,480.00
Bathymetric Survey Prairie Eng	1	6000	\$6,000.00
Total			\$13,480.00
Alternative 1 Total	\$34,960.00		
Alternative 2 Total	\$21,480.00		
Alt1 includes bathymetric survey & analysis			
Alt 2 no bathymetric or inlake predesign			

Andreas Consulting Services - Highland Silver Lake W/S plan update

Tasks	Hours*	Rate	Costs
Meetings	16	\$110.00	\$1,760.00
BMP Inventory Past	16	\$110.00	\$1,760.00
Bathymetric Survey - ID markers	8	\$110.00	\$880.00
Bathymetric Survey Prairie Eng	1	\$6,000.00	\$6,000.00
Sediment survey update	20	\$110.00	\$2,200.00
Available water storage	8	\$110.00	\$880.00
Update Erosion Sources	40	\$110.00	\$4,400.00
BMP Alternatives	40	\$110.00	\$4,400.00
Inlake structure alternatives	80	\$110.00	\$8,800.00
Shoreline alternatives	8	\$110.00	\$880.00
Staff Total Hours and Cost	237		\$31,960.00
OTHER TASKS			
Mileage	\$1,500		
GPS Rental	\$1,000		
Printing	\$500		
TOTAL	\$3,000		
TOTAL	\$34,960		

Tasks	Tyler			Environmental Programs Associate			
	Hours*	Rate	Costs	Hours*	Rate	Costs	
Meetings	20	\$59.00	\$1,180.00		\$51.00		\$1,180.00
							\$0.00
Data Collection,	154	\$59.00	\$9,086.00	90	\$51.00	\$4,590.00	\$13,676.00
							\$0.00
STEPL, Existing Data and Reports, Current	74	\$59.00	\$4,366.00	124	\$51.00	\$6,324.00	\$10,690.00
							\$0.00
ACPF mapping, Identifying BMPs,	40	\$59.00	\$2,360.00	80	\$51.00	\$4,080.00	\$6,440.00
							\$0.00
inventory, plan and final report	90	\$59.00	\$5,310.00	24	\$51.00	\$1,224.00	\$6,534.00
Staff Total Hours and Cost	378		\$22,302.00	318		\$16,218.00	
TOTAL STAFF HOURS AND COST	696		\$38,520.00				
*Tasks and hours may be shifted between staff people							
OTHER TASKS							
Mileage	\$2,500						
Printing	\$2,500						
TOTAL	\$5,000						
TOTAL	\$43,520						



HIGHLAND

PARKS & RECREATION... The *FUN* Theory!

To: City Manager, Mark Latham
From: Mark Rosen, Director of Parks & Recreation
Date: September 8, 2020
Subject: Silver Lake Updated Comprehensive Plan

Recommendation

I am recommending city council approval to enter into a contract with Heartlands Conservancy Alternative 1 proposal to create an updated comprehensive plan for Silver Lake Watershed. Although Heartland's Alternative 1 quote is slightly more than budgeted, it does include three additional services not included in the HDR proposal.

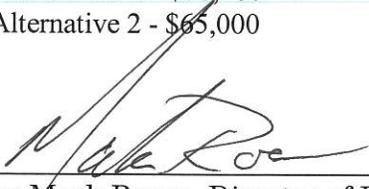
Discussion

The last comprehensive Silver Lake Watershed plan was completed in 2011 that identified deficiencies and recommendations to implement best management practices that have addressed many water quality projects already. In addition, by having this plan, Highland was very fortunate to receive substantial funding from the state and federal governments. In order to continue the momentum of past and current accomplishments, and to be in a good position for future funding, it is imperative to the health of Silver Lake and its watershed to have a plan in place for future improvements.

Fiscal Impact

The department has budgeted \$75,000 for this project to be completed.

- HDR - \$75,805
- Heartlands Conservancy – Alternative 1 - \$78,480
Alternative 2 - \$65,000



Recommended By: Mark Rosen, Director of Parks & Recreation



Approved By: Mark Latham, City Manager

NARRATIVE

BACKGROUND

The most recent Highland Silver Lake watershed (HUC 0714020404) plan was created in 2011. This plan provided information on pollutant loads, suggested potential project areas and recommended best management practices to be installed throughout the watershed. The guidance of this watershed plan contributed to the continued improvement of Highland Silver Lake and provided a blueprint to receive Section 319 Nonpoint Source Management Program grant funding. The Illinois Environmental Protection Agency recommends all watershed plans be reviewed and updated every ten years to ensure the plan meets the State's current expectations of a watershed-based plan. HeartLands Conservancy is partnering with Andreas Consulting to complete the updated Highland Silver Lake Watershed Plan.

Highland Silver Lake is 550-acre reservoir that is used as a public water supply as well as for recreation. The watershed of the lake is predominantly agricultural fields and covers more than 30,000 acres in portions of Madison and Bond counties. Highland Silver Lake has been included on the biannual 303(d) list of impaired waters since it first appeared in 1994. In recent years, the designated use of impairment for the lake is restricted fish consumption due to high levels of mercury. The impairments in the lake are a concern but the main concerns for this watershed is the accumulated excessive sediment in the lake which can cause a variety of issues including the reduction in the public's drinking water quality.

The previous watershed plan stated in 2011 accumulated sediment has reduced the water storage capacity of Highland Silver Lake by 33 percent. This decreased storage capacity can lead to a reduction in water quality as well as limit recreational use. The updated plan will continue to build on the past work completed throughout the watershed to improve and prevent these issues. The partnership of HeartLands Conservancy and Andreas Consulting will locate and highlight continuing issues and recommend best management practices to mitigate these problem areas. The plan will also develop goals, objectives and targets for the watershed, an overview of management measures, site specific action plans, educational and outreach plan, funding sources and monitoring timeline.

WATERSHED INVENTORY

HeartLands Conservancy along with Andreas Consulting will develop a comprehensive watershed resource inventory (Inventory) for the Highland Silver Lake Watershed (0714020404). The inventory and the cumulative data collect to complete it is a requirement set in place by the US EPA's "Handbook for Developing Watershed Plans to Restore and Protect our Waters" and covers one of the nine essential elements described in that handbook, identifying causes and sources of pollution. The inventory also provides the much-needed data to know how to estimate load reductions and locate targeted critical areas, two more elements described in the handbook. Although the watershed plan is the ultimate goal for improving the health of the Highland Silver Lake watershed, the watershed inventory is the backbone that allows for a successful watershed plan.

The inventory will be broken down into its HUC 12 components of Little Silver Creek (HUC 071402040401) and the Highland Silver Lake East Fork Silver Creek (HUC 071402040501) as well as into its many HUC 14 components. The watershed resource inventory will include the following sections:

- Watershed Boundaries
- Climate
- Geology
- Soils
- Watershed Jurisdictions
- Demographics
- Land Use/Land Cover
- Watershed Drainage
- Flooding
- Water Quality

The watershed boundaries sections will delineate and describe in detail the geographic boundary of each of the two HUC 12 watersheds, through maps and narrative text. This section will also identify the locations of waterbodies within each watershed; describe the topography of each watershed; identify the spatial relationship of waterbodies, including what segments are connected and how water flows through the watersheds; and determine the size of the watersheds in acres. HeartLands Conservancy will also divide the two HUC 12 watersheds into smaller sub-watersheds and assign a unique identifier (i.e., numeric code) to each sub-watershed. Through maps, tables, and narrative text, HeartLands Conservancy shall delineate and describe the geographic boundaries, location, and size of these sub-watersheds.

The climate section will describe the average high and low temperatures for the region, average annual temperature, average length of frost-free growing seasons and the maximum and minimum recorded temperatures. It will also include average precipitation as well as the maximum 24-hour precipitation event. Other topics include in this section are dates of historic droughts and number of tornadoes experienced in the watershed.

The geology section will describe the different varieties of bedrock beneath Madison County. It will include figures showing generalized bedrock geology of Madison County, surficial geology of the watershed and surrounding area and a detailed cross-section of the watershed. The geology section will also describe the different types of aquifers underlying the Highland Silver Lake watershed. The known and potential aquifers will also be mapped in detail. Wells and borings and water wells will be located and mapped utilizing the ISGS Wells and Boring Database and the various drinking water systems for the different municipalities and townships will be identified.

The soils section will include the most up to date soils mapping provided by the USDA Natural Resources Conservation Service (NRCS) to summarize the extent of soil types, hydric soils, soil

erodibility, and hydrologic soil groups within the Highland Silver Lake watershed. Utilizing maps, tables, and narrative text, the soils section will delineate and describe the hydrologic, hydric and highly erodible soils found within the Highland Silver Lake watershed. Soil texture, drainage description, runoff potential, infiltration rate, and transmission rate for each hydrologic group will also be analyzed. The soils section will also identify total acreage and percent of watershed for each hydrologic soil group, hydric soils, and highly erodible soils. Finally, the water table depth will be mapped throughout the watershed.

The watershed jurisdiction section will delineate and describe the units of government (State, counties, townships, municipalities, unincorporated areas), and their associated jurisdictions, through maps, tables, and narrative text. This section will also identify the total acreage and percent of watershed within each jurisdiction and describe the roles and responsibilities of each unit of government as it relates to watershed planning, water quality, and nonpoint source pollution control. Potential projects will also be identified utilizing the 2010 Oates Associates report as well as reaching out to municipalities and landowners to locate potential problem areas, such as flooding, erosion, logjams, siltation/sedimentation and surface water quality issues.

The demographic section will describe the relevant demographic characteristics of the Highland Silver Lake watershed such as population, population change, growth forecasts, median age, median income, employment, home values and owner-occupied housing using the most current US Census data. This data will be presented in tables, maps and narrative text.

The land use/land cover section will delineate and describe the existing land use / land cover found within the Highland Silver Lake watershed and its sub-watersheds. It will identify the total acreage and percent of watershed in each land use classification using the most current data available through the National Land Cover Dataset. This section will also describe the predicted future land use / land cover within the watershed. Estimates of the existing and future percent imperviousness (or extent of impervious cover) will be tabulated and mapped as well as open space, subdivisions, total developed areas and transportation infrastructure. In describing agricultural land use, the partnership of Heartlands Conservancy and Andreas Consulting shall work with local stakeholders to identify the total acreage and percent of the watershed in subcategories such as corn, soybeans, and pastureland. The partnership shall work with local stakeholders to identify the total acreage and percent of the watershed in conventional till, reduced till, mulch till, and no-till. This section will also determine the locations of wetlands, health of forested areas and ecological significant areas. It will also list the known threatened and endangered species in the study area, analyze any wildlife and fish surveys and calculate number of livestock farms.

The watershed drainage section will delineate and describe the drainage system found within the Highland Silver Lake watershed and its sub-watersheds. This section will identify the locations of waterbodies (i.e, streams, lakes, wetlands, ponds, detention basins) and the spatial relationship of those waterbodies, including what segments are connected and how water flows through the watershed. Through stakeholder interviews, GIS analysis, and field visits,

tributaries with high loading rates will be identified. Parcel data will be utilized in matching areas of concern with landowners. Analysis of streambed and streambank conditions along with any known locations of sheet, rill and gully erosions will be accomplished by field visits performed by Andreas Consulting. The delineated streams and tributaries will be divided into smaller segments and assign a unique reach code or name to each segment. This section shall include an inventory and description of these segments and include information about length and degree of streambed erosion, length degree of streambank erosion (i.e., low, moderate, high), condition of riparian areas (i.e., poor, fair, good), length and degree of channelization (low, moderate, high), debris blockages and length and degree of sheet, rill and gully erosion. This information shall be presented in tabular and map form.

A bathymetric survey will also be performed on Highland Silver Lake to determine the extent and location of siltation and sedimentation. Additionally, an in-lake structure to trap sediment will be designed and analyzed as well as a survey of the shoreline conditions throughout Highland Silver Lake.

The flooding section will define the different types of flooding experienced in the watershed and the factors that contribute to the flooding. This section will locate and map the extent of the 100-year flood plain and calculate the number of structures located within the floodplain. The number of repetitive loss structures will be counted, and the total claim amounts will be summed utilizing the most current FEMA reports. Stakeholder and landowner engagement will help identify additional flooding locations not captured in the FEMA. Finally, this section will identify all critical facilities including feedlots, educational, energy and water supply facilities.

The water quality section will describe the water quality of lakes, streams, and groundwater found within the watershed. This section will describe the character and location of lakes and stream segments to which the Illinois Environmental Protection Agency (Illinois EPA) has assigned Assessment Unit IDs for the purpose of inventorying, evaluating, and reporting water quality conditions in accordance with Section 305(b) of the Federal Clean Water Act (CWA). This description shall identify the status of designated use support and identify causes and sources of impairment as reported in the most recent Illinois Integrated Water Quality Report. The water quality section will also summarize any other available, relevant water quality and related information and shall use this information to further identify the potential causes of impairment (pollutants) and pollutant sources for the watershed and its sub-watersheds.

HeartLands Conservancy will identify estimated pollutant loads (i.e., pounds/year of phosphorus) by source (i.e., urban runoff, streambank erosion) or land use type, as well as by watershed and sub-watersheds. HeartLands will also utilize modeling tools, such as STEPL (Spreadsheet Tool to Estimate Pollutant Loads) to estimate existing nonpoint source loading of nitrogen, phosphorous and sediments. HeartLands will then identify an estimate of the annual pollutant load reduction targets, or needed load reductions, for the watershed and for its sub-watersheds.

WATERSHED PLAN

HeartLands Conservancy and Andreas Consulting will create a comprehensive watershed-based plan (Plan) for the Highland Silver Lake Watershed that is designed to improve water quality by controlling water pollution. The plan shall be consistent with and designed to attain the load allocations and load reductions identified in the Highland Silver Lake TMDL Report, October 2006 as well as the Illinois Nutrient Loss Reduction Strategy.

The Plan will be consistent with USEPA watershed based plan guidance dated March 2008, total maximum daily load (TMDL) implementation plan requirements, and current watershed planning principles. Developed from the completed inventory along with input from local stakeholders and local experts, the Plan shall contain a problem statement, goals and objectives. The Plan shall identify and assess use impairments of water resources along with the causes and sources of such impairments.

Potential management practices will be identified for prevention, remediation, restoration, and maintenance to achieve water quality and natural resource objectives. The Plan will highlight critical stream reaches, logjam, riparian and wetland areas based on the field work performed by Andreas Consulting. Due to the majority of the watershed being agricultural fields, the Agricultural Conservation Planning Framework (ACPF) model will be developed to locate best management conservation practices throughout the watershed based on data such as soil type, hill slopes and runoff potential. The best management conservation practices identified using this model include, water and sediment control basins, bioreactor areas, contour buffer strips, drainage water management areas, grassed waterways, nutrient removal wetlands and poor riparian corridors. These practices will be mapped by HUC14 sub-watersheds. The plan will contain tables identifying sub-watershed specific best management practices recommendations along with the associated units (number, feet, acres) that should be implemented, cost of implementation, estimated pollutant load reduction, priority, and responsible entity/entities for each sub-watershed-specific recommended BMP. Utilizing the above-mentioned critical areas, ACPF data and stakeholder engagement, ten to twelve site specific projects will be identified as locations for immediate need of best management practice installation. In addition to sub-watershed-specific BMP recommendations, the plan will also contain a watershed-wide summary of recommended BMPs.

The Plan will identify the costs and funding sources associated with implementing recommendations identified within the Plan. The Plan will include an implementation schedule; a description of interim, measurable milestones; public information/education component; and a monitoring component.

OUTREACH

Early after project initiation, HeartLands Conservancy and Andreas Consulting will meet with both the Farm Bureaus and Soil & Water Conservation District offices in Madison and Bond Counties as well as the Madison County Stormwater Commission. A brochure, identifying the extent of the project, steps, timeline, outputs, and means of involvement will be developed and distributed throughout the planning area.

The watershed planning partners will join with others with technical expertise to form a Technical Committee that provides technical support on stormwater, flooding, water quality, and other environmental issues. The Committee will be made up of individuals with different backgrounds and expertise in municipal, rural, suburban, and other areas, and will meet three times per year. The technical committee will review all of the data provided by the water resource inventory, promote water quality monitoring, set pollutant reduction targets, select Best Management Practices and review the watershed plan for clarity and comprehensiveness. An Advisory Group will also be formed. The Advisory Group will provide advice and support for the watershed planning process, create buy-in in members' communities and review all of the watershed plan material before its submittal.

In addition to this engagement, other outreach and education activities will be vital components of the planning process. Stakeholder meetings will be held with the municipalities in the watershed, as well as the counties, townships, community groups, local leaders, and other residents. A watershed plan brochure describing the planning process and large 30x40" maps will be produced for these meetings and others. Open House events will be held to engage and inform the public in the watershed planning effort for which flyers and display boards will be created.



May 6, 2020

Mr. Mark Rosen, Director of Parks and Recreation
City of Highland
1115 Broadway
Highland, IL 62249

Re: Revised Proposal to Provide Services for the Development of a Watershed Plan Update for the Highland Silver Lake Watershed

Dear Mr. Rosen,

HDR is pleased to submit this revised proposal to the City of Highland to complete an update to the 2011 City of Highland Silver Lake Watershed Based Plan. Silver Lake is the drinking water source for the City of Highland, and as such, it is essential to protect and enhance the water quality of the lake. For years, the City of Highland and its partners have taken a leadership role in developing plans and implementing projects, as well as working with local stakeholders, to protect the lake. The City's current goal is to update the 2011 Watershed Based Plan to allow for grant funding for additional implementation projects. The Illinois Environmental Protection Agency (Illinois EPA) will also require that the plan update meets the nine minimum elements of a watershed-based plan, developed by U.S. EPA. The following scope of work details how HDR, in partnership with the City of Highland and watershed stakeholders, will update the 2011 Watershed Based Plan, facilitating the ability of stakeholders to secure additional funding for implementation projects.

Task 1 – Meetings and Stakeholder Engagement

Communication is a key to success of any project. HDR recognizes that and will strive to have open and frequent communication with the City. Michelle Curby and Andrea Cline will be your points of contact for this project. We will begin the project with a kick off meeting, following the notice to proceed. The meeting will be used to review and obtain available information, discuss overall goals and objects, select a model to use for pollutant load analysis, and review the project timeline. At this time, the work plan and communications strategy will also be reviewed with input sought from the City to ensure a successful project. HDR will send a list of documents that will be helpful via email prior to the meeting. The list will be reviewed at the kick off meeting, to gain a further understanding of what information is relevant and should be included in the plan update.

Part of this task will include regular meetings with the City to provide updates on project progress, as well as receive input from the City and others. Meetings with the City will be held throughout the planning process, specifically scheduled as follows: one meeting before stakeholder meetings to review and gain feedback on

materials to be presented, one meeting after stakeholder meetings to provide a summary to the City, a meeting to go through the draft plan update and gain feedback, and a meeting once the final report has been prepared to gain any last feedback from the City. The meeting location will be at the City's preference, either in person attended by local HDR staff or using a conference/video call.

During watershed plan update development, it is critical to effectively communicate with stakeholders and residents to lay the foundation for a successful BMP implementation effort after the plan update has been completed. HDR will work with the City to develop a stakeholder engagement plan to outline communication and meeting strategies for the duration of the planning effort. The stakeholder engagement plan will focus on providing information and gaining feedback from a variety of forums and audiences. Successful stakeholder engagement efforts help ensure that future efforts include and build on past data collection and research efforts that have been completed in the Highland Silver Lake Watershed. The stakeholder engagement effort will also help to align the goals and objectives of the watershed based plan update with the interests of the local stakeholders, to increase the likelihood that BMP implementation will lead to significant improvements in water quality in the watershed. As part of the planning process, HDR will host up to four stakeholder meetings. Prior to the meetings, we will update the stakeholder contact database and publicly distribute information promoting attendance to the meetings.

Part of this task will also include developing a Stakeholder Engagement Plan to be included in the updated watershed plan, describing and documenting how stakeholders will continue to be involved in the watershed after the update has been completed and as the plan is implemented.

Deliverables

- A written Stakeholder Engagement Plan for the duration of the planning process, including a stakeholder database in Microsoft Excel of equivalent.
- A written Stakeholder Engagement Plan for plan implementation, after the update has been completed, which is to be included in the watershed-based plan update.
- Five meetings with City staff: kick off meeting, prepare for stakeholder meetings, summarize stakeholder meetings, draft report meeting, final report meeting. Two in person and three teleconferences are proposed.
- Host four meetings with stakeholders for engagement and education. Two in person meetings and two webinars will be held.
- Monthly invoices.
- Meeting notes and general correspondence (electronic pdf format), as necessary for project management.

Assumptions

- The City will be the primary contact and lead for Stakeholder Engagement. Costs incurred as part of the stakeholders meetings such as facility rental, if necessary, will be the responsibility of the City.

- Other stakeholders, such as the Madison and Bond County Soil and Water Conservation Districts will be active participants in the planning process as well.
- The Stakeholder Engagement Plan will be developed at the beginning of the planning process and will be executed for the duration of the planning process.

Task 2 - Collect and Organize Available Data

Since there has been extensive research and analysis completed in the Highland Silver Lake Watershed, data collection for the watershed plan update will focus on compiling data collected since 2011 and organizing it into a format necessary for the update. The past projects and studies that have been conducted laid the foundation for future watershed management and Best Management Practice (BMP) implementation efforts. It is important to build on these efforts and to be efficient and effective in meeting the City of Highland's goals and objectives for this project. Previous reports that will be summarized in the watershed plan update include a 2006 Total Maximum Daily Load (TMDL) assessment for the Highland Silver Lake Watershed, a 2008 Phase I study, a 2011 Watershed Plan, and a 2016 Evaluation of Highland Silver Lake.

New data has been collected since the 2011 Watershed-Based Plan. Andreas Consulting will gather all relevant data collected since the 2011 Watershed Plan to analyze, summarize, and include in the update. Anticipated data set collection may include, but is not limited to, existing and predicted land use; existing and predicted percent imperviousness; demographic data; septic system locations; point sources; detention basins; degree of streambed, streambank, and shoreline erosion; riparian and shoreline buffer areas; degree of stream channelization and wetland loss; designated use support and causes and sources of impairment; and BMP locations and practices. Review and discussion of this past work and additional data collected since the previous watershed-based plan will be a focus of initial project and stakeholder meetings, to be conducted as part of Task 1.

The data collected will be used to update natural resource assessment and the causes and sources of pollution that need to be controlled to achieve load reductions. Andrea Consulting will also review the 303d reports that have been completed since the 2011 plan, as well as other materials, to update the causes and sources of pollution. HDR will use GIS to evaluate current and future potential land use changes, water quality, soils, channelization, hydraulic structures, nonpoint source pollution, septic system locations, and other data as available to provide an updated look into the causes and sources of pollution in the watershed.

Deliverables

- Watershed Resource Inventory chapter for the updated plan.

Assumptions

- Andreas Consulting will gather all required data for the Watershed Resource Inventory. Andreas Consulting will provide the data to HDR for GIS analysis where applicable. Andrea Consulting will provide analysis of the data provided through text and tables.

- HDR will complete GIS analysis of data collected and compiled by Andreas Consulting, creating updates to previous maps and developing new maps for the Watershed Resource Inventory chapter of the updated plan.
- No field sampling is included in this task.
- Data from watershed specific projects or sampling efforts will be available in easy to use electronic formats, available online, or will be provided by the City.

Task 3 – Develop Goals and Objectives

HDR will review the goals and objectives from the 2011 Watershed Based Plan, gather feedback from the City and stakeholders, and refine the goals and objects. We will develop the goals and objects in a way in which they are measurable so that they can be evaluated and used for the development of the pollutant load analysis. This task also includes a review of the impairments in the watershed since 2011.

Deliverable

- Draft and final chapter for the updated watershed based plan with the revised goals and objectives.

Task 4 – Recommend Management Practices

HDR will review the previous proposed BMPs, gather information from stakeholders, and develop a revised list of BMPs to be implemented to achieve the updated load reductions in Task 5. In order to complete this task, HDR will develop a preliminary list of BMPs and present them to stakeholders for feedback at a watershed planning meeting. HDR will develop a standard drawings and a summary of each proposed BMP for inclusion in the updated watershed based plan and to be used for education and outreach purposes. The one-page summary will include a picture of the practice, a diagram or plan view, and a summary of the BMP including pollutants that the BMP targets, best locations for the practice, and other pertinent information. The BMPs will then be presented to the City and stakeholder group for feedback before being revised and finalized. HDR will then use these BMPs selected to achieve the updated load reductions developed under the goal setting in Task 2 improve water quality in the watershed.

We will also develop a list of future implementation projects, including estimates of the amounts of technical and financial assistance needed; costs; and the sources and authorities that will be relied upon to implement the plan.

Deliverables

- Draft electronic one-page standard drawing and summary of each BMP (five to seven total) to be implemented.
- One in-person meeting with the City and stakeholder group to present the draft BMP standard drawings and summaries (included in Task 1).
- Finalize electronic one-page standard drawing and summary of each BMP to be implemented.

Assumptions

- Stakeholders will identify five to seven BMPs to be implemented in the watershed to achieve the updated load reductions identified in Task 5.

Task 5 – Watershed Modeling

The Highland Silver Lake TMDL, completed in 2006, for manganese, total phosphorus (TP), dissolved oxygen (DO), aldrin and chlordane, using the BATHTUB lake model among other approaches to evaluate pollutant loads in the lake. The ArcView Generalized Watershed Loading Functions (AVGWLF) model was originally proposed to calculate watershed loads to the lake, but in the final TMDL flow and water quality data were used to calculate loads to the lake.

Watershed modeling is proposed for the Highland Silver Lake Watershed to provide monthly watershed phosphorus and TSS loads using the AVGWLF model. The AVGWLF watershed model requires inputs for rainfall, land use areas, soil types, number of agricultural animals, septic system information, runoff concentrations or loading rates, and BMP information.

The AVGWLF watershed model will be used to calculate current phosphorus and TSS loads to Highland Silver Lake for comparison to the TMDL load allocations in addition to evaluating load reductions associated with planned or proposed BMPs. The following subtasks will be completed as part of the watershed modeling:

- Gather and analyze the following data sources for setting up model inputs (completed under Task 2):
 - Watershed characteristics (e.g., land use, soil type, topography, stream reaches);
 - Weather information (e.g., rainfall, air temperature);
 - Agricultural information (e.g., crop type, animals);
 - Point sources and associated loading information;
 - River/tributary flow and water quality data;
 - Lake water quality data; and
 - Lake characteristics (e.g., surface area, volume).
- Apply the AVGWLF watershed model to calculate rainfall driven runoff and associated nonpoint source loads for up to ten sub-watersheds.
- Evaluate planned and proposed watershed BMPs to determine load reductions to Highland Silver Lake and compare to TMDL load allocations.
- Using the models developed, evaluate effectiveness of the various BMPs for reducing nonpoint source loads to the lake.

Deliverables

- Draft and final electronic chapter for the watershed based plan update describing the models used, model runs, and results.

Assumptions

- Data will be available in easy to use electronic formats and available online or will be provided by the City.

Task 6 – Develop an Action Plan and Monitor Success

HDR will compile the information developed in the above tasks into an action plan which the watershed stakeholders can use for implementation and to secure funding. The action plan will consist of the following: project updates from the 2011 plan to present, update to the education and outreach plan, a list of prioritized projects with an implementation schedule, and the development of a policy review and recommendations section. The prioritized action plan section will include a list of projects to be implemented, both from a programmatic and project specific format. The project specific action plan will include the type of BMP, size and location, cost, load reduction, priority, and the responsible entity. The implementation plan will include the identification of funding and technical assistance needs and sources, scorecards including a component for schedule and milestone evaluation, and implementation responsibility. A public education component will also be developed as part of the action plan, to set goals and direct education and outreach activities over the plan implementation.

With watershed management and implementation efforts, it is important to be able to monitor the effectiveness of BMPs and improvements to water quality. The updated watershed based plan will outline monitoring strategies focused on tracking and quantifying water quality improvements. This plan most likely will be a combination of lake and riverine monitoring, focused on watershed level changes/improvements in water quality, as well as BMP specific effectiveness monitoring. The sampling plan will include recommendations for in-lake monitoring to establish baseline conditions in Highland Silver Lake and to help track improvements to in-lake water quality over time. This plan will also address any critical data identified during the modeling and analysis portions of this project, to improve the overall understanding of the watershed.

Deliverables

- Action plan consisting of project updates and associated load reductions and policy review and recommendations.
- Implementation plan: funding and technical assistance needs and sources, plan evaluation scorecards, implementation responsibility.
- Public education component of the plan including future action items, delivery mechanisms, priority/schedule, lead and supporting organizations, expected outcome, estimated costs, and success indicators to meet the watershed-based planning requirements of U.S. EPA.
- Watershed monitoring plan.

Assumptions

- No field sampling is included in this task.
- Data from watershed specific projects or sampling efforts will be available in easy to use electronic formats, available online, or will be provided by the City.

Revised Proposed Timeline and Fee

HDR has developed a schedule based on our understanding of the project and the Assumptions and Deliverables previously described. This schedule can be finalized upon discussions with the City of Highland.

Our project team is committed to take the necessary steps to partner with the City of Highland to meet the project schedule.

We envision successful completion of this project within the six-month time period. This assumes a notice to proceed date of May 15, 2020 and a project completion date of November 1, 2020.

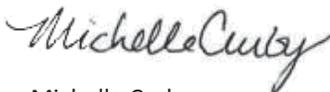
A revised proposed timeline of the Tasks outlined in this proposal is shown below:

Tasks	May	June	July	August	September	October	November
Meetings and Stakeholder Engagement	May 15 – November 15, 2020						
Collect and Organize Available Data	May 15 – July 1, 2020						
Develop a Watershed Model	May 15 – September 1, 2020						
Develop an Optimized BMP Strategy				August 1 – October 1, 2020			
Updated Watershed-Based Plan				August 1 – November 1, 2020			

Our Project Manager will routinely keep you informed about changes that affect budget and schedule.

We propose to complete the work tasks described above for the lump sum fee of \$75,805 including reimbursable costs. We will bill monthly based on a percent complete of services for that month. If you have any questions or need additional information, please feel free to call or e-mail me.

Sincerely,



Michelle Curby
Environmental Scientist



Thomas M. Hein, PE
Vice President

cc: Andrea Cline
Matt Cochran

RESOLUTION NO. _____

**A RESOLUTION WAIVING COMPETITIVE BIDDING REQUIREMENTS
AND APPROVING AND AUTHORIZING THE EXECUTION OF A
MARKETING AND SERVICES AGREEMENT
WITH HARRISON EDWARDS AS A SOLE SOURCE PURCHASE**

WHEREAS, the City of Highland, Madison County, Illinois (hereinafter “City”), is a non-home rule municipality duly established, existing and operating in accordance with the provisions of the Illinois Municipal Code (Section 5/1-1-1 et seq. of Chapter 65 of the Illinois Compiled Statutes); and

WHEREAS, City has determined there is a need to market Highland Communications Systems (“HCS”), City’s fiber and technology capabilities, and City’s other unique economic development opportunities to business and individuals on a regional and national level; and

WHEREAS, the Director of Technology and Innovation has informed City that marketing services provider Harrison Edwards is uniquely qualified to provide marketing for City in the areas of HCS, fiber capability, technology capability, and economic development value to businesses and individuals on a regional and national level; and

WHEREAS, the Director of Technology and Innovation has informed City that Harrison Edwards is well known for developing municipal economic development strategies and promoting municipalities on a national level; and

WHEREAS, the Director of Technology and Innovation has informed City that Harrison Edwards has a track record of marketing success with other similarly situated municipalities throughout the United States; and

WHEREAS, the Director of Technology and Innovation has informed City that the Industrial Development Commission will be partnering with City to pay for the services proposed by Harrison Edwards; and

WHEREAS, Harrison Edwards has submitted a proposal for consulting services, including: 1) press releases in nationally distributed publications; 2) creation of a strategic economic development plan; and 3) print collateral guidance (*see Exhibit A*); and

WHEREAS, City has been advised of the initial costs and continued costs of consulting services from Harrison Edwards (*see Exhibit A*); and

WHEREAS, City finds that the Contract (**Exhibit A**) for consulting services from Harrison Edwards should be approved; and

WHEREAS, City deems it to be in the best interests of City to waive the competitive-bidding requirements that would otherwise apply and to enter into the contract for consulting services with Harrison Edwards pursuant to the Contract (**Exhibit A**) as a sole source purchase; and

WHEREAS, City also finds that the City Manager and/or Mayor should be authorized and directed, on behalf of City, to execute whatever documents are necessary to waive the competitive-bidding requirement that would otherwise apply and to enter the contract for consulting services with Harrison Edwards pursuant to the Contract (**Exhibit A**) as a sole source purchase.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Highland as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. The contract (**Exhibit A**) for consulting services with Harrison Edwards as a sole source purchase is approved.

Section 3. The City Manager and/or Mayor is authorized and directed, on behalf of the City of Highland, to execute and date the contract (**Exhibit A**) for consulting services with Harrison Edwards as a sole source purchase.

Section 4. This Resolution shall be known as Resolution No. _____ and shall be effective upon its passage and approval in accordance with law.

Passed by the City Council of the City of Highland, Illinois, and deposited and filed in the Office of the City Clerk, on the _____ day of _____, 2020, the vote being taken by ayes and noes, and entered upon the legislative records, as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois



LETTER OF AGREEMENT

This is to confirm that the City of Highland, IL (alt. “You” “Your” “Highland” “Its” “Party”) has retained Harrison Edwards, Inc. (var. “We” “Our” “Us” “Party” “Harrison Edwards”) to provide public relations and marketing services as outlined in “Appendix B” of this Agreement. Out-of-pocket expenses will be billed separately as outlined in “Appendix C.” This Agreement will be in effect for a period of six months, beginning on or about August 15, 2020 and ending on or about February 15, 2021.

A deposit of \$5,000.00 for professional services will be due after approval by Highland City Council, and at the time this Agreement is signed. Work will not commence until payment is received. The deposit will be credited against future charges for professional services and expenses to be billed according to the schedule articulated in this document in “Appendix A”. Payment for subsequent invoices must be received within 60 days of the invoice date or a 1.5% late fee on the unpaid balance may be levied. Should such payment not be made within 60 days of the invoice date, We also reserve the right to suspend all activity on Your account.

Copyrights and Trademarks: Highland guarantees that any elements of text, graphics, photos, designs, trademarks, logos or other artwork or content provided to Harrison Edwards for the purpose of promotion and publicity are owned by Highland or that You have permission from the rightful owner to use each of these elements; and that You will hold harmless, protect, and defend Harrison Edwards, Inc. and Its subcontractors from any claim or suit arising from the use of such elements specified by You and provided to Us.

Intellectual Property: Any intellectual property that Harrison Edwards creates for You as a result of this Agreement will be Your property. Notwithstanding the foregoing, Harrison Edwards’ confidential trade secrets, as for example, media contact information and press lists, shall remain the property of Harrison Edwards, and Harrison Edwards shall continue Its unfettered ability to make use of such trade secrets.

Termination: You or we may terminate our agreement (the “Termination Date”) by giving thirty (30) days written notice to that effect. Notice shall be effective on the date that the notice is sent (if mailed via overnight delivery or emailed) or received (if delivered by hand or sent by e-mail) (“The Effective Date”). Notwithstanding the foregoing, the Agreement shall not terminate unless all payments incurred by Us on Your behalf due through the Termination Date are paid, and all services paid for by Highland have been provided by Harrison Edwards.

Our agreement may not be modified or amended except in writing, signed by authorized representatives of both Parties. All notices due under Our Agreement shall be in writing, signed by the Party giving Notice, and sent via e-mail, regular mail, or personal delivery.

This Agreement and the Appendices constitute the sole and entire Agreement between Harrison Edwards, Inc. and the City of Highland, IL with respect to the subject matter contained herein and therein, and supersede all prior and contemporaneous understandings and agreements, both written and oral, with respect to such subject matter. If any term or provision of this Agreement is invalid, illegal or unenforceable in any jurisdiction, such invalidity, illegality or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction. Upon such determination that any term or other provision is invalid, illegal or unenforceable, Highland and Harrison Edwards shall negotiate in good faith to modify this Agreement so as to effect the original intent of Highland and Harrison Edwards as closely as possible in a mutually acceptable manner in order that the transactions contemplated hereby be consummated as originally contemplated to the greatest extent possible.

This Agreement shall be binding upon and shall inure to the benefit of Highland and Harrison Edwards and their respective successors, heirs and permitted assigns, trustees, receivers and administrators. Neither Party may assign its rights or obligations hereunder without the prior written consent of the other Party, which consent shall not be unreasonably withheld, conditioned or delayed. No assignment shall relieve the assigning Party of any of its obligations hereunder.

This Agreement shall be governed by and construed in accordance with the laws of the State of Illinois without giving effect to any choice or conflict of law provision or rule (whether of the State of Illinois or any other jurisdiction). All judicial proceedings arising out of the Agreement shall be filed in a court of competent jurisdiction located in Madison County, Illinois.

All Notices due under this Agreement shall be in writing, signed by the Party giving Notice, and sent via e-mail, USPS mail, or overnight delivery. If the Notice is to Us, it should be addressed to:

Carolyn B. Mandelker, President
Harrison Edwards, Inc.
80 Business Park Drive, Suite 303
Armonk, New York 10504
[email: cmandelker@harrison-edwardspr.com](mailto:cmandelker@harrison-edwardspr.com)

or any other address We designate by Notice to You.

If the Notice is to You, it will be addressed to:

Jim Meredith, Chair
City of Highland, Industrial Development Commission
1115 Broadway
P.O. Box 218
Highland, IL 62249-0218
[email: jim@meredithfuneralhome.com](mailto:jim@meredithfuneralhome.com)

and

City Manager
City of Highland, Illinois
1115 Broadway
P.O. Box 218
Highland, IL 62249 – 0218
email: mlatham@highlandil.gov

or any other address You designate by Notice to Us.

Please signify Your acceptance of these terms by signing a copy of this Agreement where indicated and returning it to Us promptly. We will then scan the signed copy, sign it, and return to You a fully-executed copy. The initial deposit may be paid by check or wire as indicated on Our invoice to You.

Thank you very much. We look forward to working with you!

HARRISON EDWARDS, Inc.

By _____ date _____
(Carolyn B. Mandelker, President)

ACCEPTED BY:

(Print Name of Organization)

By _____ date _____
(Signature)

(Print Name and Title)

“Appendix A- Payment Schedule”

For a six-month PR + Marketing engagement, \$17,750.00 for professional services plus expenses. Payment shall be as follows:

A deposit of \$5000.00 due at the time this Agreement is signed. Thereafter, you will be invoiced at the beginning of the month:

- (9/1) \$3750.00 due by October 31, 2020 for professional services; expenses to be billed separately.
- (10/1) \$3000.00 due by November 30, 2020 for professional services; expenses to be billed separately.
- (11/1) \$3000.00 due by December 30, 2020 for professional services; expenses to be billed separately.
- (12/1) \$3000.00 due by January 29, 2021 for professional services; expenses to be billed separately.
- (2/21) Due by March 15, 2021: Any additional expenses or charges for professional services.

“Appendix B- Professional Services”

- Strategic Economic Development PR/Marketing Plan:
A two-year plan for the City that includes stakeholder interviews, research, messaging, action items
- Press Release for national distribution:
Includes media relations, follow up with media, talking points prior to interviews, and general public relations counsel. If additional work is required, You will be billed at our government rate of \$150 /hour
- Development of printed collateral:
 - A brochure of up to 12 panels, including text and messaging, with consultation on design and printing. If this is treated as a hybrid brochure/magazine, it will contain four additional panels;
 - Three sector handouts (one for data center, one for hotel, one for labor force/QL) that are two-sided one-sheets that can be digitized. Includes text and messaging, consultation on design and printing.

“Appendix C”- Expenses”

OUT-OF-POCKET EXPENSES

Out-of-pocket expenses include but are not limited to Fedex charges, graphic design, infographic creation or purchase, laser copies, signage, printing and production, photography, stock photos, rentals, catering, and A-V services that are billed separately at net. Our in-house charges are as follows: graphic design laser printouts .25 pc; travel by car .50 pm + tolls and fees.

Harrison Edwards will obtain Your permission for any expense that exceeds \$250 (or any sum Highland designates). Upon acceptance, we'll generate an addendum to this Agreement.

Please note that we are not including travel expenses or professional time pertaining to travel between New York and Illinois in this proposal. If a Harrison Edwards team member is needed in-market, We will provide an estimate of expenses plus fees for professional services for Your approval.

OTHER FEES FOR EXPENSES:

- Clipping Services: We use the Cision and Burrelles clipping services. Should You decide to opt for these services (strongly recommended), Our charges are \$125 per month for the basic service, plus \$1.75 per clip for regional and national coverage. Should You desire clips of any television or radio coverage, another service, New York News Monitors, generally charges a minimum of \$90+ per link for the first three minutes; charges depend on the size of the segment.
- Wire Services: BusinessWire, PRNewswire, other wire services: Should the opportunity arise for a press release to be distributed nationally via newswire, We will obtain the cost of such distribution, which is often determined by the number of words contained in the press release, number of accompanying images, and area and extent of distribution. We will seek Your written approval prior to purchasing the service.
- Stock photos: Images for use with social media and blogs are important. If organic images are not provided by Highland, the alternative is for Us to use stock images. The most cost-effective course is to take the Getty service at \$100 per month for unlimited use for royalty-free images; otherwise, stock images will be priced on an as-needed basis.
- Social media monitoring: \$75 per month. Especially valuable as this provides various metrics to gauge response: audience engagement, audience growth, reach (age and geography), topics of interest, page impressions, likes, etc.
- Advertising: Advertising fees include the standard 15% agency commission on ads We place on Your behalf. Included in that price are the creation of a media plan, all negotiations, and monitoring. Ad creative and design are priced separately. The media plan suggests the timing of the ads, and the size and frequency of the ads. We work closely with clients to remain within budget and to assess a plan of action based on the strategic plan. Some media outlets demand pre-payment for advertising. In such cases, We will notify You and invoice you beforehand as You will be required to produce that payment, otherwise the ad will not be placed.

FOCUS HIGHLAND ADVERTISING STRATEGY



Monetizing Infrastructure, Community & Progress

Angela Imming
Director Technology &
Innovation

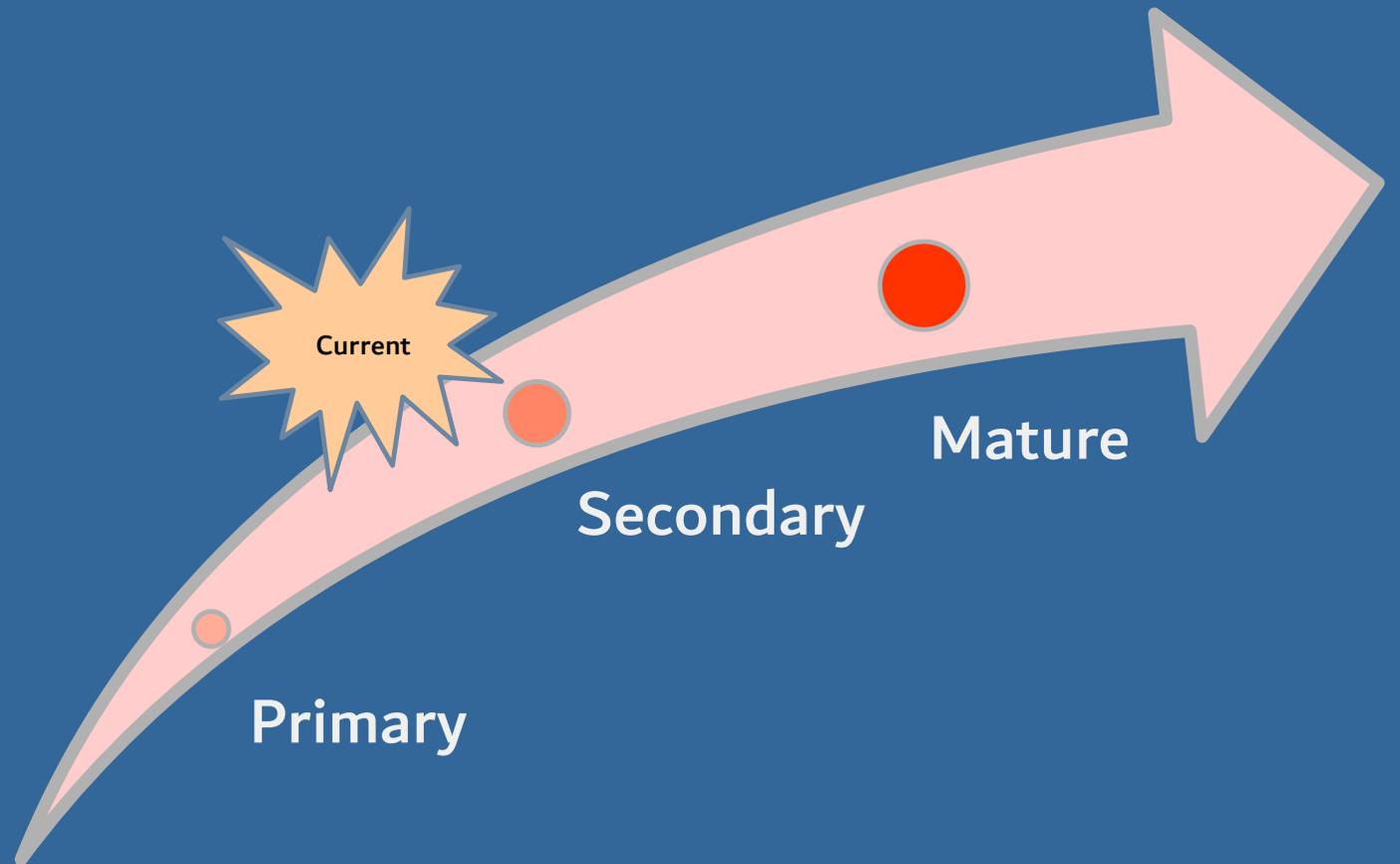
Mallord Hubbard
Coordinator Economic
Development

Breann Speraneo
Director Community
Development

ECONOMIC DEVELOPMENT ORGANIZATION BEST PRACTICE

Steps to Maturity*

- ❖ Primary
 - ❖ Brand
 - ❖ Marketing Plan
 - ❖ Website
 - ❖ Print Collateral
- ❖ Secondary
 - ❖ Social Media
 - ❖ Outreach
 - ❖ Targeting Marketing
- ❖ Mature
 - ❖ Videos
 - ❖ Lead Generation



*Per EDO recommendations

ADVERTISEMENT IMPACT CREATIVE

Drive Social Media

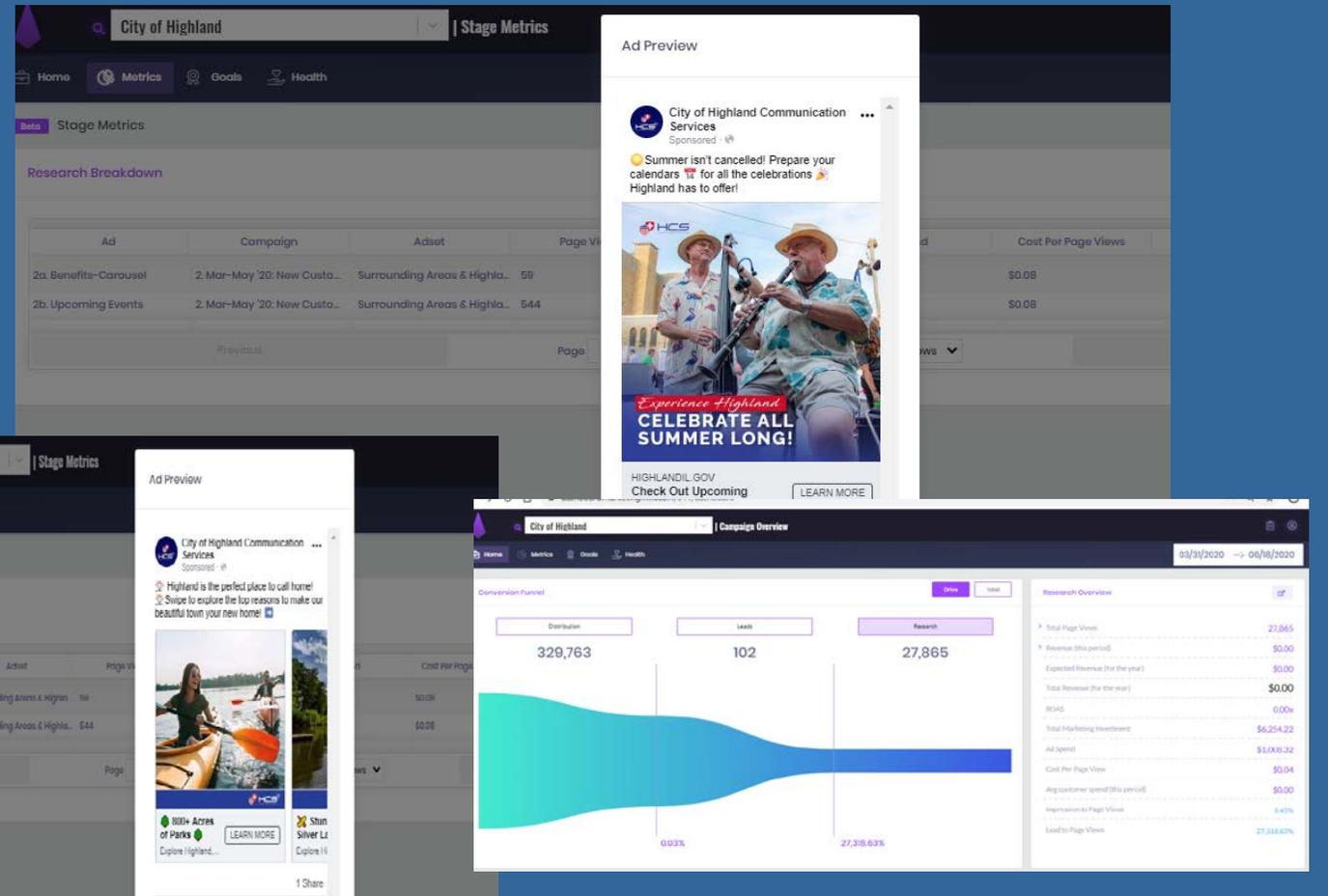
- ❖ FB Algorithm garners +400k impressions/quarter
- ❖ Creative support creates professional and diverse images for use in print
- ❖ Cost per views <.04
- ❖ Increase in housing development attributed to advertising approach



ADVERTISEMENT IMPACT MEASURE

Drive Social Media

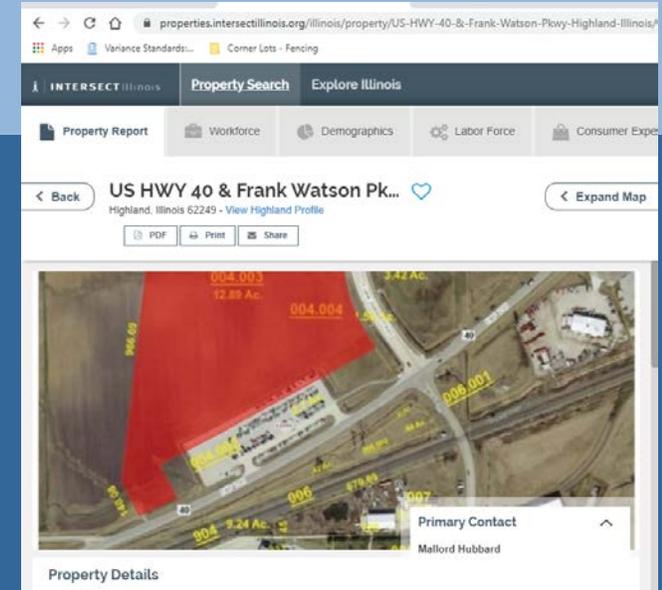
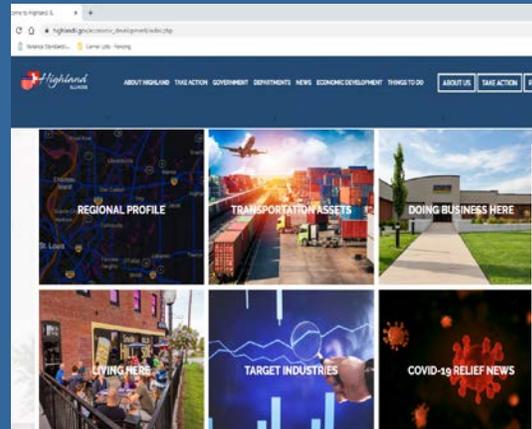
- ❖ Manage investment
- ❖ Data Driven Approach
- ❖ Measureable results
- ❖ Wise spend of advertising dollars



REFOCUSING RESOURCES

Commercializing Our Strategy

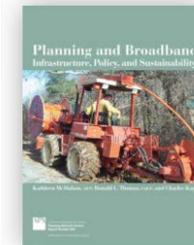
- ❖ Existing commercial investments:
 - ❖ Website
 - ❖ Intersect IL
 - ❖ Partnerships
- ❖ Increasing commercial advertisements



Planning and Broadband: Infrastructure, Policy, and Sustainability

PAS Report 569

By Kathleen McMahon, AICP, Ronald Thomas, FAICP, Charles Kaylor



APA member & PAS subscriber: \$0.00
List Price: \$25.00

Sign In & Download



Modeling smart growth. Tracking climate conditions. Building the local economy. All rely on a backbone of broadband infrastructure. Yet few communities plan for this critical component of a sustainable future.

OVERALL PROPOSAL HARRISON EDWARDS

Nationalize Our Strategy

Primary

- ❖ Strategy development.
 - ❖ Two – three year roadmap
- ❖ Print Collateral generation; insert into national publications, local conferences, site selectors and regional EDO partners



YOU IN YONKERS

Mixed-Use Development



**Gateway District
Retail/Restaurants**

Riverpark Center

- Retail: 465,000 square feet
- Restaurants: 90,000 square feet
- Movie theater complex: 80,000 square feet
- 6,500 seat baseball park



IDA
INDUSTRIAL DEVELOPMENT AGENCY

WCA BLUEPRINT **CITY**
SHOWCASE



New Rochelle

PRESSERS

HARRISON EDWARDS

National Press

Secondary

- ❖ Professional articles highlighting Highland
- ❖ Features in highly regarded publications
- ❖ Talking points for press conferences



GCN The Technology that Drives Government IT
AI & Automation COVID-19 Cybersecurity Cloud Data & Analytics IoT Emerging Tech Public Safety State & Local Me



Smart cities can help us manage post-COVID life, but they'll need trust as well as tech

BY SAMEER HASIJA | JUN 04, 2020



BroadbandCommunities
BUILDING A FIBER-CONNECTED WORLD

Home Magazine Events Webinars FTTH Tools & Resources About Contact

Multifamily Broadband Community Broadband Rural Broadband Broadband Applications Technology Law & Policy

MAGAZINE

FairlawnGig Fiber Boosts Regional Economy

August/September 2019 • 

By Masha Zager | Broadband Communities



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10-21-19 | THE NEW CAPITALISM

The city with the best fiber-optic network in America might surprise you

Community broadband creates competition and better service and choice—along with giving local residents ownership.



[Source Photo: Zachariah Judy/Viva Commons]

BY JAY WOODRUFF 2 MINUTE READ

Which American city has the most sophisticated fiber network?
San Francisco? Nope.
New York? Nah.

It's Ammon, Idaho, population 16,500, which offers residents performance, pricing, and options that inhabitants of a metropolis

GO FORWARD PLAN EXECUTE

Steps Forward

- ❖ Engage in strategic planning
- ❖ Create print collateral
- ❖ Develop national press coverage
- ❖ Continue presence at industry events
- ❖ Accept all speaking engagements

- 1) Sponsored by IDC
- 2) Acceptance by Council
- 3) Strategic Plan Creation & Review
- 4) Target Markets Identified
- 5) Publication Submissions
- 6) Print Collateral Development
- 7) Implementation of Action Items



80 BUSINESS PARK DRIVE · SUITE 303 · ARMONK NY 10504 tel 914 242 0010

PUBLIC RELATIONS & MARKETING
harrison-edwards.com

City Manager
City of Highland Illinois
1115 Broadway
P. O. Box 218
Highland, IL 62249-0218

TIN# 13-3534383

August 15, 2020

INVOICE

For Professional Services	\$5,000.00
Retainer deposit due at time Agreement is signed	
Expenses	\$
Sub-Total.....	\$
Unpaid balance.....	\$
Credit.....	\$
Interest on Unpaid Bal....	\$

Total due.....	\$ 5000.00
-----------------------	-------------------

Please make your check payable to Harrison Edwards, Inc.

Mail to:
Harrison Edwards, Inc.
80 Business Park Drive, Armonk NY 10504

– or pay by wire –

Routing # 021000322
Acct # 483027829904

Thank you. We appreciate your business.



To: Mark Latham, City Manager

From: Angela Imming, Breann Speraneo, Mallord Hubbard

Date: Sept. 2, 2020

Subject: Economic Development Partnership – National

Recommendation:

In partnership with Economic Development, and with support granted by the Industrial Development Commission, I respectfully recommend entering into an agreement with Harrison Edwards for creating a national marketing and economic development strategy for the City of Highland.

Specific deliverables include: 1) press releases in nationally distributed publications 2) strategic Economic Development plan and 3) print collateral guidance.

Discussion:

The goal to consecrate an economic development strategy has become more important over the course of several years. With the completion of the completion of the City Website, the creation of the economic development team and, in consideration of the current economic climate, we believe the time is right to move our marketing plan to a more mature and robust level.

We have developed our relationships with local businesses and have marketed our city on a regional and a state level, becoming partners with the Department of Commerce and Economic Opportunity (DCEO). We've bought ads in trade magazine, presented the story of Highland at well attended trade conferences and have even published podcasts. We realize that building a case to start a business in Illinois is hard to make to the region. Missouri, Indiana and Kentucky each have better incentives to attract businesses.

However, from a national perspective, and considering the recent appeal of smaller, progressive towns, we believe that the story of Highland resonates on a national level and that the best option is to focus our attention on that level.

One of the first places investors begin researching when determining a place to start a business is to check with national site selectors and marketing agencies who are in the 'circle'. Cities like Amman, ID, Chattanooga, TN, Akron, OH, Miami, OK, Palm Coast FL, and Newton Falls, OH, are well known to innovators and investors, nationally, because of the national marketing approach they executed.

Harrison Edwards is situated in New York City and is well known for writing pieces that promote municipalities and gain national ridership. At trade junkets and conferences, financial negotiations, their advice is sought. Harrison Edwards was involved in our Broadband Impact Symposium in 2017 and, given their reputation, have strength in the industry aligns with our need.

Financial Impact:

Upon entering into the contract, our obligation is \$17,750.00. Funds from Economic Development will be used until the Industrial Development Commission's CD matures. At that time, IDC will reimburse the city for the cost of this initiative.

ORDINANCE NO. _____

**AN ORDINANCE AUTHORIZING AND DIRECTING THE SALE OR DISPOSAL OF
CERTAIN SURPLUS PERSONAL PROPERTY OF THE CITY OF HIGHLAND
D/B/A HIGHLAND COMMUNICATION SYSTEMS,
SPECIFICALLY SET-TOP BOXES AND ONT DEVICES**

WHEREAS, Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/11-76-4) provides that whenever a City owns any personal property which in the opinion of a simple majority of the corporate authorities then holding office is no longer necessary or useful to, or in the best interests of the City to keep, a majority of the corporate authorities at any regular or special meeting called for that purpose, may (1) by ordinance authorize the sale of such personal property in whatever manner they designate with or without advertising the sale, or (2) may authorize any municipal officer to convert that personal property to the use of the City, or (3) may authorize any municipal officer to convey or turn in any specified article of personal property as part payment on a new purchase of any similar article; and

WHEREAS, the City of Highland d/b/a Highland Communication Systems (“HCS”) has certain personal property that it wishes to declare surplus and sell or dispose of (*See* list of set-top boxes and ONT devices, attached hereto as **Exhibit A**); and

WHEREAS, HCS has broken and out-of-warranty set-top boxes and ONT devices, that are no longer necessary or useful to HCS, and HCS has determined it is not in the best interests of the City to retain (*See* **Exhibit A**); and

WHEREAS, City has determined it is no longer necessary or useful, or in the best interest of City, to keep the broken and out-of-warranty set-top boxes and ONT devices listed on **Exhibit A**, and said broken and out-of-warranty set-top boxes and ONT devices should be declared surplus and sold or disposed of, as the City Manager or the City Manager’s designee sees fit; and

WHEREAS, City has determined any revenue generated from disposal or selling any of the broken and out-of-warranty set-top boxes and ONT devices listed on **Exhibit A**, should be deposited in the City Treasury.

NOW, THEREFORE, BE IT ORDAINED, by the City Council of the City of Highland, Illinois, as follows:

Section 1. The foregoing recitals are incorporated herein as findings of the City Council of the City of Highland, Illinois.

Section 2. The broken and out-of-warranty set-top boxes and ONT devices, listed on **Exhibit A** are declared to be no longer useful to the City or necessary for City purposes.

Section 3. It is in the best interests of the City to sell, or dispose of, the broken and out-of-warranty set-top boxes and ONT devices listed on **Exhibit A**

Section 4. The City Manager and/or his designee, is hereby authorized and directed to sell, or dispose of, the broken and out-of-warranty set-top boxes and ONT devices listed on **Exhibit A**

Section 5. The City Manager and/or his designee, is hereby authorized and directed to execute any documents necessary to sell, or dispose of, the broken and out-of-warranty set-top boxes and ONT devices listed on **Exhibit A**, and to deposit any proceeds generated into the City treasury.

Section 6. This ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

Passed by the City Council and approved by the Mayor of the City of Highland, Illinois and deposited and filed in the office of the City Clerk on the ____ day of _____, 2020, the vote being taken by ayes and noes and entered upon the legislative record as follows:

AYES:

NOES:

APPROVED:

Joseph R. Michaelis, Mayor
City of Highland
Madison County, Illinois

ATTEST:

Barbara Bellm, City Clerk
City of Highland
Madison County, Illinois

Model	Serial Number	Cost	Value
ADB-1761WF	BFZH601539V003702	\$ 199.00	\$ -
ADB-1761WF	BFZH601539V000906	\$ 199.00	\$ -
ADB-1761WF	BFZH601539V002286	\$ 199.00	\$ -
ADB-1761WF	BFZH601807V030864	\$ 199.00	\$ -
ADB-1761WF	BFZH601539V001107	\$ 199.00	\$ -
AMINO 540	G73114D0152185	\$ 235.00	\$ -
AMINO 140	LC2514D0081189	discontinued	\$ -
AMINO 140	LC2014D0031918	discontinued	\$ -
ADB-1761WF	BFZH601539V001522	\$ 199.00	\$ -
ADB-3721WN	BCSZA152451023217	discontinued	\$ -
ADB-5721W NX	BCSXA152221006221	discontinued	\$ -
ADB-1761WF	BFZH601539V002488	discontinued	\$ -
ADB-1761WF	BFZH601539V003377	\$ 199.00	\$ -
ADB-3721WN	BCSWA355391092596	discontinued	\$ -
ADB-1761WF	BFZH601539V001534	\$ 199.00	\$ -
ADB-5721W NX	BCSXA060451000479	discontinued	\$ -
ADB-5721W NX	BCSVI324091024727	discontinued	\$ -
AMINO 140	LC1815D0280405	discontinued	\$ -
721	81210670746	\$ 180.00	\$ -
721	81102673375	\$ 180.00	\$ -
721	211509016336	\$ 180.00	\$ -
721	211411005466	\$ 180.00	\$ -
721	81210671627	\$ 180.00	\$ -
721	211509016546	\$ 180.00	\$ -
721	81102673394	\$ 180.00	\$ -
721	81211671620	\$ 180.00	\$ -
721	211404032210	\$ 180.00	\$ -
721	81102673507	\$ 180.00	\$ -
721	211503009672	\$ 180.00	\$ -
721	211406040494	\$ 180.00	\$ -
721	211404032144	\$ 180.00	\$ -
721	211511038380	\$ 180.00	\$ -
721	211509016076	\$ 180.00	\$ -
721	211304017575	\$ 180.00	\$ -
721	81105673732	\$ 180.00	\$ -
721	81211671879	\$ 180.00	\$ -
721	211512049465	\$ 180.00	\$ -
721	211406001278	\$ 180.00	\$ -
721	211507028939	\$ 180.00	\$ -
721	211303017899	\$ 180.00	\$ -
721	211509016549	\$ 180.00	\$ -
721	211512047038	\$ 180.00	\$ -
722	81105960493	\$ 180.00	\$ -
722	81104962070	\$ 180.00	\$ -
725	81206010466	\$ 180.00	\$ -
727	211603029477	\$ 300.00	\$ -
727	81106751323	\$ 300.00	\$ -
727	211310030904	\$ 300.00	\$ -
727	81106750951	\$ 300.00	\$ -
727	211412016062	\$ 300.00	\$ -
727	81011750573	\$ 300.00	\$ -
727	211511045021	\$ 300.00	\$ -
727	211412019895	\$ 300.00	\$ -
727	211511045032	\$ 300.00	\$ -
ZyXEL	S150915001014	\$ 30.00	\$ -
ZyXEL	S150917000650	\$ 30.00	\$ -
ZyXEL	S150917000646	\$ 30.00	\$ -
ZyXEL	S150906000853	\$ 30.00	\$ -
COMTREND	1415882XXX-AA001416	\$ 50.00	\$ -



To: Mark Latham, City Manager
From: Angela Imming, Director, Technology and Innovation
Date: Sept. 2, 2020
Subject: Equipment surplus and disposal

Recommendation:

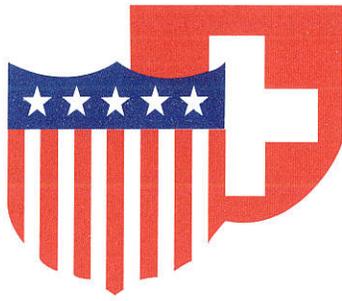
I recommend the items listed on the attached spreadsheet be approved for surplus and disposal.

Discussion:

The items on the list are broken and cannot be fixed. They have no warranty and no value and should be destroyed following state guidelines.

Financial Impact:

None



City of Highland

MEMO TO: City Council Members

FROM: Mayor Joseph R. Michaelis

SUBJECT: Appointment to the Industrial Development Commission

DATE: September 4, 2020

A vacancy currently exists on the city's Industrial Development Commission due to the resignation of William Napper. I have received an application for appointment from Mr. Josh Kloss. I believe that he will prove to be a great addition to the IDC. Therefore, I am asking that you approve my appointment of Josh Kloss to fill the unexpired term of William Napper, which expires May 4, 2021.

If you have any questions regarding this appointment, please let me know.

APPLICATION FOR APPOINTMENT TO CITY OF HIGHLAND BOARDS AND COMMISSIONS



Please print or type.

Name Josh R Kloss
First Middle Last

Home Address 105 N Parte Dr Highland IL
Street City Zip

Date of birth: 7/27/81 Do you reside within the City limits? Yes No How long? 39 years

Home Telephone 618-960-9430 Daytime Telephone _____

Occupation President Place of Employment: Kloss Furniture
 E-Mail Address(es) jkloss@klossfurniture.com

Have you ever been convicted of a felony? Yes No

List Board(s) or Commission(s) you're interested in: Industrial Development Commission

What experience do you possess that you believe qualifies you to serve?

I feel like I have a good pulse on what's going on in the city. I am a life long resident & want to see it continue to grow.

Please list your interests/hobbies: Family, Friends, cooking, Travel (pre covid)

You may attach additional information to support this application.

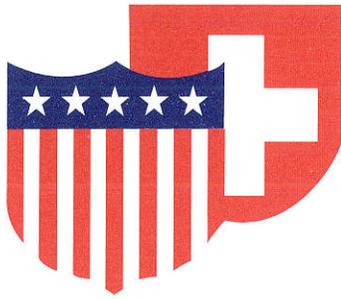
References:	<u>Bill Kealey</u>	<u>65 Independence</u>	<u>618-407-6309</u>
	<small>Name</small>	<small>Address</small>	<small>Phone</small>
	<u>Ann Heinrichs</u>	<u>1951 Bluebird Ln</u>	<u>618-407-5354</u>
	<small>Name</small>	<small>Address</small>	<small>Phone</small>
	<u>Roy Hereford</u>	<u>7510 Sig Bend Blvd</u>	<u>618-407-6947</u>
		<u>St. Louis Mo 63119</u>	
	<small>Name</small>	<small>Address</small>	<small>Phone</small>

I certify that the information given herein is true and complete. By signing this application, I hereby authorize an investigation of all statements contained in this application for appointment as may be necessary in arriving at a decision regarding the possibility of appointment.

Information submitted on this application is public information. A false or misleading statement will be cause for elimination from consideration.

Signature of Applicant Josh Date 8/25/20

Return completed applications to:
 Lana Hediger, Deputy Clerk
 City Hall, 1115 Broadway
 PO Box 218
 Highland, IL 62249



City of Highland

MEMO TO: Mark Latham, City Manager
FROM: Joe Gillespie, Director of Public Works
DATE: August 31, 2020
SUBJECT: Motor Fuel Tax Materials for 2021
Section 21-00000-00-GM
Recommendation for Award

RECOMMENDATION

I recommend that you request Council approval to award a materials contract to the following bidders:

<u>Item</u>	<u>Bidder</u>	<u>Amount</u>
1) CA-6 Aggregate	Mike A. Maedge Trucking, Inc.	\$8,240.00
2) CA-7 Aggregate	Mike A. Maedge Trucking, Inc.	\$7,284.00
3) Grit (CM-13 slag)	Beelman Logistics, LLC	\$272.00
4) Seal Coat Furnished and Delivered	Beelman Logistics, LLC	\$32,620.00
5) MC-800 Prime Furnish and Applied	Don Anderson Co, Inc.	\$27,438.40
6) HFRS-2 - Emulsion Furnish and Applied	JTC Petroleum Company	\$42,268.80
7) Seal Coat Aggregate Hauled and Spread	DeLaurent Construction Co., Inc.	\$34,650.00

DISCUSSION

The Illinois Department of Transportation approved \$159,140 for this year's Motor Fuel Tax program materials for this bid. Approval shall be subject to IDOT's review and acceptance.

We opened bids on August 25, 2020. The attached tabulation of bids details the results.

FISCAL IMPACT

The materials are included in the Motor Fuel Tax funds for the City's FY 2021.

CONCURRENCE

Recommended by: _____



Joe Gillespie, Director of Public Works

Approved by: _____



Mark Latham, City Manager



City of Highland
Building and Zoning

September 2, 2020

To: Mark Latham, City Manager

From: Breann Speraneo, Director of Community Development

RE: Bid Award – Demolition of 1808 Olive Street

I recommend that City Council award the demolition of structures at 1808 Olive Street to S. Shafer Excavating Inc. for \$13,830.00.

Three bids were received and S. Shafer Excavating Inc. submitted the lowest bid.

Bids will remain valid for 120 days. The City Attorney is both working with the family to quit claim deed the property to the City and working with the courts to obtain an order for demolition.

City of Highland

Bid Tabulation Sheet

Bid Opening: Date: September 2, 2020
 Time: 10AM
 Place: City Hall

Bid #: BZ-10-2020
 Item/Project Description: Demolition of Structures
1808 Olive Street

Item/Proposal Description	Shafer Excavating Inc. Pontoon Beach, IL	Gelly Excavating + Const. Highland, IL	Mettler Development LLC Highland, IL		
Total Bid	\$13,830. ⁰⁰ / _{xx}	\$15,250. ⁰⁰ / _{xx}	\$16,850. ⁰⁰ / _{xx}		
120 day Disclosure	✓	✓	✓		
Contract Cover	✓	✓	✓		
Bid Form	✓	✓	✓		
Signatures	✓	✓	✓		
Proposal Bid Security	Bid Bond	Bid Bond	Bid Bond		
Certificate of Non-Delinquency of Tax	✓	✓	✓		
Certificate of Compliance	✓	✓	✓		
Certificate of Compliance Substance Abuse	✓	✓	✓		

Hold Harmless

Bid Opener: Breann Speraneo
 Breann Speraneo

Bid Recorder: Lana R. Hediger
 Lana R. Hediger

CITY OF HIGHLAND

EOM WARRANT # 1176

August 31, 2020

001	General Fund	\$	-
011	TIF#2 Debt Repayment Fund	\$	-
007	Community Development	\$	-
008	Motor Fuel Tax Fund	\$	-
009	Parks & Recreation Fund	\$	-
050	Street Bond	\$	-
101	Electric Fund	\$	1,099,502.09
006	TIF #1	\$	-
111	Fiber To The Premise Fund	\$	-
207	Water Depr/Equip Repl	\$	-
201	Water Fund	\$	-
301	Sewer Fund	\$	-
401	Ambulance Fund	\$	-
713	Solid Waste Fund	\$	-
706	Liability Insurance	\$	-
705	Audit Fund	\$	-
802	Payroll Account	\$	<u>35,672.24</u>
	TOTAL WARRANT	\$	1,135,174.33

CITY CLERK
August 31, 2020

MAYOR

Accounts Payable

Computer Check Proof List by Vendor

User: rdixon
 Printed: 09/02/2020 - 4:04PM

Invoice No	Description	Amount	Payment Date	Acct Number
Vendor: 1603	AFLAC			Check Sequence: 1
	PR Batch 00001.08.2020 AFLAC Accident Ins	191.94	08/04/2020	802-000-1-216-05
	PR Batch 00001.08.2020 AFLAC Critical Illness	34.42	08/04/2020	802-000-1-216-05
	PR Batch 00001.08.2020 AFLAC Hospital	61.88	08/04/2020	802-000-1-216-05
	PR Batch 00002.08.2020 AFLAC Critical Illness	34.42	08/18/2020	802-000-1-216-05
	PR Batch 00002.08.2020 AFLAC Accident Ins	191.94	08/18/2020	802-000-1-216-05
	PR Batch 00002.08.2020 AFLAC Hospital	61.88	08/18/2020	802-000-1-216-05
	Check Total:	576.48		
Vendor: 3040	AFLAC			Check Sequence: 2
	PR Batch 00001.08.2020 AFLAC Short Term Disability	243.96	08/04/2020	802-000-1-216-05
	ADJUSTMENT	-161.48	08/31/2020	802-000-1-216-05
	PR Batch 00002.08.2020 AFLAC Short Term Disability	405.44	08/18/2020	802-000-1-216-05
	Check Total:	487.92		
Vendor: 5558	BUSEY BANK			Check Sequence: 3
	PR Batch 00001.08.2020 Pol Pension	6,350.60	08/04/2020	802-000-1-215-02
	PR Batch 00002.08.2020 Pol Pension	6,537.94	08/18/2020	802-000-1-215-02
	Check Total:	12,888.54		
Vendor: 5610	Guardian			Check Sequence: 4
	ADJUSTMENT	-0.92	08/31/2020	802-000-1-216-01
	PR Batch 00001.08.2020 Guardian Life Ins Benefit	244.62	08/04/2020	802-000-1-216-01
	ADJUSTMENT	-5.94	08/31/2020	802-000-1-216-01
	ADJUSTMENT	145.23	08/31/2020	802-000-1-216-01
	PR Batch 00001.08.2020 Vision Benefit	52.26	08/04/2020	802-000-1-216-01
	PR Batch 00001.08.2020 Guardian Voluntary Life/AD&D	1,012.55	08/04/2020	802-000-1-216-01
	PR Batch 00001.08.2020 Guardian Voluntary Vision	390.94	08/04/2020	802-000-1-216-01
	PR Batch 00001.08.2020 Guardian Dental Premium	1,032.18	08/04/2020	802-000-1-216-01
	PR Batch 00001.08.2020 Guardian Dental Benefit	2,080.72	08/04/2020	802-000-1-216-01
	PR Batch 00002.08.2020 Vision Benefit	52.26	08/18/2020	802-000-1-216-01
	PR Batch 00002.08.2020 Guardian Dental Benefit	2,137.72	08/18/2020	802-000-1-216-01
	PR Batch 00002.08.2020 Guardian Dental Premium	1,032.18	08/18/2020	802-000-1-216-01
	ADJUSTMENT	960.20	08/31/2020	802-000-1-216-01
	PR Batch 00002.08.2020 Guardian Voluntary Life/AD&D	1,012.55	08/18/2020	802-000-1-216-01
	PR Batch 00002.08.2020 Guardian Voluntary Vision	409.06	08/18/2020	802-000-1-216-01
	PR Batch 00002.08.2020 Guardian Life Ins Benefit	251.82	08/18/2020	802-000-1-216-01
	Check Total:	10,807.43		
Vendor: 4021	Highland Area Community Foundation			Check Sequence: 5
	PR Batch 00002.08.2020 Highland Employee Foundation	127.67	08/18/2020	802-000-1-216-42
	PR Batch 00001.08.2020 Highland Employee Foundation	127.67	08/04/2020	802-000-1-216-42
	Check Total:	255.34		
Vendor: 2958	I U O E Local 399			Check Sequence: 6
	PR Batch 00002.08.2020 IUOE Dues	803.23	08/18/2020	802-000-1-216-40
	PR Batch 00001.08.2020 IUOE Dues	803.23	08/04/2020	802-000-1-216-40
	Check Total:	1,606.46		
Vendor: 3901	IAFF Local 3672			Check Sequence: 7
	PR Batch 00002.08.2020 IAFF Dues	470.00	08/18/2020	802-000-1-216-42
	PR Batch 00001.08.2020 IAFF Dues	470.00	08/04/2020	802-000-1-216-42
	Check Total:	940.00		
Vendor: 3625	IL Fraternal Order Of Police			Check Sequence: 8
	PR Batch 00001.08.2020 FOP Dues	600.00	08/04/2020	802-000-1-216-41
	PR Batch 00002.08.2020 FOP Dues	624.00	08/18/2020	802-000-1-216-41
	Check Total:	1,224.00		
Vendor: 3913	SW IL IBEW NECA Svc. Center			Check Sequence: 9
	PR Batch 00002.08.2020 IBEW Basic \$	556.75	08/18/2020	802-000-1-216-43
	PR Batch 00002.08.2020 IBEW Dues %	1,454.44	08/18/2020	802-000-1-216-43
	PR Batch 00001.08.2020 IBEW Dues %	949.82	08/04/2020	802-000-1-216-43
	Check Total:	2,961.01		

Vendor: 1059	IMEA			Check Sequence: 1
JULY 2020	JULY PURCHASE POWER	-2,942.52	8/20/2020	101-000-4-346-41
JULY 2020	JULY PURCHASE POWER	-41924.12	8/20/2020	101-000-4-346-42
JULY 2020	JULY PURCHASE POWER	1,144,369	8/20/2020	101-102-5-390-20
		1099502.09		
Vendor: 4719	KRC Administration			Check Sequence: 1
	PR Batch 00001.09.2020 KRC Membership	27.00	09/01/2020	802-000-1-216-25
	Check Total:	27.00		
Vendor: 4513	Russell C Simon			Check Sequence: 2
	PR Batch 00001.09.2020 Withholding order Russell Simo	134.00	09/01/2020	802-000-1-216-20
	Check Total:	134.00		
Vendor: 3077	State Disbursement Unit			Check Sequence: 3
	PR Batch 00001.09.2020 Child Support State Disb Unit	325.53	09/01/2020	802-000-1-216-20
	Check Total:	325.53		
Vendor: 2954	Vantagepoint Trans Agts-301638			Check Sequence: 4
	PR Batch 00001.09.2020 ICMA	1,476.00	09/01/2020	802-000-1-215-03
	Check Total:	1,476.00		
Vendor: 4719	KRC Administration			Check Sequence: 1
	PR Batch 00002.08.2020 KRC Membership	27.00	08/18/2020	802-000-1-216-25
	Check Total:	27.00		
Vendor: 4513	Russell C Simon			Check Sequence: 2
	PR Batch 00002.08.2020 Withholding order Russell Simo	134.00	08/18/2020	802-000-1-216-20
	Check Total:	134.00		
Vendor: 3077	State Disbursement Unit			Check Sequence: 3
	PR Batch 00002.08.2020 Child Support State Disb Unit	325.53	08/18/2020	802-000-1-216-20
	Check Total:	325.53		
Vendor: 2954	Vantagepoint Trans Agts-301638			Check Sequence: 4
	PR Batch 00002.08.2020 ICMA	1,476.00	08/18/2020	802-000-1-215-03
	Check Total:	1,476.00		
	<u>GRAND TOTAL:</u>	<u>\$ 1,135,174.33</u>		

CITY OF HIGHLAND

WARRANT # 1177

September 8, 2020

001	General Fund	\$	44,545.10
006	TIF #1	\$	-
007	Community Development	\$	176,634.91
008	Motor Fuel Tax Fund	\$	2,975.55
009	Parks & Recreation Fund	\$	48,728.73
050	Street Bond	\$	16,263.47
101	Electric Fund	\$	144,884.59
012	Business District A	\$	31,244.42
111	Fiber To The Premise Fund	\$	100,636.73
119	FTTP Bond & Int	\$	-
201	Water Fund	\$	67,503.14
301	Sewer Fund	\$	463,050.14
401	Ambulance Fund	\$	8,276.28
713	Solid Waste Fund	\$	127,671.30
717	Cemetery Board of Managers	\$	6,183.86
309	2013 Sewer Bond Construction	\$	-
802	Payroll Account	\$	-
	TOTAL WARRANT	\$	1,238,598.22

CITY CLERK
September 8, 2020

MAYOR

Accounts Payable

Computer Check Proof List by Vendor

User: rdixon
 Printed: 09/03/2020 - 3:44PM
 Batch: 00005.09.2020

Invoice No	Description	Amount	Payment Date	Acct Number
Vendor: 2431 5414.01-S-20	Abacus Professional Services LAND SURVEYING SERVICES	6,308.25	09/09/2020	Check Sequence: 1 101-104-5-230-00
	Check Total:	6,308.25		
Vendor: 3938 4219	Ace Hardware ACE HARDWARE OPERATING SUPPLIES	23.92	09/09/2020	Check Sequence: 2 301-304-5-390-00
4219	ACE HARDWARE OPERATING SUPPLIES	9.76	09/09/2020	009-016-5-430-00
4219	ACE HARDWARE OPERATING SUPPLIES	2.98	09/09/2020	009-009-5-450-00
4219	ACE HARDWARE OPERATING SUPPLIES	40.81	09/09/2020	001-011-5-430-00
4219	ACE HARDWARE OPERATING SUPPLIES	34.99	09/09/2020	101-101-5-450-00
4219	ACE HARDWARE OPERATING SUPPLIES	61.68	09/09/2020	401-401-5-430-00
4219	ACE HARDWARE OPERATING SUPPLIES	63.95	09/09/2020	101-104-5-450-00
4219	ACE HARDWARE OPERATING SUPPLIES	3.99	09/09/2020	009-503-5-430-00
	Check Total:	242.08		
Vendor: 20908 Reward	Anthony Acinelli Silver Lake Damage Information Reward	100.00	09/09/2020	Check Sequence: 3 009-016-5-430-00
	Check Total:	100.00		
Vendor: 5165 2009-02	ACS- ANDREAS CONSULTING SERVICES LAKE TERRACE EST. PREPARATION OF ALTERNATIVE 2 8/1-8/31/20	550.00	09/09/2020	Check Sequence: 4 001-017-5-230-00
	Check Total:	550.00		
Vendor: 20909 787585	John Adkins Membership Reimbursement due to Covid	404.58	09/09/2020	Check Sequence: 5 009-009-4-347-21
	Check Total:	404.58		
Vendor: 2294 INV01154874 INV01155937	ADVANCED MEDIA TECHNOLOGIES, INC. RG6- SNS Compression F Connector RG6- SNS Compression F Connector	112.00 28.00	09/09/2020 09/09/2020	Check Sequence: 6 111-111-5-470-00 111-111-5-470-00
	Check Total:	140.00		
Vendor: 2749 115611	AIR CLEANING TECHNOLOGIES, INC. FIRE STATION #1- UPGRADES TO EXISTING EXHAUSE SYSTEM	15,017.00	09/09/2020	Check Sequence: 7 012-012-5-550-00
	Check Total:	15,017.00		
Vendor: 2632 9103815793 9104044099	Airgas USA,LLC OXYGEN OXYGEN	73.14 155.75	09/09/2020 09/09/2020	Check Sequence: 8 401-401-5-430-00 401-401-5-430-00
	Check Total:	228.89		
Vendor: 29 27675 27691 27691 27691 27691	Albers Fire Prot. Equipment Inc. Inspected & Tagged 13 ABC Fire Ext., 1 New Ext., Service Call Inspected & Tagged 20 ABC Fire Ext., 2 New Ext., Service Call Inspected & Tagged 20 ABC Fire Ext., 2 New Ext., Service Call INSPECTED & TAGGED PORTABLE ABC FIRE EXTINGUISHER INSPECTED & TAGGED PORTABLE ABC FIRE EXTINGUISHER	167.75 121.33 121.33 166.92 143.92	09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 9 001-017-5-390-00 201-203-5-390-00 301-303-5-390-00 101-104-5-390-00 101-102-5-390-00
	Check Total:	721.25		
Vendor: 772 B-19-190224	Alberternst Construction 120 A and B Bridgewater-Certificate of Occupancy Deposit Refund	200.00	09/09/2020	Check Sequence: 10 001-013-5-390-83
	Check Total:	200.00		
Vendor: 60 3528638 50629025 50630102 50630724 50631941 50632549	Altec Industries Inc Month 3 Rental of AT40-G PM AND DIELECTRIC ON TRUCK 30 NEW DIGGER PM AND DIELECTRIC ON TRUCK 23 TREE TRUCK DIELECTRIC INSPECTION/MTN TO F550 SUPER DUTY #59 DIELECTRIC INSPECTION/MTN TO BUCKET TRUCK #27 DIELECTRIC INSPECTION/MTN TO BUCKET TRUCK #36	2,800.00 1,423.73 1,197.64 803.72 740.52 1,001.23	09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 11 101-104-5-340-00 101-104-5-360-00 101-104-5-360-00 101-104-5-360-00 111-111-5-360-00 101-104-5-360-00
	Check Total:	7,966.84		
Vendor: 5194	AMAZON CAPITAL SERVICES			Check Sequence: 12

433774786348	UNIFORM JACKET J. MEDINA	46.80	09/09/2020	001-012-5-440-00
433934564698	fitness resistance bands	43.98	09/09/2020	009-009-5-450-00
434384554883	MEMORY FOR BBELLM'S LAPTOP	63.98	09/09/2020	001-011-5-391-00
434767883543	Supplies for Central Purchasing	11.98	09/09/2020	001-000-0-157-00
436686597569	Supplies for City Hall	6.99	09/09/2020	001-000-0-157-00
438696959733	GAS CAN FOR TREE TRIMMER TRUCK	30.39	09/09/2020	101-104-5-470-00
444667835497	Supplies for Water & Sewer	12.49	09/09/2020	001-000-0-157-00
447796953666	Supplies for City Hall	25.84	09/09/2020	001-000-0-157-00
449785594386	printer for ryan hummert	147.78	09/09/2020	009-016-5-470-00
453936345897	Supplies for Central Purchasing.	47.98	09/09/2020	001-000-0-157-00
454363457534	pocket face masks for lifeguards	77.90	09/09/2020	009-503-5-440-00
454646866865	SMOKE DETECTORS FOR ELECTRIC BUILDING	111.00	09/09/2020	101-101-5-380-00
455575837648	FLEECE JACKET J. MEDINA	57.41	09/09/2020	001-012-5-440-00
459679985865	FACE MASKS FOR POLICE DEPT	62.97	09/09/2020	001-012-5-440-00
463676773839	steven young work boots	69.95	09/09/2020	009-715-5-440-00
467773375747	fitness resistance bands	98.90	09/09/2020	009-009-5-430-00
469367663889	summer playground splys	35.40	09/09/2020	009-016-5-450-00
479935894557	Supplies for City Hall	64.65	09/09/2020	001-000-0-157-00
484963845957	TONER FOR LORAS PRINTER	29.99	09/09/2020	101-101-5-410-00
499488869998	Supplies for Central Purchasing	5.88	09/09/2020	001-000-0-157-00
558487479969	summer playground splys	353.59	09/09/2020	009-016-5-430-00
573674768338	SD CARDS FOR SQUAD COMPUTERS	105.58	09/09/2020	001-012-5-430-00
575666387839	NEW PHONE CORDS FOR PHONES	10.48	09/09/2020	001-012-5-430-00
58499976756	iphone case for ryan hummert	36.51	09/09/2020	009-016-5-430-00
748435739573	SELLSTROM S30120 ADVANTAGE SER- EMS	61.87	09/09/2020	401-401-5-430-00
756954689755	LAPTOP RAM MEMORY UPGRADE KIT- WTP LAPTOP	57.99	09/09/2020	201-202-5-391-00
837547575584	FLIR DIGIMEGE N258F5 OUTDOOR CAMERA 4/24/2020	129.99	09/09/2020	111-111-5-470-00
936357476996	AT&T TRIMLINE CORDED PHONE W/ CALLER ID	29.98	09/09/2020	111-111-5-430-00
944458836388	Supplies for Central Purchasing	11.04	09/09/2020	001-000-0-157-00
948889483975	Supplies for Central Purchasing	39.86	09/09/2020	001-000-0-157-00
	Check Total:	1,889.15		
Vendor: 4674	Ameren Illinois			Check Sequence: 13
13081-42014	gas utilities -evergreen ct st lite	30.91	09/09/2020	101-104-5-330-00
1477059018	GAS SERVICES- 2679 VULLIET RD	22.34	09/09/2020	101-104-5-330-00
5736662735 WTP	Utilities	68.82	09/09/2020	201-202-5-330-00
7059173000 PWA	Utilities	87.42	09/09/2020	001-017-5-330-00
7516714005	GAS CHARGE	25.35	09/09/2020	201-203-5-330-00
7516714005	GAS CHARGE	25.36	09/09/2020	001-013-5-330-00
7516714005	GAS CHARGE	50.70	09/09/2020	101-101-5-330-00
7516714005	GAS CHARGE	25.35	09/09/2020	301-303-5-330-00
7952834891	GAS SERVICES	61.81	09/09/2020	101-102-5-330-00
84072-38735	gas utilities - wcc	68.43	09/09/2020	009-016-5-330-00
	Check Total:	466.49		
Vendor: 3076	ANIXTER, INC.			Check Sequence: 14
288373335	FIBER BOX 169F 1 PORT SC/APC 900UM PIGTA	318.00	09/09/2020	111-111-5-530-00
4601625-00	Ermco 500KVA	11,613.00	09/09/2020	101-104-5-540-20
4601629-00	Ermco 225KVA	16,500.00	09/09/2020	101-104-5-540-20
4662482-00	MU3624XL	200.00	09/09/2020	101-104-5-440-00
4662482-00	MU3624L	200.00	09/09/2020	101-104-5-440-00
4671510-01	J2398 Bolt Double Cooler Spool	360.75	09/09/2020	101-104-5-430-00
4679681-01	YGHA28-2N Compression NEMA 2 Terminal fo	186.24	09/09/2020	101-104-5-530-00
	Check Total:	29,377.99		
Vendor: 2058	Aramark Uniform Services			Check Sequence: 15
316416983	JULY RUG SERVICE	36.81	09/09/2020	101-101-5-390-00
316416984	JULY UNIFORM AND RUG SERVICE	36.72	09/09/2020	101-102-5-390-00
316416992	JULY RUG SERVICE	26.78	09/09/2020	001-012-5-390-00
316443122	JULY RUG SERVICE	6.05	09/09/2020	101-101-5-390-00
316443123	JULY UNIFORM AND RUG SERVICE	31.32	09/09/2020	101-102-5-390-00
316443124	JULY RUG SERVICE	40.95	09/09/2020	111-111-5-390-00
316469125	JULY RUG SERVICE	36.81	09/09/2020	101-101-5-390-00
316469126	JULY UNIFORM AND RUG SERVICE	36.72	09/09/2020	101-102-5-390-00
316469134	JULY RUG SERVICE	26.78	09/09/2020	001-012-5-390-00
316495184	JULY RUG SERVICE	6.05	09/09/2020	101-101-5-390-00
316495185	JULY UNIFORM AND RUG SERVICE	31.32	09/09/2020	101-102-5-390-00
316495186	JULY RUG SERVICE	40.95	09/09/2020	111-111-5-390-00
316495193	JULY RUG SERVICE	48.83	09/09/2020	001-011-5-390-00
316521124	JULY RUG SERVICE	36.81	09/09/2020	101-101-5-390-00
316521125	JULY UNIFORM AND RUG SERVICE	36.72	09/09/2020	101-102-5-390-00
316521133	JULY RUG SERVICE	26.78	09/09/2020	001-012-5-390-00
	Check Total:	506.40		
Vendor: 5591	AssuredPartners Cornerstone LLC			Check Sequence: 16
42981	JULY FSA PLAN ADMIN/DEBIT CARD FEE	221.00	09/09/2020	001-011-5-390-00
	Check Total:	221.00		
Vendor: 2715	AT&T MOBILITY			Check Sequence: 17
287237079690x	EMS AIR CARDS	68.88	09/09/2020	401-401-5-390-50

	Check Total:		68.88		
Vendor: 5771 29941	AUTOMATIC DOOR SYSTEMS, LLC GATE REPAIRS- REPLACED CANTILEVER ROLLER ON GATE		590.00	09/09/2020	Check Sequence: 18 101-102-5-380-00
	Check Total:		590.00		
Vendor: 195 104364	Aviston Lumber Company FIRE STATION #1 -LAUNDRY ROOM -DRYER DUCT-HOSE CLAMP-TOGGLE BOLT		22.97	09/09/2020	Check Sequence: 19 401-401-5-450-00
	Check Total:		22.97		
Vendor: 5706 00415586 00415587	B2B INDUSTRIAL PRODUCTS LLC Surgical Face Masks Surgical Face Masks		164.61 145.00	09/09/2020 09/09/2020	Check Sequence: 20 001-000-0-157-00 001-000-0-157-00
	Check Total:		309.61		
Vendor: 20904 786854	Jennifer Beadle membership was to be put on hold last month - auto debit was cha		42.08	09/09/2020	Check Sequence: 21 009-009-4-347-21
	Check Total:		42.08		
Vendor: 6103 1201.SC.324 1201V-2020.3	BHMG Engineers Inc GENERAL SERVICE EPA AND DOE REPORTING		1,422.16 1,023.56	09/09/2020 09/09/2020	Check Sequence: 22 101-102-5-360-00 101-102-5-230-00
	Check Total:		2,445.72		
Vendor: 5772 1045	BOESER COMMERCIAL SOLUTIONS, LLC SEALED ROOF EDGE ON NORTH SIDE WHERE WATER WAS COMING IN		111.56	09/09/2020	Check Sequence: 23 009-016-5-390-00
	Check Total:		111.56		
Vendor: 353 72412 72450	Brandt Muffler's FIRE DEPT 2- 5" CLAMPS & 2' 5 PIPE MTN/REPAIRS EXHAUST PIPES ON ENG 1517		130.00 80.00	09/09/2020 09/09/2020	Check Sequence: 24 001-014-5-360-00 001-014-5-360-10
	Check Total:		210.00		
Vendor: 5006 BMS645154 BMS663297	Brenntag Mid South Inc Chlorine Lime - Partial Delivery 6000 lb.		480.00 960.00	09/09/2020 09/09/2020	Check Sequence: 25 201-202-5-490-00 201-202-5-490-00
	Check Total:		1,440.00		
Vendor: 712 230552	Calix Networks Inc 761 ONT ENCLOSURE 12 VDC W/SOLAR SHIELD		5,791.28	09/09/2020	Check Sequence: 26 111-111-5-530-00
	Check Total:		5,791.28		
Vendor: 6125 1189	Chemquest Inc THIRD QUARTER MONITORING & TESTING EA.		495.00	09/09/2020	Check Sequence: 27 101-102-5-390-00
	Check Total:		495.00		
Vendor: 5694 62943291	CHEMTRADE SOLUTIONS LLC HI 2662		8,800.00	09/09/2020	Check Sequence: 28 201-202-5-490-00
	Check Total:		8,800.00		
Vendor: 4981 4018	Christ Bros Inc EZ Street - LEB - Cold Patch		1,987.20	09/09/2020	Check Sequence: 29 008-008-5-430-00
	Check Total:		1,987.20		
Vendor: 1661 HOM66369	Home Box Office Cinemax AUGUST VIDEO CONTENT FEE		60.00	09/09/2020	Check Sequence: 30 111-111-5-390-52
	Check Total:		60.00		
Vendor: 456 009697-000 009697-000 009697-001 009697-004 009697-008 009697-009 009697-010 009697-027 009697-028	City Of Highland UTILITY CHARGE UTILITY CHARGE UTILITY CHARGE UTILITY CHARGE UTILITY CHARGE UTILITY CHARGE UTILITY CHARGE UTILITY CHARGE UTILITY CHARGE UTILITY CHARGE		359.32 838.41 48.07 1,185.15 44.70 1,025.98 3,045.92 9.55 15.00	09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 31 001-013-5-330-00 101-101-5-330-00 101-102-5-330-00 101-102-5-330-00 101-102-5-330-00 101-102-5-330-00 101-102-5-330-00 101-102-5-330-00 101-102-5-330-00 101-102-5-330-00
	Check Total:		6,572.10		

Vendor: 457	City Of Highland			Check Sequence: 32
AUGUST2020	AUGUST CENTRAL PURCHASING	345.58	09/09/2020	001-013-5-430-00
AUGUST2020	AUGUST CENTRAL PURCHASING	146.06	09/09/2020	009-016-5-430-00
AUGUST2020	AUGUST CENTRAL PURCHASING	162.51	09/09/2020	001-017-5-430-00
AUGUST2020	AUGUST CENTRAL PURCHASING	159.00	09/09/2020	009-009-5-430-00
AUGUST2020	AUGUST CENTRAL PURCHASING	208.81	09/09/2020	201-203-5-430-00
AUGUST2020	AUGUST CENTRAL PURCHASING	208.80	09/09/2020	301-303-5-430-00
AUGUST2020	AUGUST CENTRAL PURCHASING	15.56	09/09/2020	301-304-5-430-00
AUGUST2020	AUGUST CENTRAL PURCHASING	95.83	09/09/2020	201-202-5-430-00
AUGUST2020	AUGUST CENTRAL PURCHASING	89.96	09/09/2020	009-016-5-430-00
AUGUST2020	AUGUST CENTRAL PURCHASING	47.99	09/09/2020	111-111-5-430-00
AUGUST2020	AUGUST CENTRAL PURCHASING	0.48	09/09/2020	001-000-0-157-00
AUGUST2020	AUGUST CENTRAL PURCHASING	206.96	09/09/2020	401-401-5-430-00
AUGUST2020	AUGUST CENTRAL PURCHASING	307.42	09/09/2020	001-012-5-430-00
AUGUST2020	AUGUST CENTRAL PURCHASING	37.22	09/09/2020	101-101-5-430-00
AUGUST2020	AUGUST CENTRAL PURCHASING	218.46	09/09/2020	001-011-5-430-00
AUGUST2020	AUGUST CENTRAL PURCHASING	46.16	09/09/2020	301-301-5-430-00

Check Total: 2,296.80

Vendor: 451	City Of Highland Electric			Check Sequence: 33
010097-000820	utilities - krc	8,712.63	09/09/2020	009-009-5-330-00
010097-003820	utilities - parks	7,654.07	09/09/2020	009-016-5-330-00
010097-004820	utilities - cemetery	65.01	09/09/2020	009-715-5-330-00
010097-009820	utilities - outdoor pool	802.25	09/09/2020	009-503-5-330-00
010097-013820	utilities - WCC	1,543.14	09/09/2020	009-016-5-330-00

Check Total: 18,777.10

Vendor: 461	City Petty Cash			Check Sequence: 34
1	SANITIZING PRODUCTS FOR CENTRAL PURCHASING	20.50	09/09/2020	001-000-0-157-00
2	COTTON ROUNDS TO TAKE TEMPS & CLEAN THERMOMETER	4.31	09/09/2020	001-011-5-430-00
3	POSTAGE TO MAIL SOLID WASTE CONTRACT TO SANDERS FOR SIGNATURE	7.50	09/09/2020	713-713-5-320-00
4	TRACKING FOR PACKAGE/LETTER AT POST OFFICE	7.50	09/09/2020	007-007-5-320-00

Check Total: 39.81

Vendor: 464	City Utilities			Check Sequence: 35
005784-000	POLICE STATION UTILITIES	1,346.81	09/09/2020	001-012-5-330-00
005784-002	POLICE TOWER UTILITIES	155.93	09/09/2020	001-012-5-330-00
005784-003	POLICE TOWER SHED UTILITIES	18.87	09/09/2020	001-012-5-330-00
006518-000	Utilities	306.96	09/09/2020	001-017-5-330-00
006518-002	Utilities	67.43	09/09/2020	001-017-5-330-00
006518-003	Utilities	603.31	09/09/2020	001-017-5-330-00
006518-005	Utilities	202.84	09/09/2020	201-203-5-330-00
006518-005	Utilities	202.83	09/09/2020	301-303-5-330-00
006518-006	Utilities	108.51	09/09/2020	201-203-5-330-00
006518-006	Utilities	108.51	09/09/2020	301-303-5-330-00
006518-007	Utilities	16.35	09/09/2020	301-303-5-330-00
006518-007	Utilities	16.35	09/09/2020	201-203-5-330-00
006518-022	Utilities	7,816.05	09/09/2020	301-304-5-330-00
006518-023	Utilities	95.07	09/09/2020	301-304-5-330-22
006518-024	Utilities	89.99	09/09/2020	301-304-5-330-22
006518-025	Utilities	21.57	09/09/2020	301-305-5-330-00
006518-026	Utilities	48.37	09/09/2020	301-304-5-330-22
006518-027	Utilities	36.92	09/09/2020	301-304-5-330-22
006518-028	Utilities	18.65	09/09/2020	201-202-5-330-00
006518-031	Utilities	1,164.59	09/09/2020	201-202-5-330-00
006518-032	Utilities	12,037.89	09/09/2020	201-202-5-330-00
006518-033	Utilities	25.03	09/09/2020	201-202-5-330-00
006518-035	Utilities	454.19	09/09/2020	301-304-5-330-00
006518-036	Utilities	18.65	09/09/2020	001-017-5-330-00
006518-037	Utilities	210.25	09/09/2020	001-017-5-330-00
006518-038	Utilities	2,620.04	09/09/2020	301-304-5-330-00
006519-000	UTILITIES 1115 BROADWAY	923.62	09/09/2020	001-011-5-330-00
006519-009	Utilities- Dan/Elec. Dept. is checking for a leak.	350.65	09/09/2020	001-017-5-330-00
006736-000	UTILITIES -FIRE DEPT 1122 BROADWAY	999.73	09/09/2020	001-014-5-330-00
006736-001	UTILITIES - 184 WOODCREST HIGHLAND FIRE STATION 2	791.62	09/09/2020	001-014-5-330-00
006736-002	UTILITIES - EMS HELIPORT	26.33	09/09/2020	401-401-5-330-00
006736-003	UTILITIES - 12527 SILVER LAKE RD	11.07	09/09/2020	001-014-5-330-00
015010-000	UTILITIES - HCS	2,595.99	09/09/2020	111-111-5-330-00
015010-001	UTILITIES - HCS	468.76	09/09/2020	111-111-5-330-00

Check Total: 33,979.73

Vendor: 2527	Constellation NewEnergy Gas Division, LLC			Check Sequence: 36
2975546	GAS SERVICE	3.69	09/09/2020	201-202-5-330-00
2975546	GAS SERVICE	1.09	09/09/2020	001-014-5-330-00
2975546	GAS SERVICE	72.48	09/09/2020	009-009-5-330-00
2975546	GAS SERVICE	2.39	09/09/2020	301-301-5-330-00
2975546	GAS SERVICE	1.09	09/09/2020	009-016-5-330-00
2975546	GAS SERVICE	1.09	09/09/2020	001-012-5-330-00
2975546	GAS SERVICE	0.65	09/09/2020	111-111-5-330-00

Check Total: 82.48

Vendor: 2345	Crawford, Murphy & Tilly Inc			Check Sequence: 37
0210654	DESIGN ENG. ASSOCIATED W/ IMPROVEMENTS TO CITY WRF	27,259.64	09/09/2020	301-304-5-505-00
0210809	TRUNK SEWER REHAB DESIGN, BIDDING, & CONSTRUCTION PHASE ENG.SRVC	1,065.00	09/09/2020	301-303-5-505-00
0210942	Professional Services from 07/04/2020 to 7/31/2020	360.00	09/09/2020	001-013-5-390-00
	Check Total:	28,684.64		
Vendor: 352	Curry & Associates Engineers Inc			Check Sequence: 38
001.2019.117	WATER MAIN REPLACEMENT- BID PHASE	2,214.09	09/09/2020	201-203-5-505-00
004.2020.24	SEWER EXT. PROPOSED PUBLIC SAFETY BUILDING	782.36	09/09/2020	012-012-5-505-00
005.2020.33	CIVIL ENG. NEW PUBLIC SAFETY BUILDING	6,434.56	09/09/2020	012-012-5-505-00
005.2020.42	WATER MAIN REPLACEMENT FROM HIGHLAND PARK RD TO PRAIRIE RD- DESI	487.50	09/09/2020	201-203-5-505-00
008.2019.116	WATER MAIN REPLACEMENT- DESIGN	1,662.01	09/09/2020	201-203-5-505-00
	Check Total:	11,580.52		
Vendor: 20255	Da-Com Digital Office Solutions			Check Sequence: 39
INV182187	contract base charge for year Toshiba/estudio355SE at KRC	206.81	09/09/2020	009-009-5-390-00
INV182188	contract base charge for year Riso at KRC	1,384.16	09/09/2020	009-009-5-390-00
	Check Total:	1,590.97		
Vendor: 2358	Daiber Towing			Check Sequence: 40
15804	POLICE TOW ALFA ROMEO- STL-TO HIGHLAND	300.00	09/09/2020	001-012-5-390-00
	Check Total:	300.00		
Vendor: 3396	Dave Schmidt Truck Service Inc			Check Sequence: 41
52052	FAN BLADE/FAN MOUTING KIT- UNIT 1517	583.66	09/09/2020	001-014-5-360-10
52055	MTN/REPAIRS TO UNIT 1517- LATCH	330.25	09/09/2020	001-014-5-360-10
T92315	Truck 55, A&B Oil & filter, DOT Inspection & Sticker	752.07	09/09/2020	001-017-5-360-10
	Check Total:	1,665.98		
Vendor: 5050	DexYP			Check Sequence: 42
610046404734	AUGUST PHONE LISTING	87.40	09/09/2020	001-011-5-390-00
610046404734	AUGUST PHONE LISTING	52.50	09/09/2020	111-111-5-390-00
610046404734	AUGUST PHONE LISTING	48.80	09/09/2020	101-101-5-390-00
610046404734	AUGUST PHONE LISTING	36.30	09/09/2020	001-012-5-390-00
	Check Total:	225.00		
Vendor: 4184	DigitalArtz LLC			Check Sequence: 43
8015	HUMAN TRAFFICKING SIGNS FOR SPECIAL EVENTS	147.22	09/09/2020	001-012-5-390-00
8705	silver lake rules	282.85	09/09/2020	009-016-5-390-00
	Check Total:	430.07		
Vendor: 159	Ditch Witch Sales Inc			Check Sequence: 44
P25043	ADAPTER AND QDC BODY FOR VIBRATORY FLOW	44.81	09/09/2020	111-111-5-450-00
	Check Total:	44.81		
Vendor: 10058	Drive Social Media			Check Sequence: 45
27729	SOCIAL MEDIA MONTHLY SERVICE	2,000.00	09/09/2020	111-111-5-390-33
29814	SOCIAL MEDIA MONTHLY SERVICE	2,000.00	09/09/2020	111-111-5-390-33
	Check Total:	4,000.00		
Vendor: 1281	East-West Gateway Council of Governments			Check Sequence: 46
INV 08202020	2020 TAP APPLICATION FEE- IL RT 160 PEDESTRIAN SIDEWALK	1,590.00	09/09/2020	050-050-5-505-00
	Check Total:	1,590.00		
Vendor: 5089	ELLIOTT DATA SYSTEMS INC.			Check Sequence: 47
119804	ELECTRIC DEPT CAMERA & INSTALL/TRAINING	725.00	09/09/2020	101-102-5-380-00
119805	FIRE STATION CAMERA & LICENSE, TRAINING	1,335.50	09/09/2020	012-012-5-550-00
	Check Total:	2,060.50		
Vendor: 20627	Energy Wise			Check Sequence: 48
941	gym clean filters condensation drain lines cleaned at WCC	267.00	09/09/2020	009-016-5-390-00
	Check Total:	267.00		
Vendor: 679	Essenpreis Plumbing & Htg			Check Sequence: 49
08-13-2020 WTP	Urinal	18.25	09/09/2020	201-202-5-380-00
30870	dewinterized the outdoor pool	1,261.60	09/09/2020	009-503-5-390-00
31018	INSTALLED 2 NEW FAUCETS AND DRAINS AND NEW MOP SINK AND FAUCET	977.44	09/09/2020	101-104-5-380-00
31026	tested back flow preventers at the KRC	410.00	09/09/2020	009-009-5-390-00
	Check Total:	2,667.29		
Vendor: 8548	Everlasting Etch			Check Sequence: 50

7996	ACCOUNTABILITY TAGS- STEVE CLAYTON		2.50	09/09/2020	001-014-5-430-00
	Check Total:		2.50		
Vendor: 414 20335	Excel Bottling Co. Inc. CO2 Tanks		50.00	09/09/2020	Check Sequence: 51 201-203-5-430-00
	Check Total:		50.00		
Vendor: 2786 ILHIG78440 ILHIG78730 ILHIG78759 ILHIG78759 ILHIG78808	Fastenal Returned: 10 2" x 3: Blue Flag 100 Ct. Thrd Sealant Nemesis B/IO Eyewear Nemesis B/IO Eyewear T-Rod for headstone repairs at cemetery		-64.58 19.51 29.94 29.94 7.27	09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 52 201-203-5-430-00 201-203-5-430-00 201-203-5-440-00 301-303-5-440-00 009-715-5-450-00
	Check Total:		22.08		
Vendor: 4089 B-19-190039 B-19-190040 B-19-190324 B-20-020054	Leslie E Fear 228 Flax Dr - Final Electrical Inspection 232 Flax Dr - Final Electrical Inspection 244 Carter Ridge Dr - Final Electrical Inspection 247 Carter Ridge Dr - Final Electrical Inspection		240.00 240.00 60.00 60.00	09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 53 001-013-5-390-81 001-013-5-390-81 001-013-5-390-81 001-013-5-390-81
	Check Total:		600.00		
Vendor: 4397 B-19-190324 B-20-020042	Feldmann Homes 244 Carter Ridge Dr-Certificate of Occupancy Deposit Refund 1140 Racliffe Dr-Single-Fmaily Home Incentive-Existing Subdiv		200.00 4,000.00	09/09/2020 09/09/2020	Check Sequence: 54 001-013-5-390-83 007-007-5-390-00
	Check Total:		4,200.00		
Vendor: 745 S1222680.002 S1223637.001 S1224282.003 S1225868.001 S1226081.001 S1226081.001 S1226081.001	Fletcher Reinhardt Company 612175 SMU-20 Fuse Unit 175E NSSC-350-4I Secondary Trans Lug Wire Machine #12 Stranded XHHW-2 Red YGHA282N Heavy Duty Ground Terminal 49413-010- 10' 3" Rigid Sch 80 PVC Condu HLSA-400-2 Wide Jaw Hot Stirrups GTAP1 Gel Tap Splice Kit		1,444.50 542.74 120.00 1,318.00 1,344.00 816.90 1,185.84	09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 55 101-104-5-430-00 101-104-5-430-00 101-104-5-540-30 101-104-5-430-00 101-104-5-430-00 101-104-5-430-00 101-104-5-430-00
	Check Total:		6,771.98		
Vendor: 1654 MARCH/APRIL R72337 R95566	Fox Sports Net St. Louis LLC VIDEO CONTENT FEE- MARCH/APRIL FEES JUNE VIDEO CONTENT FEE AUGUST VIDEO CONTENT FEE		198.82 9,467.64 9,467.64	09/09/2020 09/09/2020 09/09/2020	Check Sequence: 56 111-111-5-390-52 111-111-5-390-52 111-111-5-390-52
	Check Total:		19,134.10		
Vendor: 1098 6186541901 6186542146 6186543568 6186544671 6510017820 6541026820	FRONTIER 618-654-1901 Service 8/1/2020 to 8/31/2020 PHONE CHARGES - STATION PHONE CHARGES - ALARM POLICE DEPT FAX LINE telephone exp KRC security telephone exp WCC fax		39.83 47.94 47.39 40.38 172.00 47.39	09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 57 001-013-5-310-00 001-014-5-310-00 001-011-5-310-00 001-012-5-310-00 009-009-5-310-00 009-016-5-310-00
	Check Total:		394.93		
Vendor: 2666 ILFLK17320820	FRONTIER COMMUNICATIONS IL ANNUAL POLE RENTAL ATTACHMENT BILLING FOR 2020- 195 POLES		261.30	09/09/2020	Check Sequence: 58 111-111-5-390-00
	Check Total:		261.30		
Vendor: 788 S4186117.002	Frost Electric Supply Co Aervoe 220 Red Marking Paint		224.65	09/09/2020	Check Sequence: 59 101-104-5-430-00
	Check Total:		224.65		
Vendor: 3379 GC0002	Gateway Cylinder Technologies LLC NECK LEAK HI PRESSURE / O-RING		9.47	09/09/2020	Check Sequence: 60 001-014-5-430-00
	Check Total:		9.47		
Vendor: 2226 141001016-1	GLOBAL TECHNICAL SYSTEMS, INC FIRE DEPT - TWO TONE DETECT PAGER SYSTEM REPAIR		423.25	09/09/2020	Check Sequence: 61 001-014-5-360-00
	Check Total:		423.25		
Vendor: 858 9317024425 9317105187 9317260783 9317306837	Graybar EZ -RJ45 CAT6+CONNECTOR 100/BOX 50KV IP Pole 7620/13200Y-120/240 MULTILINK RNI-3800 SINGLE DOOR ENCLOSURE 15KV IP Pole 7620/13200Y 120/240		564.10 6,769.74 110.43 11,880.00	09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 62 111-111-5-530-00 101-104-5-540-20 111-111-5-530-00 101-104-5-540-20

9317422171	POWERTEC PS1236PB-2NXGM - MICRO ONT PO	2,006.28	09/09/2020	111-111-5-530-00
9317513854	ALPHA TECH POWER RINGCONV AX30-12DSF	1,708.20	09/09/2020	111-111-5-530-00
9317513854	ALPHA TECH *AX30-2D-SFPC -FLEX POINT	2,167.38	09/09/2020	111-111-5-530-00
	Check Total:	25,206.13		
Vendor: 3333 9774	GREAT LAKES DATA SYSTEMS Add'l 500 subscriber Broadhub license bri	1,000.00	09/09/2020	Check Sequence: 63 111-111-5-390-50
	Check Total:	1,000.00		
Vendor: 20910 787587	Mary Gross Cancelled YAH trip refund due to covid	110.00	09/09/2020	Check Sequence: 64 009-016-4-371-66
	Check Total:	110.00		
Vendor: 5270 06790	HAMEL SEED & FARM SUPPLY, INC. 30 gal. Round Up	360.00	09/09/2020	Check Sequence: 65 001-017-5-490-00
	Check Total:	360.00		
Vendor: 399 4783052	Hawkins Inc Ammonia Sulfate	1,392.00	09/09/2020	Check Sequence: 66 201-202-5-490-00
	Check Total:	1,392.00		
Vendor: 1662 H0H89335	Home Box Office HBO AUGUST VIDEO CONTENT FEE	405.00	09/09/2020	Check Sequence: 67 111-111-5-390-52
	Check Total:	405.00		
Vendor: 10041 6347	Hediger's Backhoe Inc. pump out dog park restroom	200.00	09/09/2020	Check Sequence: 68 009-016-5-390-00
	Check Total:	200.00		
Vendor: 2385 AUGUST JULY	Highland Area Christian Servc AUGUST GOOD SAMARITAN JULY GOOD SAMARITAN	260.88 277.27	09/09/2020 09/09/2020	Check Sequence: 69 001-011-5-390-00 001-011-5-390-00
	Check Total:	538.15		
Vendor: 1423 200-301537 200-303703820 200-303706820 200-303707 200-303711 200-303712820 200-303714 200-304025 200-304045 200-305702 200-369460 200-369460 200-519997 200-526650 200-527315	Highland Communication Services HCS SERVICES telephone/computer/tv service - KRC telephone/computer/tv service - WCC Communication Services Communication Services telephone/computer/tv service - park maint shed COMMUNICATION CHARGES HCS SERVICES - FIRE STATION 1 HCS SERVICES -HACSM HCS UTILITIES - EMS COMMUNICATION CHARGES COMMUNICATION CHARGES Communication Services Communication Services Enterprise Bundle 8/8/2020 to 9/7/2020	493.39 334.23 2.00 204.00 33.95 2.00 2.00 2.00 51.95 282.95 85.95 85.95 149.99 119.66 158.00	09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 70 111-111-5-390-50 009-009-5-390-50 009-016-5-390-50 201-201-5-390-50 001-017-5-390-50 009-016-5-390-50 101-102-5-390-50 401-401-5-390-50 001-011-5-390-50 401-401-5-390-50 101-101-5-390-50 001-013-5-390-50 301-304-5-390-50 201-202-5-390-50 001-013-5-310-00
	Check Total:	2,008.02		
Vendor: 1537 945711	Highland Optimist Club Supplies for Central Purchasing	712.00	09/09/2020	Check Sequence: 71 001-000-0-157-00
	Check Total:	712.00		
Vendor: 8069 700434034	Hillyard St Louis Inc maint/repairs/labor on KRC scrubber	358.93	09/09/2020	Check Sequence: 72 009-009-5-390-00
	Check Total:	358.93		
Vendor: 1867 20-00890704	Howard Technology Solutions NEW PCS RECEIVED IN APRIL-DET&REPORT RM	1,682.00	09/09/2020	Check Sequence: 73 001-012-5-470-00
	Check Total:	1,682.00		
Vendor: 20549 787588	Mary Hundsdorfer YAH riverboat cruise refund due to covid	61.00	09/09/2020	Check Sequence: 74 009-016-4-371-66
	Check Total:	61.00		
Vendor: 3633 RT-10 AUGUST RT-2 AUGUST	ILLINOIS DEPT OF REVENUE AUGUST TELECOMMUNICATIONS INFRASTRUCTURE MTN FEE RETURN AUGUST TELECOMMUNICATIONS TAX RETURN	116.37 3,056.52	09/09/2020 09/09/2020	Check Sequence: 75 111-111-5-390-00 111-111-5-390-00

	Check Total:		3,172.89		
Vendor: 3634 AUGUST 2020	ILLINOIS TELECOMMUNICATIONS ACCESS CORP. LOCAL EXCHANGE CARRIER & INTERCONNECTED VOIP & WIRELESS PROVIDER		16.42	09/09/2020	Check Sequence: 76 111-111-5-390-00
	Check Total:		16.42		
Vendor: 1053 6051728-00	IMCO Utility Supply Co 1" (K) Copper- 10 Rolls		3,490.00	09/09/2020	Check Sequence: 77 201-203-5-430-00
	Check Total:		3,490.00		
Vendor: 20288 9902313/1966685	IN THE SWIM chlorine tabs		151.99	09/09/2020	Check Sequence: 78 009-009-5-490-00
	Check Total:		151.99		
Vendor: 5626 CXDT166 CXDT166	IRON MOUTAIN SHREDDING SERVICES (4 1/2) CONTAINERS SHREDDING SERVICES (1/2) CONTAINER		280.15 31.11	09/09/2020 09/09/2020	Check Sequence: 79 001-011-5-390-00 401-401-5-390-00
	Check Total:		311.26		
Vendor: 1137 62447 62453	Journal Printing Temporary Stamp 1000 #10 SECURITY LINED REGULAR ENVELOPES- HCS		19.50 71.90	09/09/2020 09/09/2020	Check Sequence: 80 001-013-5-430-00 111-111-5-410-00
	Check Total:		91.40		
Vendor: 951 INV18987305	KGP Logistics Inc Faceplate 2-Plex White		350.00	09/09/2020	Check Sequence: 81 111-111-5-470-00
	Check Total:		350.00		
Vendor: 1416 787591	Sharon Klostermann cancelled YAH trip refunds due to covid		85.00	09/09/2020	Check Sequence: 82 009-016-4-371-66
	Check Total:		85.00		
Vendor: 5593 584543 584543	RONALD KOHLBRECHER Loader - Repairs Loader - Repairs		225.00 225.00	09/09/2020 09/09/2020	Check Sequence: 83 001-017-5-360-00 301-304-5-360-00
	Check Total:		450.00		
Vendor: 1206 4	Korte & Luitjohan Contr Inc CSXT-RR CULVERT MODIFICATION HIGHLAND, IL		156,014.19	09/09/2020	Check Sequence: 84 007-007-5-550-00
	Check Total:		156,014.19		
Vendor: 1236 109984 110104 110129	Langhauser Sheet Metal Co Labor & Service - Liberty Lane Lift Station MAINTENANCE AND REPAIRS TO UNIT IN CITY MANAGERS OFFICE Labor & Service to motor - HVAC - WTP		1,237.50 100.80 200.00	09/09/2020 09/09/2020 09/09/2020	Check Sequence: 85 301-304-5-360-00 001-011-5-380-00 201-202-5-360-00
	Check Total:		1,538.30		
Vendor: 20911 787034	Robert Lawrence Mth auto debit refund - not ready to start up yet		67.81	09/09/2020	Check Sequence: 86 009-009-4-347-21
	Check Total:		67.81		
Vendor: 1258 505564	Leon Uniform Company Inc EMS-UNIFORM SUPPLIES- CRIPPS-PIERCE-DAVIS		66.00	09/09/2020	Check Sequence: 87 401-401-5-440-00
	Check Total:		66.00		
Vendor: 5590 B-19-190351 B-19-190351 1	LINDOW CONTRACTING, INC 65 Arbor Crest Dr-Single-Family Home Incentive Payt-Existing Sub 65 Arbor Crest Dr-Certificate of Occupancy Deposit Refund		4,000.00 200.00	09/09/2020 09/09/2020	Check Sequence: 88 001-013-5-390-83 001-013-5-390-83
	Check Total:		4,200.00		
Vendor: 20598 787594	Janice Linenfelser Linenfelser/klosterman YAH Miss. River Boat trip refund		110.00	09/09/2020	Check Sequence: 89 009-016-4-371-66
	Check Total:		110.00		
Vendor: 4438 BRINKER BRINKER GILOMEN GILOMEN TEBBE TEBBE	London Shoe Shop SAFETY BOOTS- BEN BRINKER SAFETY BOOTS- BEN BRINKER SAFETY BOOTS- DUSTIN GILOMEN SAFETY BOOTS- DUSTIN GILOMEN SAFETY BOOTS- TRAVIS TEBBE SAFETY BOOTS- TRAVIS TEBBE		69.38 69.37 97.87 97.88 87.00 87.00	09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 90 201-203-5-440-00 301-303-5-440-00 301-303-5-440-00 201-203-5-440-00 201-203-5-440-00 301-303-5-440-00

	Check Total:		508.50		
Vendor: 24	Craig Loyet				Check Sequence: 91
B-19-190038	224 Flax Dr - Final Plumbing Inspection	190.00		09/09/2020	001-013-5-390-82
B-19-190039	228 Flax Dr - Final Plumbing Inspection	190.00		09/09/2020	001-013-5-390-82
B-19-190140	2923 Herzog Ln - Final Plumbing Inspection	225.00		09/09/2020	001-013-5-390-82
B-19-190142	2929 Herzog Ln - Final Plumbing Inspection	225.00		09/09/2020	001-013-5-390-82
B-20-020206	195 N Porte Dr - Plumbing Rough-in Inspection	25.00		09/09/2020	001-013-5-390-82
	Check Total:		855.00		
Vendor: 5181	LOYET-ARCHITECTS				Check Sequence: 92
JOB 1820-R15	REDESIGN- PUBLIC SAFETY FACILITY DESIGN	7,150.00		09/09/2020	012-012-5-505-00
	Check Total:		7,150.00		
Vendor: 2941	MADISON COUNTY INFORMATION TECHNOLOGY				Check Sequence: 93
2020-06H	LEADS LEASE FROM MADISON CO.	24.28		09/09/2020	001-012-5-340-00
	Check Total:		24.28		
Vendor: 3559	Amber Marti				Check Sequence: 94
109843	REIMBURSEMENT FOR DAMAGES TO AC UNIT FROM POWER SURGES	186.00		09/09/2020	101-104-5-390-00
	Check Total:		186.00		
Vendor: 4699	Mastercard				Check Sequence: 95
0507 LATHAM	CELL PHONE SERVICE FOR CITY MANAGER	142.40		09/09/2020	001-011-5-310-00
0663 CITYHALL	IDC LUNCHEON- JJ	84.69		09/09/2020	007-007-5-390-00
0663 CITYHALL	SHIPPING CHRGS FOR PACKAGE	5.30		09/09/2020	001-012-5-320-00
1035729	HANDCUFF KEY AND LAPEL MIC	63.91		09/09/2020	001-012-5-440-00
1645	FACE MASK	25.00		09/09/2020	001-012-5-440-00
1893 CITYUTILIT	RAIN SENSOR FOR IBERG ROAD ROUNDABOUT- SITEONE LANDSCAPE SUPPLY	22.62		09/09/2020	101-102-5-430-00
1893 CITYUTILIT	FILTER, KIT, FUEL FILTER- DIGGER- RUSH TRUCK CENTERS	82.15		09/09/2020	101-104-5-460-00
1893 CITYUTILIT	SAFETY LUNCHEON- DOMINO'S	25.96		09/09/2020	101-101-5-390-00
1893 CITYUTILIT	SPLICE 2 BAD SPOTS IN CUSTOMER ROPE- RIGGING SOLUTIONS	66.95		09/09/2020	101-104-5-360-00
1893 CITYUTILIT	MANIFOLD GAUGE AND 13PC DEEP IMPACT TOOLS- HARBOR FREIGHT	124.58		09/09/2020	101-102-5-470-00
1893 CITYUTILIT	CLOROX CLEANING- DOLLAR GENERAL	4.06		09/09/2020	101-101-5-450-00
1893 CITYUTILIT	6 FACE MUFFLER GAITER- ELECTRIC DEPT- LINEMAN SUPPLY	101.67		09/09/2020	101-104-5-440-00
1893 CITYUTILIT	MALATHION- EFFINGHAM EQUITY	75.05		09/09/2020	101-102-5-430-00
1893 CITYUTILIT	CMPCT WIDE 1/2FTR MNT 3300L 40K 120V-277V DK BZ- ECONOLIGHT	197.97		09/09/2020	101-104-5-430-00
1928820	BOOTS FOR 124 AND SHIRT FOR P086	209.56		09/09/2020	001-012-5-440-00
1935 SLOVER	BREAKFAST (CASEYS) ANNUAL MEETING- B&Z HOST	31.34		09/09/2020	001-013-5-390-00
1943 HUBBARD	ZOOM MONTHLY CHRGE 8/8/20-9/7/20	14.99		09/09/2020	007-007-5-390-00
1996896	SUNGLASSES -D.FEENY	136.56		09/09/2020	001-012-5-440-00
2040mark82020	online reservation service	60.00		09/09/2020	009-503-5-430-00
2040mark82020	online reservation service	60.00		09/09/2020	009-009-5-430-00
2644 SPERANEO	NFPA MEMBERSHIP- CSTRAUB	175.00		09/09/2020	001-013-5-390-00
2644 SPERANEO	ICC TRAINING/CLASS MATERIAL FOR CSTRAUB	518.96		09/09/2020	001-013-5-240-00
2644 SPERANEO	ICC TRAINING/CLASS MATERIAL FOR MHANNA	376.20		09/09/2020	001-013-5-240-00
5979 PWA	Your Membership Careers - AWWA Career Center Job Posting WTP	299.00		09/09/2020	201-201-5-430-00
7918nancy82020	weed chemical for park maint	397.80		09/09/2020	009-016-5-490-00
7918nancy82020	wireless earbuds for BK park maint	67.50		09/09/2020	009-016-5-430-00
7918nancy82020	weed chemical for BK park maint	322.64		09/09/2020	009-016-5-490-00
7918nancy82020	il fire marshal fee for elevator at krc	76.69		09/09/2020	009-009-5-390-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	2.00		09/09/2020	301-301-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	2.00		09/09/2020	301-303-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	7.00		09/09/2020	301-304-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	2.00		09/09/2020	201-201-5-391-00
9063 IMMING	FACEBOOK MARKETING	261.30		09/09/2020	111-111-5-390-33
9063 IMMING	DREAMSTIME SUBSCRIPTION	25.00		09/09/2020	111-111-5-390-33
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	5.00		09/09/2020	009-503-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	9.00		09/09/2020	111-111-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	6.00		09/09/2020	001-013-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	17.00		09/09/2020	401-401-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	32.00		09/09/2020	001-012-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	10.00		09/09/2020	009-016-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	17.00		09/09/2020	009-009-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	5.00		09/09/2020	001-017-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	2.00		09/09/2020	201-203-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	5.00		09/09/2020	201-202-5-391-00
9063 IMMING	FLUGELFEST.COM DOMAIN RENEWAL	18.17		09/09/2020	007-007-5-390-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	2.00		09/09/2020	101-104-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	2.00		09/09/2020	101-102-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	10.00		09/09/2020	101-101-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	2.00		09/09/2020	001-014-5-391-00
9063 IMMING	ZOOM MONTHLY (10) 7/21/20- 8/20/2020	199.90		09/09/2020	001-011-5-391-00
9063 IMMING	TRAINING LUNCHEON 7/22/20- IMOS	104.21		09/09/2020	111-111-5-240-00
9063 IMMING	LA CROSSE TECHNOLOGY	11.88		09/09/2020	111-111-5-390-50
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	2.00		09/09/2020	007-007-5-391-00
9063 IMMING	CITYOFHIGHLAND.ORG DOMAIN RENEWAL	21.17		09/09/2020	001-011-5-391-00
9063 IMMING	SOLARWINDS- UPGRADE DAMEWARE TO SUPPORT PC'S NOT ON NETWORK	36.50		09/09/2020	001-011-5-391-00
	Check Total:		4,585.68		

Vendor: 20429 787592	Gerald Masterson cancelled YAH trip due to covid riverboat cruise	110.00	09/09/2020	Check Sequence: 96 009-016-4-371-66
	Check Total:	110.00		
Vendor: 1924 823922	McKay Auto Parts Inc 55 inch magnet	63.00	09/09/2020	Check Sequence: 97 201-203-5-430-00
	Check Total:	63.00		
Vendor: 4985 B-19-190324 B-20-020012 B-20-020012 1 B-20-020054	Mettler Development LLC 244 Carter Ridge Dr-Single-Family Home Incentive Payt-new subdiv 211 Carter Ridge Dr-Single-Family Home Incentive Payt-new subdiv 211 Carter Ridge Dr-Certificate of Occupancy Deposit Refund 247 Carter Ridge Dr-Single-Family Home Incentive Payt-new subdiv	4,000.00 4,000.00 200.00 4,000.00	09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 98 007-007-5-390-00 007-007-5-390-00 007-007-5-390-00 007-007-5-390-00
	Check Total:	12,200.00		
Vendor: 5769 00002936 00003054	METTLER'S ATV & UTV PARTS AND ACCESSORIES MOTOR OIL LABOR: ON SITE GENERATOR REPAIR- UNIT NEEDS FULL SRVC FULL SERVICE ON FIBER TRAILER GENERATOR	86.18 309.16	09/09/2020 09/09/2020	Check Sequence: 99 111-111-5-360-00 111-111-5-360-00
	Check Total:	395.34		
Vendor: 1383 0123730-IN 0123731-IN 0123732-IN	Midwest Meter Inc. Water Meters 1 1/2" Meter Base, M-25 GAL HRE-LCD w/ITRON CONN, Bolt, Gasket Meter Base, M-25 GAL HRE-LCD w/ITRON CONN	13,000.00 490.00 632.00	09/09/2020 09/09/2020 09/09/2020	Check Sequence: 100 201-203-5-530-60 201-203-5-530-60 201-203-5-530-60
	Check Total:	14,122.00		
Vendor: 20785 4284	Midwest Mulch & Compost brown mulch	25.00	09/09/2020	Check Sequence: 101 009-016-5-430-00
	Check Total:	25.00		
Vendor: 1386 2019379 2020034	Midwest Municipal Supply Inc 3/4" & 1" Angle Dual Check Rep Kit 3/4 x 1/2" Union P/J -CTS, Blue Marking Paint	28.42 177.99	09/09/2020 09/09/2020	Check Sequence: 102 201-203-5-430-00 201-203-5-430-00
	Check Total:	206.41		
Vendor: 2392 32977 32977 32977	Missouri Network Alliance LLC DATA CONTENT FEE VOICE CONTENT FEE VOICE CONTENT FEE	12,000.00 834.25 2,279.93	09/09/2020 09/09/2020 09/09/2020	Check Sequence: 103 111-111-5-390-53 111-111-5-390-51 111-111-5-390-52
	Check Total:	15,114.18		
Vendor: 20084 1268261-00	MTI Distributing, Inc. labor/materials for park maint equipment	825.96	09/09/2020	Check Sequence: 104 009-016-5-360-00
	Check Total:	825.96		
Vendor: 1424 787596	Cheryl Mueller YAH trip reimbursements for cancelled trips due to covid	180.60	09/09/2020	Check Sequence: 105 009-016-4-371-66
	Check Total:	180.60		
Vendor: 1426 61687	Mug A Bug Mosquito Spray - 55 Gal.	2,292.41	09/09/2020	Check Sequence: 106 001-017-5-490-00
	Check Total:	2,292.41		
Vendor: 2929 IN1486346	MUNICIPAL EMERGENCY SERVICES, INC. Employee Shirts	216.79	09/09/2020	Check Sequence: 107 001-013-5-440-00
	Check Total:	216.79		
Vendor: 494 833383	David F Munie Carb Kit Shut off valve, Labor-Vermeer Boring Rig	105.54	09/09/2020	Check Sequence: 108 201-203-5-390-00
	Check Total:	105.54		
Vendor: 1435 C13442	Munie Trucking & Gravel Top soil	475.20	09/09/2020	Check Sequence: 109 001-017-5-430-00
	Check Total:	475.20		
Vendor: 1512 350931 351252 351252 351266	Northtown Auto & Tractor Belt Oil Filter, Fuel Element, Diesel Exhaust Fluid, Rotella T4 10W30 Oil Filter, Fuel Element, Diesel Exhaust Fluid, Rotella T4 10W30 Diesel Exhaust Fluid	9.49 116.72 116.71 13.00	09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 110 201-202-5-460-00 301-303-5-460-00 201-203-5-460-00 201-203-5-460-00

351266	Diesel Exhaust Fluid	13.00	09/09/2020	301-303-5-460-00
352703	Hydraulic Hose - Bulk, 12G - 12 MJ	84.98	09/09/2020	001-017-5-450-00
	Check Total:	553.90		
Vendor: 3903	O'Reilly Automotive Inc.			Check Sequence: 111
0985-169313	DEF, WIPER FLUID	275.52	09/09/2020	101-104-5-460-00
0985-173388	Brake Clean	11.94	09/09/2020	301-303-5-430-00
0985-173388	Brake Clean	11.94	09/09/2020	201-203-5-430-00
0985-173674	OIL FILTER, FUEL/WTR SEP- RADIO TOWER GENERATOR	26.39	09/09/2020	101-102-5-430-00
0985-174364	HINGE PIN KT	12.40	09/09/2020	101-102-5-460-00
0985-174723	motoroil for park maint equipment	35.98	09/09/2020	009-016-5-460-00
0985-175203	WATER OUTLET, THERMOSTAT	47.80	09/09/2020	101-102-5-460-00
0985-175285	WATER OUTLET RETURN	-33.55	09/09/2020	101-102-5-460-00
0985-175505	MINI LAMP	4.09	09/09/2020	101-102-5-460-00
0985-176319	OIL FILTER, OIL FOR FORD ESCAPE	28.91	09/09/2020	001-013-5-460-00
0985-176406	BLOWER MOTOR	63.98	09/09/2020	111-111-5-460-00
0985-176417	RETURN BLOWER MOTOR- PURCHASE DIFFERENT BLOWER MOTOR	20.05	09/09/2020	111-111-5-460-00
	Check Total:	505.45		
Vendor: 2139	Oates Associates Inc			Check Sequence: 112
32946	CSXT RAILROAD CULVERT MODIFICATION CONSTRUCTION SERVICES	400.00	09/09/2020	007-007-5-505-00
32948	IL RTE 160 SHARED USE PATH CONSTRUCTION SERVICES	2,905.00	09/09/2020	050-050-5-505-00
32950	BROADWAY RESURFACING CONSTRUCTION SERVICES	200.00	09/09/2020	050-050-5-505-00
32951	HEMLOCK TRAFFIC SIGNAL PLANS- CONSTRUCTION SERVICES	200.00	09/09/2020	050-050-5-505-00
32955	Project 220003.004 - Apex Building Detention Basin Review	80.00	09/09/2020	001-017-5-230-00
32956	TAP GRANT APPLICATIONS- IL 160 NORTH	5,280.00	09/09/2020	050-050-5-505-00
32961	EDP GRANT APPLICATION- EXECUTIVE AND MATTER DRIVES	500.00	09/09/2020	050-050-5-505-00
	Check Total:	9,565.00		
Vendor: 3462	OCCUPATIONAL HEALTH & WELLNESS			Check Sequence: 113
24362	PHYSICAL/DRUG SCREEN FIRE /EMS SELECTION PROCESS	85.00	09/09/2020	401-401-5-390-00
	Check Total:	85.00		
Vendor: 8594	PAETEC			Check Sequence: 114
72947103	POLICE DEPT LONG DISTANCE	1.22	09/09/2020	001-012-5-310-00
72962739-3001	LONG DISTANCE CHRG	0.01	09/09/2020	101-101-5-310-00
	Check Total:	1.23		
Vendor: 1565	Russ Parker			Check Sequence: 115
787598	refund for cancelled YAH trips due to covid	280.00	09/09/2020	009-016-4-371-66
	Check Total:	280.00		
Vendor: 4146	PDC Laboratories Inc			Check Sequence: 116
19428374	Fluoride by probe	18.00	09/09/2020	201-202-5-390-23
19428859	TOC & Field Alkalinity Pkg., Total Organic Carbon	80.00	09/09/2020	201-202-5-390-23
	Check Total:	98.00		
Vendor: 20912	Michelle Plank			Check Sequence: 117
787110	refund for auto debit withdrawal - membership cancelled due to co	31.25	09/09/2020	009-009-4-347-21
	Check Total:	31.25		
Vendor: 2474	Plocher Construction Company, Inc.			Check Sequence: 118
13	HIGHLAND WATER RECLAMATION FACILITY IMPROVEMENTS	252,652.00	09/09/2020	301-304-5-550-00
	Check Total:	252,652.00		
Vendor: 366	Polydyne, Inc.			Check Sequence: 119
1476618	Tote Clarifloc CE 1457 Polymer	3,261.40	09/09/2020	301-304-5-490-00
	Check Total:	3,261.40		
Vendor: 20841	Caroline Potthast			Check Sequence: 120
787600	refund for cancelled YAH riverboat cruise due to covid	55.00	09/09/2020	009-016-4-371-66
	Check Total:	55.00		
Vendor: 1773	Power Line Supply			Check Sequence: 121
56492194	613400 3/4- inch X 10ft Copper Bonding G	129.04	09/09/2020	101-104-5-530-00
56493541	H39KC-175/DX 175 Mercury	110.40	09/09/2020	101-104-5-430-00
56494411	1- 15ft Tube 150-S40-Y-T63-B	306.00	09/09/2020	101-104-5-530-00
56496430	J9412 Bolt Oval Eye 5/8"X 12"	243.00	09/09/2020	101-104-5-430-00
56496470	1831 Bucket Hook for 2- 3/4" Bucket Lip	84.72	09/09/2020	101-104-5-430-00
	Check Total:	873.16		
Vendor: 2693	Productivity Plus Account			Check Sequence: 122
2077 62625B	midwest tractor labor/maint & repair splys 2016 NH C232 T4	287.17	09/09/2020	009-016-5-390-00

935508302077	midwest tractor sales 65241B- fittings/hoses	50.19	09/09/2020	009-016-5-450-00
	Check Total:	337.36		
Vendor: 5409 250353	PUBLIC AGENCY TRAINING COUNCIL C. CLEWIS TRAINING MANAGING PROP/EVIDENCE	300.00	09/09/2020	Check Sequence: 123 001-012-5-240-00
	Check Total:	300.00		
Vendor: 20789 02601750	Quench USA, Inc water cooler at krc	55.00	09/09/2020	Check Sequence: 124 009-009-5-430-00
	Check Total:	55.00		
Vendor: 4211 2008-077175 2008-078048 2008-121775	R P Lumber Co Inc Conduit, Wire fww sidewalk splys 2X6X10 SELECT/APPEARANCE- CEMETERY ROAD	32.59 145.32 138.60	09/09/2020 09/09/2020 09/09/2020	Check Sequence: 125 201-202-5-380-00 009-016-5-450-00 717-717-5-550-00
	Check Total:	316.51		
Vendor: 969 841036 841285 842036 842156 842529 842577 842612 842969 842970	Red E Mix LLC tkr #'s 60126619,60126621,60126624,60126627 cemetery flatwork tkr #'s 60126721,60126725,60126727 cemetery flatwork 88 PCCEV30 SI/PV Ticket 60127123 4000 PSI O/S FLATWORK- CEMETERY ROAD REPAIRS 88 PCCEV30 SI/PV Ticket 60127324 washed sand for cemetery concrete for memorial bench 4000 PSI O/S FLATWORK- CEMETERY ROAD REPAIRS 4000 PSI O/S Flatwork, Small Load chg., Ticket 60127493	3,990.00 2,508.00 783.00 3,078.00 754.00 345.00 269.50 1,824.00 417.00	09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 126 009-715-5-430-00 009-715-5-430-00 001-017-5-540-00 717-717-5-550-00 008-008-5-430-00 009-715-5-430-00 009-016-5-430-00 717-717-5-550-00 001-017-5-540-00
	Check Total:	13,968.50		
Vendor: 1238 2118671 2118695	Reding Tire & Battery Inc CAR 3 (4) NEW TIRES AND DISMOUNT,MOUNT AND BALANCE CAR 1 TIRE REPAIR- SCREW IN DRIVER'S SIDE	573.08 20.00	09/09/2020 09/09/2020	Check Sequence: 127 001-012-5-360-10 001-012-5-360-10
	Check Total:	593.08		
Vendor: 3329 18482	RIGHT WAY TRAFFIC CONTROL, INC. Troxler Ave. Striping- Pavement Markings	5,588.47	09/09/2020	Check Sequence: 128 050-050-5-540-10
	Check Total:	5,588.47		
Vendor: 2224 262895 262895 262895 262895 262895 262895 263432	ROBERT (BOB) SANDERS WASTE SYSTEMS, INC. PW RECYCLING SERVICES 2610 PLAZA DR RECYCLING SERVICES PD RECYCLING SERVICES KRC RECYCLING SERVICES COMMERCIAL AND RESIDENTIAL TRASH SERVICES CITY HALL RECYCLING SERVICES TEMP DUMPSTER SERVICES 7/13/20- 8/11/2020	7.50 15.00 15.00 15.00 119,066.15 7.50 8,312.28	09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 129 001-017-5-390-00 001-013-5-390-00 001-012-5-390-00 009-009-5-390-00 713-713-5-390-00 001-011-5-390-00 713-713-5-390-00
	Check Total:	127,438.43		
Vendor: 1832 4526 4538 4541	Safe Supply Company Inc Hydraulic coupling, Hydraulic hose Hydraulic coupling, Hydraulic hose Solves 15 mil gloves	113.60 113.60 29.48	09/09/2020 09/09/2020 09/09/2020	Check Sequence: 130 001-017-5-450-00 001-017-5-450-00 201-202-5-430-00
	Check Total:	256.68		
Vendor: 3514 559025 559025	SANDBERG PHOENIX & VON GONTARD P.C. JULY LEGAL FEES- LABOR & EMPLOYMENT JULY LEGAL FEES- LABOR & EMPLOYMENT	408.00 510.00	09/09/2020 09/09/2020	Check Sequence: 131 001-011-5-220-00 001-012-5-220-00
	Check Total:	918.00		
Vendor: 1884 S1163356.002	Schulte Supply Inc Stainless Repair Clamp, MFG 658 Stock Wire, MFG 3577	844.36	09/09/2020	Check Sequence: 132 201-203-5-430-00
	Check Total:	844.36		
Vendor: 2313 71392	SENTINEL EMERGENCY SOLUTIONS VORTEX W/DENT VALVE & GRIP- STRAIGHT TIP 1-1/8 X 1.5"NH	885.92	09/09/2020	Check Sequence: 133 001-014-5-470-00
	Check Total:	885.92		
Vendor: 1736 23721	Showtime Networks Inc JULY VIDEO CONTENT FEE	137.70	09/09/2020	Check Sequence: 134 111-111-5-390-52
	Check Total:	137.70		
Vendor: 5732	SINCLAIR TELEVISION GROUP, INC.			Check Sequence: 135

2018-2020 # 3	JULY 2020 SUBSCRIBER COUNTS	4,477.40	09/09/2020	111-111-5-390-52
2018-2020 #3	JAN 2019 THRU JUNE 2019 BACK PAYMENT	23,711.58	09/09/2020	111-111-5-390-52
	Check Total:	28,188.98		
Vendor: 1587	Timothy Singler			Check Sequence: 136
B-19-190038	224 Flax Dr - Final Plumbing Inspection	190.00	09/09/2020	001-013-5-390-82
B-19-190039	228 Flax Dr - Final Plumbing Inspection	190.00	09/09/2020	001-013-5-390-82
B-19-190140	2923 Herzog Ln - Final Plumbing Inspection	225.00	09/09/2020	001-013-5-390-82
B-19-190142	2929 Herzog Ln - Final Plumbing Inspection	225.00	09/09/2020	001-013-5-390-82
B-20-020206	195 N Porte Dr - Plumbing Rough-in Inspection	25.00	09/09/2020	001-013-5-390-82
	Check Total:	855.00		
Vendor: 5239	SIUE FOUNDATION CAMPUS			Check Sequence: 137
2020	SPONSORSHIP OF 2020 METRO EAST START UP CHALLENGE	1,000.00	09/09/2020	007-007-5-390-00
	Check Total:	1,000.00		
Vendor: 1677	SNI / SI Networks LLC Inc			Check Sequence: 138
23722	JULY VIDEO CONTENT FEE	136.50	09/09/2020	111-111-5-390-52
	Check Total:	136.50		
Vendor: 2435	Southern Illinois University Edwardsville			Check Sequence: 139
765051-004	INTERNSHIP FOR PERIOD OF 8/16/20-12/31/2020	2,893.36	09/09/2020	001-013-5-390-00
765051-004	INTERNSHIP FOR PERIOD OF 8/16/20-12/31/2020	2,893.37	09/09/2020	007-007-5-390-00
	Check Total:	5,786.73		
Vendor: 5768	SPARLIN PLUMBING			Check Sequence: 140
1111	REBUILT MEN'S TOILET IN FIREHOUSE #2- MATERIAL & SERVICE	125.69	09/09/2020	001-014-5-390-00
	Check Total:	125.69		
Vendor: 4986	Spatial Connections Inc			Check Sequence: 141
20150131	CUSTOM WEBMAP SUBSCRIPTION SRVCS- FIELD MAP	195.00	09/09/2020	301-301-5-390-00
	Check Total:	195.00		
Vendor: 20913	SpinTouch Inc.			Check Sequence: 142
covid	two rapid screen pedestal thermometers for covid	6,062.00	09/09/2020	009-009-5-470-00
	Check Total:	6,062.00		
Vendor: 5736	LAWRENCE STAJDUHAR			Check Sequence: 143
787602	refund for cancelled YAH trip riverboat cruise due to covid	55.00	09/09/2020	009-016-4-371-66
	Check Total:	55.00		
Vendor: 20914	Brian Stewart			Check Sequence: 144
787175	refund for auto debit deduct due to covid	54.69	09/09/2020	009-009-4-347-21
	Check Total:	54.69		
Vendor: 5151	SUMNER ONE, INC.			Check Sequence: 145
2601504	WCC copier mthly maint contract agreement	48.00	09/09/2020	009-016-5-390-00
2604212	COPIER MAINT. POLICE DEPT.	308.72	09/09/2020	001-012-5-360-00
2612358	COLOR OVERAGES	16.48	09/09/2020	001-013-5-340-00
2612358	COLOR OVERAGES	16.48	09/09/2020	101-101-5-340-00
L306673054	RENTAL/ LEASE AGREEMENT	122.34	09/09/2020	101-101-5-340-00
L306673054	RENTAL/ LEASE AGREEMENT	122.33	09/09/2020	001-013-5-340-00
L306746050	COPIER LEASE/USAGE	172.24	09/09/2020	111-111-5-390-00
	Check Total:	806.59		
Vendor: 5715	T.R. MILLER MILL CO. INC.			Check Sequence: 146
00650183	Class 3 40ft	8,705.22	09/09/2020	101-104-5-540-10
00650183	Class 3 35ft	2,384.10	09/09/2020	101-104-5-540-10
	Check Total:	11,089.32		
Vendor: 2038	TANTALUS SYSTEMS INC.			Check Sequence: 147
19837	RT-4101-H	1,240.00	09/09/2020	101-104-5-530-60
AM2020-068	ANNUAL MTN PREMIUM- SERVER, SOFTWARE & TSA SUPPORT & TUNNet MTN	45,523.32	09/09/2020	101-101-5-390-50
	Check Total:	46,763.32		
Vendor: 47	Tech Electronics Inc			Check Sequence: 148
N000030830	PREVENTATIVE MTN FIRE ALARM- REC CENTER 8/7/2020-11/06/2020	379.24	09/09/2020	009-009-5-390-00
	Check Total:	379.24		
Vendor: 2028	Teklab Inc			Check Sequence: 149
246963	HWRF Semi-Annual Sampling	650.50	09/09/2020	301-304-5-390-23

247003	HWRF Monthly Sampling		50.00	09/09/2020	301-304-5-390-23
	Check Total:		700.50		
Vendor: 5770 6454514	TELEFLEX LLC EZ-IO 25MM NEEDLE (BOX OF 5)		562.50	09/09/2020	Check Sequence: 150 401-401-5-430-00
	Check Total:		562.50		
Vendor: 11111 43982	The Kwik Konnection Printing Inc LEGAL NOTICES FOR PUBLIC SAFETY BUILDING		525.00	09/09/2020	Check Sequence: 151 012-012-5-390-00
	Check Total:		525.00		
Vendor: 8216 000991872 000991872	The Lifeguard Store lifeguard swim suits/whistles - odp lifeguard swim suits/whistles - krc		693.60 693.60	09/09/2020 09/09/2020	Check Sequence: 152 009-503-5-440-00 009-009-5-440-00
	Check Total:		1,387.20		
Vendor: 74 25182 25182 25182 25182 25182	Third Millennium Assoc Inc UTILITY BILL RENDERING UTILITY BILL RENDERING UTILITY BILL RENDERING UTILITY BILL RENDERING UTILITY BILL RENDERING		190.25 285.37 285.37 285.37 856.14	09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 153 001-011-5-390-00 201-201-5-390-00 301-301-5-390-00 713-713-5-390-00 101-101-5-390-00
	Check Total:		1,902.50		
Vendor: 20893 787485	Phylis Thompson reimbursement for cancelled YAH trip due to covid		133.00	09/09/2020	Check Sequence: 154 009-016-4-371-66
	Check Total:		133.00		
Vendor: 5397 88743 88970	TIMES TRIBUNE Legal Notice - CPZB Meeting for 9/2/2020 NOTICE OF PUBLIC BID- DEMO OF 1808 OLIVE ST		31.20 31.20	09/09/2020 09/09/2020	Check Sequence: 155 001-013-5-390-00 001-013-5-390-00
	Check Total:		62.40		
Vendor: 2317 175025-202008-1	TRANSUNION RISK AND ALTERNATIVE AUGUST BACKGROUND CHECKS		78.30	09/09/2020	Check Sequence: 156 001-012-5-390-00
	Check Total:		78.30		
Vendor: 4839 2276616	Transworld Systems Inc JULY COLLECTION AGENCY DUES		712.71	09/09/2020	Check Sequence: 157 101-101-5-390-24
	Check Total:		712.71		
Vendor: 2089 5133866	Tri Ford Inc Truck # 69 - Duct - Air		163.15	09/09/2020	Check Sequence: 158 001-017-5-460-00
	Check Total:		163.15		
Vendor: 5420 346586 346587	TRIPACK, INC. Supplies for Central Purchasing Supplies for Central Purchasing		38.91 263.97	09/09/2020 09/09/2020	Check Sequence: 159 001-000-0-157-00 001-000-0-157-00
	Check Total:		302.88		
Vendor: 2097 F110596180:01 F110596180:02	Truck Centers Inc PARTS FOR DOUBLE BUCKET HOSE FOR DOUBLE BUCKET		273.95 120.89	09/09/2020 09/09/2020	Check Sequence: 160 101-104-5-460-00 101-104-5-460-00
	Check Total:		394.84		
Vendor: 5566 700732	TURF GATOR LLC BROADWAY ROUNDABOUT		40.00	09/09/2020	Check Sequence: 161 101-102-5-390-00
	Check Total:		40.00		
Vendor: 315 045-312930 045-314036	TYLER TECHNOLOGIES INC ENERGOV IMPLMENTATION GAVITT 7/31/20 ENERGOV IMPLMENTATION YOUNG 8/11 & 8/12		640.00 1,920.00	09/09/2020 09/09/2020	Check Sequence: 162 001-012-5-390-50 001-012-5-390-50
	Check Total:		2,560.00		
Vendor: 3318 1647954 1647954	U.S. BANK GO SEWERAGE SYSTEM BONDS SERIES 2013- PRINCIPAL PAYMENT GO SEWERAGE SYSTEM BONDS SERIES 2013- INTEREST PAYMENT		125,000.00 37,712.50	09/09/2020 09/09/2020	Check Sequence: 163 309-309-5-610-00 309-309-5-620-00
	Check Total:		162,712.50		
Vendor: 1413	UMB Bank NA				Check Sequence: 164

HI4A	ADMINISTRATIVE FEES- HIGHLAND IL GO RFDG BDS SRS 2014A	318.00	09/09/2020	009-009-5-630-00
	Check Total:	318.00		
Vendor: 2041 2020-06-18 0002	United Health Care AMBULANCE REFUND	255.28	09/09/2020	Check Sequence: 165 401-401-5-390-25
	Check Total:	255.28		
Vendor: 5725 78736 78911	UNITED SYSTEMS & SOFTWARE, INC. Itron Water Meters Itron 100W Pit Lid Mounting Kit	9,692.65 176.72	09/09/2020 09/09/2020	Check Sequence: 166 201-203-5-530-60 201-203-5-530-60
	Check Total:	9,869.37		
Vendor: 2773 0000Y78672320	UPS UPS SHIPPING	4.05	09/09/2020	Check Sequence: 167 101-101-5-320-00
	Check Total:	4.05		
Vendor: 502 327534	USA Blue Book Supplies for WRF	228.14	09/09/2020	Check Sequence: 168 301-304-5-430-00
	Check Total:	228.14		
Vendor: 5252 UBD10001137495	USAC BILLING & DISBURSEMENT SUPPORT MECHANISM CHARGES/ADJ 2020 499A	1,292.73	09/09/2020	Check Sequence: 169 111-111-5-390-51
	Check Total:	1,292.73		
Vendor: 5129 513834	Utility Service Co Inc 200,000 ELEVATED DOWNTOWN TANK- QUARTERLY	5,721.28	09/09/2020	Check Sequence: 170 201-202-5-550-00
	Check Total:	5,721.28		
Vendor: 1798 133524 133525	Vantage Point Solutions, Inc JUNIPER INSTALLATION- GENERAL CONSULTING SERVICES SPEEDTEST SERVER DOWN/TROUBLESHOOTING, SERVER VERSIONS	5,702.50 480.00	09/09/2020 09/09/2020	Check Sequence: 171 111-111-5-505-00 111-111-5-230-00
	Check Total:	6,182.50		
Vendor: 20915 787606	Mike Voegele refund for cancelled YAH trips due to covid	59.50	09/09/2020	Check Sequence: 172 009-016-4-371-66
	Check Total:	59.50		
Vendor: 1964 255580	VUBIQUITY INC. JULY VIDEO CONTENT FEE	2,206.00	09/09/2020	Check Sequence: 173 111-111-5-390-52
	Check Total:	2,206.00		
Vendor: 3369 8801896986 8801940342	VWR International KLEANAR (Chromic/Sulf Acid) TOT Suspended Solid STD	186.74 137.31	09/09/2020 09/09/2020	Check Sequence: 174 301-304-5-430-00 301-304-5-430-00
	Check Total:	324.05		
Vendor: 2145 0444530 0444530 0444530 0444530 0444530 0444530 0444530 0444530 0444530 0444530 0444530 0444530 0444530 0444530	Wal Mart Community/GEMB WAL-MART OPERATING SUPPLIES WAL-MART OPERATING SUPPLIES	30.83 106.28 152.87 175.26 104.79 39.48 101.67 63.48 12.90 135.88 54.09	09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020 09/09/2020	Check Sequence: 175 009-016-5-450-00 009-503-5-450-00 401-401-5-430-00 009-016-5-430-00 009-016-5-450-00 009-016-5-490-00 301-304-5-430-00 101-101-5-430-00 001-012-5-430-00 101-102-5-391-00 001-011-5-430-00
	Check Total:	977.53		
Vendor: 20916 787367	Graham Walker refund for missed summer playground due to covid	37.34	09/09/2020	Check Sequence: 176 009-016-4-347-78
	Check Total:	37.34		
Vendor: 492 17778	Warning Lites of Southern IL, LLC Street Name Signs	234.35	09/09/2020	Check Sequence: 177 008-008-5-430-00
	Check Total:	234.35		
Vendor: 5093 37874	Water Solutions Unlimited Phosphate- remainder of order in full.	750.00	09/09/2020	Check Sequence: 178 201-202-5-490-00

	Check Total:		750.00		
Vendor: 4979	Watts Copy Systems Inc.				Check Sequence: 179
1000723	COPIER / LEASE USAGE FOR LANA'S COPIER	57.16		09/09/2020	111-111-5-340-00
1000723	COPIER / LEASE USAGE FOR LANA'S COPIER	57.15		09/09/2020	001-011-5-340-00
1003038	COPIER LEASE/USAGE FOR BOTH COPIERS IN CITY HALL BACK OFFICE	475.19		09/09/2020	001-011-5-340-00
	Check Total:		589.50		
Vendor: 2167	Weldon Williams & Lick				Check Sequence: 180
311682	boat licenses	830.34		09/09/2020	009-016-5-390-00
311683	boat licenses	587.55		09/09/2020	009-016-5-390-00
	Check Total:		1,417.89		
Vendor: 3152	WELLS FARGO VENDOR FIN SERV				Check Sequence: 181
5011429008	Copier C3500	186.37		09/09/2020	201-201-5-340-00
	Check Total:		186.37		
Vendor: 1963	WEX BANK				Check Sequence: 182
66799394	JULY FUEL	193.99		09/09/2020	401-401-5-420-00
66799394	JULY FUEL	140.91		09/09/2020	101-104-5-420-00
66799394	JULY FUEL	184.22		09/09/2020	111-111-5-420-00
66799394	JULY FUEL	1,618.96		09/09/2020	009-016-5-420-00
66799394	JULY FUEL	2,673.20		09/09/2020	001-012-5-420-00
66799394	JULY FUEL	789.99		09/09/2020	101-102-5-420-00
66799394	JULY FUEL	290.75		09/09/2020	001-017-5-420-00
66799394	JULY FUEL	209.04		09/09/2020	201-203-5-420-00
66799394	JULY FUEL	88.98		09/09/2020	001-013-5-420-00
66799394	JULY FUEL	209.04		09/09/2020	301-303-5-420-00
66799394	JULY FUEL	53.10		09/09/2020	301-304-5-420-00
66799394	JULY FUEL	168.89		09/09/2020	101-101-5-420-00
66799394	JULY FUEL	48.87		09/09/2020	201-202-5-420-00
66799394	JULY FUEL	131.05		09/09/2020	001-011-5-420-00
66799394	JULY FUEL	73.59		09/09/2020	001-014-5-420-00
	Check Total:		6,874.58		
Vendor: 20202	Wilke Truck Service, Inc.				Check Sequence: 183
34886*3	CM7 AND CA6 FOR CEMETERY ROAD PROJECT	1,143.26		09/09/2020	717-717-5-550-00
	Check Total:		1,143.26		
Vendor: 504	Woodcrest Small Engine				Check Sequence: 184
4150	labor and supplies for equipment repairs	61.80		09/09/2020	009-016-5-360-00
4151	PARTS AND LABOR ON EXMARK	576.32		09/09/2020	101-102-5-360-00
	Check Total:		638.12		
Vendor: 20917	Ginny Woolf				Check Sequence: 185
787225	refund monthly auto debit not using due to covid	38.75		09/09/2020	009-009-4-347-21
	Check Total:		38.75		
Vendor: 2990	COURTNEY YEARIAN				Check Sequence: 186
YEARIAN	YEARIAN-DRESS PANTS (2)	119.03		09/09/2020	001-012-5-440-00
	Check Total:		119.03		
Vendor: 3482	Z-SPECIALTY PRODUCTS, INC.				Check Sequence: 187
180594	Z-SAFETY SORB: 55-GALLON DRUM	480.00		09/09/2020	001-014-5-470-00
	Check Total:		480.00		
Vendor: 172	Duane E. Zobrist				Check Sequence: 188
AUGUST	HCS- AUGUST SIGN RENTAL RT 40	110.00		09/09/2020	111-111-5-390-33
	Check Total:		110.00		
Vendor: 4008	Zoll Data Systems Inc				Check Sequence: 189
INV00067049	SOFTWARE SYSTEM QTR MNT 09/01/2020-11/30/2020	1,950.00		09/09/2020	401-401-5-390-00
INV00067050	SQL 4 CORE ANN MAINT. 9/1/2020- 8/31/2021	4,000.00		09/09/2020	401-401-5-390-00
	Check Total:		5,950.00		

GRAND TOTAL: \$ 1,238,598.22